



TOWN OF LOS GATOS
FINANCE COMMISSION REPORT

MEETING DATE: 03/14/2022

ITEM NO: 10

DATE: March 9, 2022
TO: Finance Commission
FROM: Laurel Prevetti, Town Manager
SUBJECT: Review Commission Schedule and Adopt Changes to Conform with the Town Budget Process

RECOMMENDATION:

Review Commission schedule and adopt changes to conform with the Town budget process.

DISCUSSION:

The Finance Commission is currently scheduled to meet on April 11, 2022. Similar to last year, the Town is scheduled to post the Proposed Operating and Capital Budgets on April 18, 2022. Staff recommends that the Commission cancel the April 11 regular meeting and add a special meeting on April 18 to commence review of the budget. It is called a special meeting since it would not be on the regular meeting date of the second Monday of the month.

The Commission should also consider additional special meetings dates (i.e., April 25 and May 2) prior to the regular May 9 Commission meeting to accommodate a thorough review of the budget.

PREPARED BY: Arn Andrews
Assistant Town Manager

Reviewed by: Town Manager, Town Attorney, and Finance Director
