



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/07/2023

ITEM NO: 5

DATE: March 1, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Designate the Town's Agents by Title to Obtain Federal and/or State Financial Assistance Through the California Governor's Office of Emergency Services (Cal OES)

RECOMMENDATION:

Designate the Town's agents by title to obtain Federal and/or State financial assistance through the California Governor's Office of Emergency Services (Cal OES).

BACKGROUND:

When disasters such as fire, flood, and earthquakes occur, cities may be eligible for Federal and/or State financial assistance by means of reimbursement or grant funding. Cal OES requires documentation be kept on file authorizing specific agents to apply for this financial assistance.

The Town last submitted this documentation in 2017, when the Town applied for assistance after multiple winter storms, and does not have current documentation on file at Cal OES. This authorization must be approved by the Town Council and updated every three years.

DISCUSSION:

Pending and future reimbursement and grant applications will only be accepted from an authorized agent whose title appears on the list approved by Council resolution and provided to Cal OES. This list of authorized agents is designated by title to alleviate the need to adopt a new resolution each time one of the designated agents leaves his or her position.

PREPARED BY: Gitta Ungvari
Finance Director

Reviewed by: Town Manager and Town Attorney

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DISCUSSION (continued):

Staff recommends that the Town Council authorize the following titles as designated agents to apply for Federal and State disaster financial assistance and make necessary assurances to obtain such assistance: Town Manager and Assistant Town Manager.

CONCLUSION:

Designation of the Town Manager and Assistant Town Manager as agents to apply for Federal and State disaster financial assistance will allow for the Town to take advantage of opportunities for funding should they arise in the future.

FISCAL IMPACT:

There is no fiscal impact from this project.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. Designation of Applicants Agent Resolution for Non-State Agencies