



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 03/16/2021

ITEM NO: 1

---

**DRAFT  
Minutes of the Town Council Meeting  
March 2, 2021**

The Town Council of the Town of Los Gatos conducted a regular meeting via Teleconference via COVID-19 Shelter in Place Guidelines on March 2, 2021, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Mayor Marico Sayoc, Vice Mayor Rob Rennie, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Maria Ristow (All participating remotely).

Absent: None

**COUNCIL/TOWN MANAGER REPORTS**

**PRESENTATIONS**

Mayor Sayoc recognized Scott and Lorraine Hepwoth for their work with the Community Emergency Response Teams (CERT) Program and presented them with the Santa Clara County Mick McDonald 2020 Volunteer of the Year award.

Mayor Sayoc presented a proclamation recognizing March as Red Cross Month and thanking Los Gatos resident Duino Giordano for his volunteer service. David Wells, Silicon Valley Chapter Board Member, accepted the proclamation on behalf of the Red Cross.

**Council Matters**

- Council Member Hudes stated he attended a CERT neighborhood meeting and a Housing Policy Briefing by Silicon Valley Leadership Group and Silicon Valley at Home (SV@Home).
- Vice Mayor Rennie stated he attended a HAM radio exercise with Council Member Hudes, League of California Cities Homelessness Roundtable, Bay Area Air Quality Management District (BAAQMD) Legislative Committee, BAAQMD Mobile Source Committee meetings, Valley Transportation Authority (VTA) Community Discussion on Transit Orient Development, VTA Board Workshop, and the Joint Venture Silicon Valley State of the Valley.
- Council Member Ristow stated she attended the 110 Wood Road (Los Gatos Meadows) Environmental Impact Report (EIR) Scoping meeting, Sierra Club local Chapter meeting, the Housing Policy Briefing for Newly Elected Officials with Council Member Hudes, and encouraged anyone who recovered from COVID-19 to donate plasma.

Council Matters – continued

- Council Member Badame stated she attended the General Plan Advisory Committee (GPAC) with Council Member Ristow and met with residents.
- Mayor Sayoc stated she attended the Council Policy Committee meeting with Council Member Ristow, attended the Silicon Valley Leadership Group Diversity Forward Summit, performed a ribbon cutting at the Grand Opening for Deux Cranes, announced the Cities Association has invited District Attorney Jeff Rosen to speak at the March 11 meeting on his efforts to combat hate crimes, is discussing with Town Manager Prevetti best practices among neighboring cities for police reforms and diversity, equity and inclusion efforts which will be brought to Council on March 16, and announced that the League of California Cities Peninsula Division is hosting a forum with Senator Cortese, Senator Lee, and Assembly Member Rivas to speak about their legislative priorities.

**Manager Matters**

- Announced free COVID-19 testing will be held at the Adult Recreation Center on March 15; appointments are strongly recommended and will be available beginning March 8.
- Announced Youth Commission recruitment is now underway; applications are due by April 30, 2021 by 4:00 p.m.; additional information can be found on the Clerk Department website.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Draft Minutes of the February 16, 2021 Town Council Meeting.
2. Approve Draft Minutes of the February 23, 2021 Special Joint Meeting of the Town Council and Planning Commission Study Session.
3. Authorize the Town Manager to Execute a Purchase and Service Agreement with Solutions Office Interiors, Inc. for the Purchase and Installation of Office Furniture for the Corporation Yard Building Replacement and Engineering Tenant Improvement Project (18-821-2302) in an Amount Not to Exceed \$108,000 Including Contingencies.
4. Authorize the Town Manager to Execute a First Amendment to Agreement for Consultant Services with Cuschieri Horton Architects for Additional Architectural and Engineering Design Services for PPW Project 821-2302 in an Amount of \$16,350, for a Total Agreement Not to Exceed \$165,350.
5. Authorize the Following Actions:
  - a. Adopt a Resolution Authorizing Applications for Grant Funds to the California Department of Resources Recycling and Recovery (CalRecycle) and
  - b. Authorize the Town Manager to Negotiate and Execute Future Grant Agreements with CalRecycle. **RESOLUTION 2021-003**
6. Receive an Informational Report on the Mayor's Appointment to the Finance Commission.

Consent Items – continued

**MOTION: Motion by Council Member Hudes to approve Consent Items 1-6. Seconded by Council Member Ristow.**

**VOTE: Motion passed unanimously.**

### **VERBAL COMMUNICATIONS**

No one spoke.

### **OTHER BUSINESS**

7. Review and Discuss the Community Health and Senior Service Commission (CHSSC) Accomplishments and Goals.

Community Health and Senior Services Commissioners Present: Chair George Rossmann, Vice Chair Laura Kramer Rahmil, Commissioner Jeffrey Blum, and Commissioner Lydia Norcia. (Commissioner Richard Konrad joined the meeting at 7:50 p.m.) (All participating remotely).  
Absent: Youth Commissioner Arshia Mathur.

Arn Andrews, Assistant Town Manager, presented the staff report.

Chair Rossmann, presented the Commission's goals, and the Commissioners presented their thoughts.

Opened public comment.

Heidi Owens

- Requested the Council consider the formation of an ad hoc committee to address housing, transportation, facilities, programming, services, and opportunities for seniors.

Kathy Mlinarich, Live Oak Senior Nutrition Center Director

- Commented on the work of Live Oak Senior Center, described the needs of seniors in the community, and requested the Town consider alternative outreach strategies, strengthen communication between service providers to engage seniors, and bring volunteers together cohesively.

Nancy Rollett, Los Gatos Saratoga Adult Recreation Center Executive Director

- Requested the Council consider ways to meet the needs of seniors and coordinate services.

PAGE 4 OF 4

SUBJECT: Minutes of the Town Council Meeting of March 2, 2021

DATE: March 3, 2021

Other Business Item #7 - continued

Tylor Taylor, Saratoga Area Senior Coordinating Council (SASCC) Executive Director

- Requested the Council consider the formation of an ad hoc committee that includes at least one member of the Town Council to address the needs of seniors in the community and commented on the work of SASCC.

Catherine Somers, Chamber of Commerce Executive Director

- Commented regarding recognizing and/or reallocating existing resources to address the needs of seniors and commended Live Oak Senior Nutrition Center for their work during the pandemic.

Closed public comment.

Council discussed the item.

Mayor Sayoc directed staff to bring the CHSSC goals back with a workplan incorporating the input received from Council, public, and additional input from the Commission.

## **ADJOURNMENT**

The meeting adjourned at 9:14 p.m.

Respectfully submitted:

---

Jenna De Long, Deputy Clerk