



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 2/6/2024

ITEM NO: 6

ADDENDUM

DATE: February 5, 2024
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Review and Discuss the Proposed Revisions to the Draft Revised 2023-2031 Housing Element. Location: Town-Wide. General Plan Amendment Application GP-22-003.

REMARKS:

In response to a Council Member's questions, staff has provided the following responses in italics to the summarized questions:

1. Provide a transcript of the January 18, 2024, Housing Element Advisory Board (HEAB) Meeting. The meeting is nearly three hours long, the audio recording is not indexed, the audio cannot fast forward or moved ahead, and many of the comments and at least one motion was incomprehensible. This information is necessary because the HEAB made changes to the document that had not been reviewed by the Town Council.

Staff does not have adequate time to prepare a verbatim transcript of the January 18, 2024 HEAB meeting for the February 6, 2024, Town Council meeting. A summary of HEAB's recommendations made at the January 18, 2024 meeting are included in Section C of the February 6, 2024 Town Council staff report.

2. Provide a track change copy of the Housing Element without Housing Element Advisory Board modifications.

A summary of HEAB's recommendations made at the January 18, 2024, HEAB meeting are included in Section C of the February 6, 2024 Town Council staff report. All changes recommended by the HEAB were also included in Attachment 7 of the February 6, 2024 staff report, with exception to HEAB recommendation #2 as outlined in the February 6, 2024 staff report regarding language proposed in Implementation Project J. For further clarification, staff has extracted the pages from the most recent version of the Draft Revised Housing

PREPARED BY: Erin Walters, Associate Planner and
Jocelyn Shoopman, Associate Planner

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and the Community Development Director

REMARKS (continued):

Element and removed the HEAB's recommended edits (Attachment 13).

3. Provide a copy of all correspondence sent by Staff and consultants to HCD, as referenced in the December 24, 2023, and January 18, 2024, meetings.

Attachment 14 of this Addendum includes a copy of all correspondence sent by staff and the Housing Element consultant to HCD.

4. Provide written feedback to the Town Council on what has been covered and what the content of the responses have been in the calls and include the response from HCD.

Attachment 8, of the February 6, 2024, Town Council staff report, includes a column titled "HCD Feedback Summary" which details the verbal feedback provided by the HCD reviewer via a Zoom meeting held on January 18, 2024, with staff and the Town's Housing Element consultant, as well as further communication from the Town's HCD reviewer, received via email on January 19, 2024.

5. Provide any communications between Council Members and HCD and any communications between HEAB members and HCD. At the January 18, 2024, HEAB meeting there were several representations made by Council Members and HEAB Board members regarding what HCD has instructed the Town to do.

Staff is unaware of any direct communications between Council Members and HEAB members with HCD. The informal preliminary review matrix provided by HCD on January 18, 2024, was provided in Attachment 9 of the January 18, 2024, HEAB Desk Item to the HEAB and discussed as part of the January 18, 2024, HEAB meeting.

6. Provide any information obtained from the January 18, 2024, meeting between staff and HCD that was provided to the HEAB.

When asked by HEAB members at the January 18, 2024 HEAB meeting, staff and the Housing Element consultant summarized the verbal feedback provided by the HCD reviewer at the Zoom meeting held on January 18, 2024, and within the informal preliminary review matrix provided by the Town's HCD receiver on January 18, 2024 (Attachment 8).

ATTACHMENTS:

Previously Received with the January 16, 2024 Staff Report:

1. Draft Revised Housing Element, Track Changes Copy
2. Draft Response Table
3. December 1, 2023 HCD's Findings Comment Letter
4. Public Comments Received Between 11:01 a.m., Tuesday, December 19, 2023, and 11:00 a.m., Thursday, January 11, 2024

Previously Received with the January 16, 2024 Desk Item:

5. Comments from the Vice Mayor
6. Public Comments Received Between 11:01 a.m., Thursday, January 11, 2024, and 11:00 a.m., Tuesday, January 16, 2024

Previously Received with the February 6, 2024 Staff Report:

7. Draft Revised Housing Element, Track Changes – January 2024
8. Draft Response Table – January 2024
9. HCD Informal Preliminary Review Matrix with Staff's Responses
10. Goldfarb & Lipman, LLP Feedback Table with Staff's Responses
11. Track Changes and Clean Version of Program AY Housing Mobility
12. Public Comments Received Between 11:01 a.m., Tuesday, January 16, 2024, and 11:00 a.m., Thursday, February 1, 2024

Attachments received with this Addendum:

13. Pages from the Draft Revised Housing Element Without the Recommendations Made by the Housing Element Advisory Board
14. Correspondence with HCD