



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 08/23/2022

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Meeting
June 28, 2022**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on Tuesday, June 28, 2022, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:02 P.M.

ROLL CALL

Members Present: Mary Badame, Marico Sayoc.

Staff Present: Laurel Prevetti, Town Manager; Gabrielle Whelan, Town Attorney; Shelley Neis, Town Clerk; Joel Paulson, Community Development Department Director; Holly Young, Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Draft Minutes of the March 22, 2022 Council Policy Committee.

Approved.

VERBAL COMMUNICATIONS

None.

OTHER BUSINESS

2. Recommend to the Town Council Potential Modifications to Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum.

Laurel Prevetti, Town Manager, presented the staff report.

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SUBJECT: Draft Minutes of the Council Policy Committee Meeting of June 28, 2022

DATE: July 26, 2022

Opened public comment.

None.

Closed Public Comment.

After discussion, the Committee voted to forward a recommendation to the Town Council to modify the policy to allow enough time for each Council Member to ask at least one question of each applicant. The Committee requested several potential options be presented for Council consideration including specifying an interview length of 5 minutes, remaining silent on interview length, specifying a start time of 4:00 p.m., or specifying a 5-minute minimum length along with a potential maximum interview length to be determined.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 28, 2022 meeting as approved by the Town Council Policy Committee.

Holly Young, Management Analyst