



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/04/2024

DATE: May 30, 2024
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: 2024 Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921):
a. Award and Authorize the Town Manager to Execute an Agreement for Consultant Services with Ninyo & Moore for Materials Testing in an Amount Not to Exceed \$18,555; and
b. Authorize an Expenditure Budget Transfer in an Amount of \$18,555 from the Annual Street Repair and Resurfacing Project (CIP No. 811-9901) to the Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921)

RECOMMENDATION:

2024 Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921):
a. Award and authorize the Town Manager to execute an agreement for consultant services for materials testing with Ninyo & Moore in an amount not to exceed \$18,555; and
b. Authorize an expenditure budget transfer in an amount of \$18,555 from the Annual Street Repair and Resurfacing Project (CIP No. 811-9901) to the Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921).

REMARKS:

On May 7, 2024, Council approved award and execution of an agreement with Villalobos and Associates for the 2024 Annual Curb, Gutter, and Sidewalk project (#813-9921). For this project, there is a need for materials testing as the Town does not have its own testing laboratory.

PREPARED BY: Gary Heap
Town Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

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REMARKS (continued):

On February 20, 2024, Council approved the On-Call Consultants List for Engineering and Design Support Services. Staff requested proposals from the three listed materials testing consultants on the Council approved on-call list, BSK Associates, ISI Inspection Services, and Ninyo and Moore. Three proposals were submitted, evaluated, and Ninyo and Moore was selected (Attachment 2). Services include subgrade testing, concrete sampling and testing, daily field reporting.

FISCAL IMPACT:

2024 Curb, Gutter, and Sidewalk Maintenance Project CIP No. 813-9921		
	Budget	Costs
GFAR	\$ 410,682	
Budget Adjustment from 411-811-9901 (Approved by Town Council on 5/7/24)	\$ 185,331	
Budget Adjustment from 411-811-9901 (Requested with this Staff Report)	\$ 18,555	
Budget	\$ 614,568	
2023 Project Construction Costs (7/1/23-7/3/23 Service)		\$ 89,535
Contract with Precision Concrete for Additional Sidewalk Repair Services		\$ 44,000
Misc. Expenses		\$ 50
Construction - Public Works Contract (Approved by Town Council on 5/7/24)		\$ 409,480
Construction Contingency - Public Works Contract (10%)		\$ 40,948
Temporary/Part-Time Staff		\$ 12,000
Consultant Agreement (Proposed with this Staff Report)		\$ 18,555
Costs to Date		\$ 614,568
Available Balance		\$ (0)

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Agreement for Consultant Services
2. Ninyo & Moore Proposed Scope of Services