



**TOWN OF LOS GATOS**  
**COUNCIL AGENDA REPORT**

MEETING DATE: 02/06/2024

ITEM NO: 5

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DATE: February 2, 2024  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Authorize \$10,000 from the County of Santa Clara County Grant for Unhoused Los Gatos Residents to Be Used for the Hotel Program

**RECOMMENDATION:**

Authorize \$10,000 from the County of Santa Clara County grant for unhoused Los Gatos residents to be used for the Hotel Program.

**BACKGROUND:**

On January 24, 2023, the Town Council reaffirmed its Strategic Priorities and added a new one to support the unhoused residents of Los Gatos.

On April 4, 2023, a majority of the Town Council allocated \$50,000 to support unhoused residents. Of those funds, \$10,000 was allocated to the Shower Ministry, \$20,000 was allocated to a temporary restroom, and \$20,000 was allocated to the Hotel Program to provide hotel rooms for unhoused residents during instances of extreme weather, unhealthy air quality, and certain medical needs.

In December 2023, the Town received a \$50,000 grant from Santa Clara County (County) to use towards support for unhoused Los Gatos residents. Supervisor Simitian worked with the Town Manager's Office to create the proposal in light of the Town's \$50,000 investment in services for unhoused residents. While initial discussions regarding the grant indicated the funds would be used for case management for the unhoused, the County has confirmed the funds can be used for any support services for residents experiencing homelessness. Grant funds must be expended by the Town by June 30, 2024 and are one-time funds.

**PREPARED BY:** Katy Nomura  
Assistant Town Manager

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Reviewed by: Assistant Town Manager and Finance Director

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DISCUSSION:

The Hotel Program (Program) launched in December 2023. The Program is only available to regular members of our unhoused community who actively participate in the Food Pantry and Shower Ministries hosted by the faith community. Currently, there are 19 people that may participate and are on a pre-screened list that is managed by the faith community.

Since launching, the Program has activated for 15 nights due to weather related events and had one qualifying medical stay, resulting in 145 rooms booked total over the course of the program. Of the 19 individuals that may participate, 14 have utilized the Program. Participants have expressed sincere gratitude for the shelter provided during inclement weather. The Program has been a success in large part due to support from the faith community, dedicated Town staff, and our hotel partners which include the Los Gatos Lodge, the Garden Inn, and the Best Western.

While the Program has strict criteria to reserve funding for the most extreme conditions, the high utilization has depleted the \$20,000 allocated to the Program. With less than \$200 remaining, the Program would not be able to support additional nights of activation without additional funds. Staff estimates that an additional \$10,000 could be sufficient to cover the remainder of the rainy season depending on weather conditions.

Given that the Town has already received \$50,000 in grant funding from the County to support residents experiencing homelessness, it is recommended to use \$10,000 of these grant funds towards the Hotel Program. The remaining \$40,000 in grant funds will still be used towards case management for unhoused residents. Staff is also pursuing the possibility of an additional \$5,000 in grant funding specifically for the Hotel Program. If staff is successful in securing this additional grant, the funds from the County grant will be replenished by \$5,000, leaving \$45,000 available for case management.

CONCLUSION:

Staff recommends that the Council authorize \$10,000 from the County of Santa Clara County grant for unhoused Los Gatos Residents to be used for the Hotel Program.

COORDINATION:

The preparation of this report was coordinated between the Town Manager's Office and the Finance Department.

FISCAL IMPACT:

The \$50,000 for the County grant has already been received and no additional budget allocation is needed for this action.

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SUBJECT: Funding for Hotel Program for Unhoused Residents

DATE: February 2, 2024

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.