



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/18/2024

ITEM NO: 9

DATE: June 13, 2024
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Second Amendment to the Agreement for Services with Pro-Sweep, Inc. for Power-Washing Services to Extend the Term Through December 31, 2024, and Increase the Compensation by \$37,399 for a Total Amount not to Exceed \$410,539

RECOMMENDATION:

Authorize the Town Manager to execute a Second Amendment to the Agreement for Services with Pro-Sweep, Inc. for power-washing services to extend the term through December 31, 2024, and increase the compensation by \$37,399 for a total amount not to exceed \$410,539.

BACKGROUND:

On June 18, 2019, the Town Council authorized the Town Manager to execute a five-year Agreement for Services with Pro-Sweep, Inc. for maintenance services, including downtown sidewalk power-washing and parking lot sweeping. On September 17, 2019, the Town Council authorized the Town Manager to execute a First Amendment to the Agreement for Services with Pro-Sweep, Inc. for additional street sweeping services through the Class IV bike lanes on Blossom Hill Rd. for an additional amount monthly, plus annual Consumer Price Index adjustments.

The Town of Los Gatos currently provides street sweeping services internally, which are complemented by contracted sweeping services of Town parking lots, bicycle lanes, and the underground parking garage.

PREPARED BY: Jim Harbin
Superintendent

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

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SUBJECT: Authorize the Town Manager to Execute a Second Amendment to the Agreement for Services with Pro-Sweep, Inc.

DATE: June 13, 2024

DISCUSSION:

In 2022, the West Valley Solid Waste Management Authority (WVSWMA) issued a Request for Proposals (RFP) for solid waste collection, which expanded its scope to include street sweeping services for the participating West Valley cities, including the Town of Los Gatos. The RFP process resulted in the selection of West Valley Collection & Recycling and their street sweeping subcontractor, Sweeping Corporate of America (SCA), to provide street sweeping services for the Town of Los Gatos effective July 1, 2024.

This amendment of a six-month extension allows the Town to continue power-washing services while staff explores options for continued power-washing services and supplemental/emergency street sweeping options.

CONCLUSION:

Authorize the Town Manager to execute a second amendment to the agreement for services with Pro-Sweep, Inc. for power-washing services to extend the term through December 31, 2024, and increase the compensation by \$37,399 for a total amount not to exceed \$410,539.

FISCAL IMPACT:

The Adopted Fiscal Year (FY) 2024/25 Parks and Public Works Streets Program Operating Budget includes sufficient funds to cover the contract amendment in the amount of \$37,399 for FY 2024/25.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachment:

1. Second Amendment to Agreement for Services with Exhibit A (First Amendment and Original Agreement) and Exhibit B (New Proposal).