



**TOWN OF LOS GATOS
PARKS AND SUSTAINABILITY
COMMISSION REPORT**

MEETING DATE: 04/07/2025

ITEM NO: 1

**DRAFT MINUTES OF THE PARKS AND SUSTAINABILITY COMMISSION
REGULAR MEETING
February 3, 2025**

The Town of Los Gatos Parks and Sustainability Commission conducted a Regular Meeting on February 3, 2025, at 6:00 p.m.

MEETING CALLED TO ORDER AT 6:01 p.m.

ROLL CALL

Present: Chair Gleason (absent), Commissioners Buncic, Corenson (arrived 6:03), Mapara, Stephenson (arrived 6:03), Vrijen, and Youth Commissioner Mallugari.

CONSENT ITEMS

1. Approve Minutes of the Parks and Sustainability Commission Meeting of October 7, 2024.

MOTION: Motion by Commissioner Mapara to approve Consent Items 1.

Seconded by Commissioner Stephenson.

VOTE: Motion passed unanimously

VERBAL COMMUNICATIONS

Bill Crites (resident) asked for an update on the court repairs and resurfacing at La Rinconada and Blossom Hill parks, as well as an update on efforts to address the vandalism occurring at the La Rinconada courts.

Jim Harbin, PPW Superintendent, and Jerett Blaskey, PPW Park Services Officer, responded to the questions and provided information.

OTHER BUSINESS

2. Introduction of New Members

The new Commission members briefly introduced themselves, sharing their backgrounds and reasons for joining. The existing Commission members and staff also introduced themselves and provided a brief overview of their tenure with the Commission.

3. Parks and Sustainability Commission 2025 Leadership

a. Elect 2025 Chair

MOTION: Motion by Commissioner Buncic to nominate Chair Gleason as Chair.
Seconded by Commissioner Corenson.

VOTE: Motion passed unanimously

b. Elect 2025 Vice-Chair

MOTION: Motion by Commissioner Buncic to nominate Commissioner Mapara as Vice-Chair.
Seconded by Commissioner Stephenson.

VOTE: Motion passed unanimously

4. Updated to Town Council Policy 2-11

Nicolle Burnham, PPW Director, verbally reported on this item. Noted the update to the Council policy that includes provisions for excused and unexcused absences.

5. 2025 Commission Work Plan

Nicolle Burnham, PPW Director, verbally reported on this item.

The Commission asked questions and discussed this item.

MOTION: Motion by Commissioner Vrijen to move to approve the 2025 Commission Work Plan with two modifications. One to the word e-bike and make it say with motorized conveyances and to change number five to specifically say parks and trails master planning.
Seconded by Commissioner Stephenson.

VOTE: Motion passed unanimously

6. Receive a Report an Update on Field Use Policy

Meredith Johnston, PPW Administrative Technician, presented the draft Field Use Policy.

The following information was provided in the updated draft Field Use Policy

1. Park Accessibility and Event Restrictions
2. Scheduling Meetings
3. Contact Person Requirement
4. Attendance at Scheduling Meetings
5. Scheduling Process and Fairness

6. Tentative Schedule Review
7. Field and Park Capacity Overview

Nicolle Burnham, PPW Director, provided additional information on draft Field Use Policy.

The Commission asked questions and discussed this item.

Meredith Johnston, PPW Administrative Technician, and Nicolle Burnham, PPW Director, responded to the questions.

MOTION: **Motion** by Commissioner Vrijen to recommend adoption of Field Use Policy and to do outreach after.

Seconded by Commissioner Buncic.

VOTE: **Motion passed unanimously**

7. E-Bikes in Town Parks and Trails

Nicolle Burnham, PPW Director, and Jerett Blaskey, PPW Park Services Officer, verbally reported on this item.

The Commission asked questions and discussed this item.

Nicolle Burnham, PPW Director, and Jerett Blaskey, PPW Park Services Officer, responded to the questions and provided information.

Verbal comment:

Basim Jaber (nonresident) spends a lot of time riding a mountain bike and an e-bike on the trails in Los Gatos. Gave a background on e-bikes classes; class 1, class 2, and class 3. Almost went head on into one of them going uphill on a single track on a Surron electric motorcycle. They were putting people in harm's way going uphill on a downhill trail. These are high powered motorcycles and when modified they can go as fast as 60 to 80 miles per hour with an incredible amount of torque. In favor for allowing class 1 on trails. Focus on the behavior not the e-bike.

8. Parks and Public Works Report

- a. February 22, 2025 Santa Cruz Mountain Trails Stewardship Volunteer Day at Flume Trail

Nicolle Burnham, PPW Director, verbally reported on this item. The Santa Cruz Mountain Trail Stewardship project has organized a volunteer workday at Novitiate on the Flume Trail, situated on the east side of the Los Gatos Creek Trail, uphill from East Main Street. The scheduled is Saturday, February 22, 2025.

The Commission asked questions.

Nicolle Burnham, PPW Director, responded to the questions and provided information.

b. Adopt a Highway - April 5, 2025

PPW Park Services Officer, verbally reported on this item. Anyone interested can visit the Town website for the contact email. Once the date is set, a reminder email will be sent one week prior. A training video is required to watch before the event.

Nicolle Burnham, PPW Director, provided an update on the Lynne Avene and Community Garden project. In the process of soil testing and that it might not be possible for public use. We have hit some challenges.

The Commission asked questions.

Nicolle Burnham, PPW Director, responded to the questions and provided information.

Nicolle Burnham, PPW Director, reported that this was Jim Harbin, PPW Superintendent, last Commission meeting.

The Commission thanked Jim Harbin for his service.

COMMISSIONER REPORTS

Commissioner Corenson verbally reported that the Beautification Committee did not meet.

ADJOURNMENT

The meeting adjourned at 7:41 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 3, 2025, meeting as approved by the Parks and Sustainability Commission.

/s/ Nicolle Burnham, Director of Parks and Public Works