



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/17/2023

ITEM NO: 5

DATE: October 2, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Rescind Resolution 2021-006 and Adopt a Revised Enabling Resolution for the Policy Committee

RECOMMENDATION:

Rescind Resolution 2021-006 and adopt a revised Enabling Resolution for the Policy Committee (Attachment 2).

BACKGROUND:

At its February 23, 2021 meeting, the Policy Committee reviewed the Committee's purpose, focus, and process. At that time, staff researched the history of the Policy Committee and was not able to locate an enabling resolution but was able to locate agendas beginning in April 2003. The Policy Committee asked staff to prepare a draft enabling resolution acknowledging the Committee's existence and keeping its objectives flexible, depending on the Town Council's priorities and the Committee's annual work plan.

At its March 23, 2021 meeting, the Policy Committee reviewed the draft Enabling Resolution and after public testimony and Committee discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to approve the draft enabling resolution with minor modifications.

At its April 6, 2021 meeting, the Town Council adopted the proposed Policy Committee enabling resolution as recommended by the Policy Committee with a language change to clarify the Committee as an advisory, recommending body to the Town Council. The adopted enabling resolution is Attachment 1 to this report.

PREPARED BY: Holly Young
Senior Management Analyst

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

DISCUSSION:

At its January 23, 2023 meeting, the Policy Committee requested that a reexamination of the Policy Committee enabling resolution be added to its work plan for 2023.

At its August 22, 2023 meeting, after discussion, the Policy Committee unanimously agreed to forward a recommendation to the Town Council to approve modifications to the third paragraph of the Enabling Resolution as follows (deletions are shown in ~~striketrough text~~ and additions are shown in *red italicized* text):

WHEREAS, the ~~duties of the Committee shall be~~ *is available* to report to, consult with, and provide recommendations to the Town Council on ~~all~~ matters relating to Council Policies, ~~Town Code~~, and other policy documents of the Town, *excluding land use policies that are considered by the Planning Commission*. The Committee shall forward recommendations to the full Council for discussion and final action, and as appropriate refer items to the appropriate Town Board, Committee, or Commission.

A clean copy of the proposed Enabling Resolution, including the changes recommended by the Policy Committee, is Attachment 2 to this report.

CONCLUSION:

Staff recommends that the Town Council rescind Resolution 2021-006 and adopt a revised Enabling Resolution for the Policy Committee (Attachment 2), as recommended by the Policy Committee.

COORDINATION:

This report was coordinated with the Town Manager's Office, Town Clerk, and Town Attorney.

FISCAL IMPACT:

There is no associated fiscal impact.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Existing Policy Committee Enabling Resolution
2. Proposed Policy Committee Enabling Resolution