



TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR
SERVICES COMMISSION AGENDA REPORT

MEETING DATE: 02/27/2025
ITEM NO: 3

DATE: February 19, 2025
TO: Community Health and Senior Services Commission
FROM: Katy Nomura, Assistant Town Manager
SUBJECT: Review Recommended Commission Work Plan Items for 2025 and Make a Recommendation to the Town Council

RECOMMENDATION:

Review recommended Commission Work Plan items for 2025 and make a recommendation to the Town Council.

REMARKS:

In order to provide the Commission clarity from the Town Council regarding its work, a 2025 Commission Work Plan will be taken to the Town Council for review and approval. This will ensure Council support, efficient use of Commissioners' time, and sufficient staff resources for the Commission's projects in 2025.

The Commission discussed its work plan at its January 23, 2025 meeting and provided comments for staff consideration. One of the primary concerns was that the Senior Services Roadmap goals as a whole were not included in the draft work plan, and the Commission recommended that the work plan include that the Senior Services Roadmap be implemented through the CHSSC and its task forces. After considering those comments and receiving a suggested work plan from Commissioner Rossman (Attachment 2), staff has revised the recommended 2025 CHSSC Commission Work Plan (Attachment 1) to include the additional items as discussion items. Originally, staff drafted the work plan taking into account staff workload and time commitment, and this limited the types of items that could be taken up. However, with Discussion Only items, the Commission can continue to discuss relevant topics to develop recommendations for Council without using staff time. In addition, throughout the year the Commission may discuss items not on the work plan, so long as they are within the purview of the Commission and will not use staff time.

The Commission may discuss, provide input, and ultimately make a recommendation to the Town Council. Staff will evaluate the Commission's recommendation based on staffing and budget capacity and present its recommendation to the Town Council for consideration.

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SUBJECT: Work Plan

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ATTACHMENTS:

1. Revised Recommended 2025 Work Plan
2. Commissioner Comments