

| DATE: | December 10, 2019 |
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| TO: | Planning Commission |
| FROM: | Joel Paulson, Community Development Director |
| SUBJECT: | Architecture and Site Application S-19-008 and Subdivision Application M-19-002. Project Location: 16940 Roberts Road. Property Owner/Applicant: Josephine Chang. Project Planner: Ryan Safty. Requesting approval for demolition of an existing single-family residence, construction of three condominium units that will exceed the floor area ratio standards, and site improvements requiring a grading permit on property zoned RM:5-12. APN 529-18-053. |

<u>REMARKS</u>:

Exhibit 14 includes public comments received between 11:01 a.m., Friday, December 6, 2019 and 11:00 a.m., Tuesday, December 10, 2019.

EXHIBITS:

Previously received with December 11, 2019 Staff Report:

- 1. Location Map (one page)
- 2. Required Findings and Considerations (two pages)
- 3. Recommended Conditions of Approval (15 pages)
- 4. Applicant's Summary of Neighborhood Outreach, received October 1, 2019 (three pages)
- 5. April 11, 2018 Conceptual Development Advisory Committee Meeting Minutes (two pages)
- 6. September 26, 2018 Historic Preservation Committee Meeting Minutes (two pages)
- 7. Project Data Sheet (two pages)
- 8. Consulting Architect's Report, dated August 19, 2019 (ten pages)
- 9. Applicant's Response to Consulting Architect's Report, dated December 4, 2019 (one page)
- 10. Consulting Arborist's Report, dated October 10, 2019 (36 pages)
- 11. Project Description, dated November 21, 2019 (five pages)
- 12. Letter of Justification, dated December 4, 2019 (five pages)
- 13. Development Plans, dated December 4, 2019 (15 sheets)

PREPARED BY: Ryan Safty Associate Planner

Reviewed by: Planning Manager, Community Development Director, and Town Attorney

PAGE **2** OF **2** SUBJECT: 16940 Roberts Road/S-19-008, M-19-002 DATE: December 10, 2019

Received with this Addendum Report:

14. Public comment, received between 11:01 a.m., Friday, December 6, 2019 and 11:00 a.m., Tuesday, December 10, 2019