



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/18/2024

ITEM NO: 20

DATE: June 13, 2024
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Receive a Presentation, Provide Direction, and Consider Accepting a Proposed Donation from the Los Gatos Rotary to the Town at Live Oak Manor Park

RECOMMENDATION:

Receive a presentation, provide direction, and consider accepting a proposed donation from the Los Gatos Rotary to the Town at Live Oak Manor Park.

BACKGROUND:

Los Gatos Rotary (Rotary) contacted staff in early 2024 and proposed a donation to the Town to celebrate their centennial. Staff and Rotary agreed to consider an oak grove planting and walkway in an underutilized space at Live Oak Manor Park. The proposed improvements would add native habitat and a shaded walkway. The project is in an area where two large trees were lost during the winter 2023 storms.

DISCUSSION:

The concept plans are presented in Attachment 1. At the June 18 Council meeting, the Rotary's project team will present the concepts and is seeking feedback from Town Council. Specifically, staff would like confirmation on whether Town Council would accept the donation. Assuming Town Council would like to consider acceptance of the donation, the Rotary's design team would like feedback on the concept plans and staff will return to Town Council in August to request authorization for the Town Manager to execute the necessary agreement(s). The agreement(s) would indicate the specific role of Rotary making improvements on Town property and any expectations of Town staff in the installation of the project. Rotary is planning construction in Fall 2024.

PREPARED BY: Nicolle Burnham
Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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SUBJECT: Receive a Presentation and Provide Direction on the Proposed Donation from
Rotary to Live Oak Manor Park

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CONCLUSION:

Following feedback and direction from Town Council, staff will proceed to coordinate with Rotary on detailed design and an appropriate agreement(s) to allow Rotary to construct the project.

COORDINATION:

The project and proposed donation were considered by the Parks and Sustainability Commission at its meeting of June 10, 2024. The Commission discussed the planting materials, sidewalk materials and color, and project schedule. The Commission voted 5-1 to recommend that Town Council accept the project.

This report was coordinated with the Town Manager's Office, the Town Attorney and Finance Director.

FISCAL IMPACT:

Rotary is proposing to donate the materials and labor required to construct the project. Staff time to support the construction project and its ongoing maintenance will be via the operating budget.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA. Information on CEQA clearance will be provided when staff brings forward the project agreement.

Attachment:

1. Live Oak Manor – Rotary Centennial Grove Presentation