



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 01/21/2020

ITEM NO: 5

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DATE: January 15, 2020  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Authorize the Town Manager to Take the Following Actions

- a. enter into an Agreement with the County of Santa Clara for the Acceptance of Emergency Management Performance Grant (EMPG) Funds in the Amount of \$10,800, and
- b. Authorize a General Fund Revenue and Expenditure Budget Adjustments in the Amount of \$10,800 to Receive and Spend the Grant

**RECOMMENDATION:**

Authorize the Town Manager to take the following actions

- a. Enter into an Agreement with the County of Santa Clara for the acceptance of Emergency Management Performance Grant (EMPG) Funds in the amount of \$10,800, and
- b. Authorize a General Fund revenue and expenditure budget adjustments in the amount of \$10,800 to receive and spend the grant.

**BACKGROUND:**

The purpose of the EMPG Program is to provide federal grants to states to assist state, local, territorial, and tribal governments in preparing for all hazards. Title VI of the Stafford Act authorizes Federal Emergency Management Agency (FEMA) to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the federal government, the states, and their political subdivisions.

The Town of Los Gatos is a party to the 1994 Operational Area Interim Agreement with the Santa Clara County Emergency Operational Area Council (EOAC) who acts as the advisory body

**PREPARED BY:** Arn Andrews  
Assistant Town Manager

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Reviewed by: Town Manager, Town Attorney, and Finance Director

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SUBJECT: Acceptance of Emergency Management Performance Grant

DATE: January 15, 2020

BACKGROUND (continued):

of the Santa Clara Operational Area (Op Area). The EOAC makes Op Area funding allocation recommendations to the California Governor's Office of Emergency Services (Cal OES) for EMPG funding awarded to California by the United States Department of Homeland Security.

DISCUSSION:

Based on the EMPG funding guidelines, the Town applied for funding to replace all existing EOC laptop computers and enhance technology enhancements. EOC laptops are a critical component for emergency managers to effectively collect and provide information and data throughout the operational area in the event of an emergency. The Town's EOC laptops are over four years old and have reached the end of their optimal life. The Town's EMPG award is \$10,800.

In order to accept the EMPG funds, the Town must enter into an agreement with the County of Santa Clara (Attachment 1) as the County Office of Emergency Management oversees the EMPG program for the Op Area.

CONCLUSION:

Staff recommends accepting EMPG funding of \$10,800 and authorizing the Town Manager to enter into an Agreement with Santa Clara County for acceptance of the funds.

COORDINATION:

This report was coordinated with the Town Attorney and Director of Finance.

FISCAL IMPACT:

Award of the grant will be recognized as a \$10,800 increase in General Fund revenue with a corresponding \$10,800 increase in General Fund expenditures.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. Agreement between the County of Santa Clara and the Town of Los Gatos