

Community Grant Applications

- **One-time grant application for non-profits**
- **2-year sustaining grant application for non-profits**
- **Innovation grant application for community members**

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 ONE-TIME GRANTS FOR NON-PROFITS
 FISCAL YEAR 20XX/20XX**



Instructions			
<ul style="list-style-type: none"> The Town will consider funding requests for programmatic grants from local, non-profit organizations for new programs that bring a positive impact to the residents of Los Gatos in any one of the categories of Arts, Community Vitality, Education, Events, or Human Services. Applications are limited to one per organization, per year. All applications must be completed in full and submitted no later than 5:00 p.m. on <i>date</i> to be considered. Completed applications must be submitted electronically by Town Seamless Docs via Town’s website at <i>link</i>. 			
Applicant Information			
Organization:			
Mailing Address:			
Program Coordinator:			
Contact Email:			
Contact Phone:			
Organization’s EIN#:		CA Registry of Charitable Trusts #:	
Program Title:			
Amount of Grant Funding Requested (not to exceed \$x,xxx):			
Have you received any Town of Los Gatos Community Grants in the past?			
<p>Choose one of the following categories for your proposal (Arts, Community Vitality, Education, Events, Human Services):</p>			
Program proposal			
<p>Please provide a one sentence summary of your proposed program (what, when, how, why, and for whom?) (<i>max 100 words</i>):</p>			

Please fully describe your proposed program and how you plan to accomplish it:

Organizational Background

Please give a brief description of the overview and mission of your organization as it relates to the proposed project:

Budget

What is your organization's total annual operating budget?	
What is the total estimated budget for this proposed program?	
What sources of funding have you identified to cover additional costs of this program not covered by a Town of Los Gatos Community Grant?	
Please give a breakdown of your program budget explaining how Community Grant funds will be spent:	

Community Impact and Outcomes

Who is your target audience for the program?

How many people will your program serve?

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Sustainability

Please describe how you plan to sustain the program in the future. If this program is designed to terminate by the end of the grant cycle, please explain your rationale in this decision:

Certifications – please initial in the boxes

I certify that the organization requesting funding is a currently registered non-profit.

I certify that our organization will provide a grant report and receipts to the Town on a quarterly basis.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Program Coordinator:

Date:

(Name Printed):

Organization's Director:

Date:

(Name Printed):

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 SUSTAINING GRANTS (2 YEAR FUNDING)
 FISCAL YEARS 20XX/20XX AND 20XX/20XX**



Instructions

- Sustaining grants are available only to non-profit organizations addressing human services needs that have received consistent and uninterrupted Town Community Grant funding for a single program for the last five or more years. Please confirm your eligibility with *Staff person contact* prior to using this application.
- Applications are limited to one per organization, per year.
- All applications must be completed in full and submitted no later than 5:00 p.m. on *date* to be considered.
- Completed applications must be submitted electronically by Town Seamless Docs via Town’s website at *link*.

Applicant Information

Organization:			
Mailing Address:			
Program Coordinator:			
Contact Email:			
Contact Phone:			
Organization’s EIN#:		CA Registry of Charitable Trusts #:	
Program Title:			
Amount of Grant Funding Requested (not to exceed \$x,xxx):			

Program proposal

Please provide a one sentence summary of your proposed program (what, when, how, why, and for whom?) (*max 100 words*):

Please fully describe your proposed program and how you plan to accomplish it. Please identify any changes you are making to the program based on lessons learned from previous years?

Organizational Background

Please give a brief description of the overview and mission of your organization as it relates to the proposed project. Please describe your organization's current capacity to continue this project:

Budget

What is your organization's total annual operating budget?	
What is the total estimated budget for this proposed program?	
What sources of funding have you identified to cover additional costs of this program not covered by a Town of Los Gatos Community Grant?	
Please give a breakdown of your program budget explaining how Community Grant funds will be spent:	

Community Impact and Outcomes

Who is your target audience for the program?

How many people will your program serve?

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Certifications – please initial in the boxes

I certify that the organization requesting funding is a currently registered non-profit.

I certify that our organization will provide a grant report and receipts to the Town on a quarterly basis.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Program Coordinator:

Date:

(Name Printed):

Organization's Director:

Date:

(Name Printed):

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 INNOVATION GRANTS FOR COMMUNITY MEMBERS
 FISCAL YEAR 20XX/20XX**



Instructions	
<ul style="list-style-type: none"> • The Town offers <i>four</i> small grants per year in the set amount of <i>\$1,500</i> to individual community members in order to assist in developing and launching a new project idea that benefits the community of Los Gatos. • The applicant may not apply for this grant on behalf on another organization. • Applications are limited to one per person, per year. • All applications must be completed in full and submitted no later than 5:00 p.m. on <i>date</i> to be considered. • Completed applications must be submitted electronically by Town Seamless Docs via Town’s website at <i>link</i>. 	
Applicant Information	
Name:	
Mailing Address:	
Contact Email:	
Contact Phone:	
Program Title:	
Have you received any Town of Los Gatos Community Grants in the past?	
Project proposal	
Please provide a one sentence summary of your proposed project (what, when, how, why, and for whom?) (<i>max 100 words</i>):	

Please fully describe your proposed project and how you plan to accomplish it:

Applicant Background

Please give a brief description of why you are qualified to undertake this project.

Community Impact and Outcomes

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Sustainability

Please describe how you plan to sustain the program in the future. If this program is designed to terminate by the end of the grant cycle, please explain your rationale in this decision:

Certifications – please initial in the boxes

I certify that I will provide a grant report and receipts to the Town at the end of the grant cycle.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Applicant Signature:

Date:

(Name Printed):