



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 10/24/2023

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Meeting
September 26, 2023**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting on Tuesday, September 26, 2023, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Members Present: Rob Moore, Matthew Hudes

Staff Present: Laurel Prevetti, Town Manager; Gabrielle Whelan, Town Attorney; Katy Nomura, Assistant Town Manager; Wendy Wood, Town Clerk; Joel Paulson, Community Development Director; Holly Young, Senior Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Minutes of the August 22, 2023 Council Policy Committee Meeting.

Opened public comment.

None.

Closed Public Comment.

MOTION: Motion by Vice Chair/Council Member Hudes to approve the minutes of the August 22, 2023 Council Policy Committee meeting. **Seconded by Chair/Council Member Moore.**

VOTE: Motion passed by a unanimous vote.

VERBAL COMMUNICATIONS

Opened public comment.

Lee Fagot

- Commented about concerns with Builder's Remedy applications and the Housing Element process.

Closed Public Comment.

OTHER BUSINESS

2. Review Policies for Commission, Board, Committee, and Council Recusal.

Gabrielle Whelan, Town Attorney, presented the staff report.

Opened public comment.

None.

Closed Public Comment.

After discussion, the Committee asked staff to revise the memorandum with additional examples of common law bias and expand on the Political Reform Act regarding how it relates to campaign contributions; distribute the memorandum to the full Council and other Town bodies as appropriate; and add it to the Commissioners' Handbook, Town Council Handbook, and election materials.

The Committee also asked staff to re-examine page 5 of the Town Council Code of Conduct Policy regarding Councilmembers not being permitted to serve on boards of directors of non-profit organizations which receive funding or in-kind contributions from the Town.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the September 26, 2023 meeting as approved by the Town Council Policy Committee.

Holly Young, Senior Management Analyst