



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/04/2024

DATE: May 30, 2024
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Transitional Agreement for Animal Services with Silicon Valley Animal Control Authority (SVACA) and Execute a Revised Joint Exercise of Powers Agreement for SVACA as a Participating Member Agency

RECOMMENDATION:

Authorize the Town Manager to execute a transitional agreement for animal services with Silicon Valley Animal Control Authority (SVACA) and execute a revised Joint Exercise of Powers Agreement for SVACA as a participating member agency.

BACKGROUND:

The Town of Los Gatos and City of San Jose Animal Care Services (SJACS) entered into a twenty-year agreement for animal control services for the Town, which is set to expire on June 30, 2024. As a part of long-term budget strategies and fiscal forecasts, staff was directed to explore opportunities for reducing costs and improving operational efficiencies for animal control services for Town residents. The Police Department and Town Manager's Office completed an analysis of available contractual Animal Control Service agencies in the region which identified Silicon Valley Animal Control Authority (SVACA) as a competitive alternative provider for animal services.

On April 16, 2024, Town Council unanimously voted to authorize the Town Manager to bring forward a formal Joint Powers Authority (JPA) agreement with SVACA for animal services upon the approval of the existing JPA member agencies.

PREPARED BY: Clinton Tada
Support Services Captain

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

PAGE 2 OF 3

SUBJECT: Authorize Town Manager to Execute a Transitional Agreement and a Revised Joint Powers Authority Agreement with Silicon Valley Animal Control Authority
DATE: May 30, 2024

DISCUSSION:

On May 22, 2024, SVACA Joint Powers Authority Board approved a recommendation from the SVACA Executive Director for the consideration of adding the Town of Los Gatos as a participating member agency of the JPA for animal services. The SVACA staff report is contained in Attachment 3. By unanimous vote, the SVACA JPA approved Los Gatos as a new member agency of the JPA, approved the transitional agreement, and revised the JPA agreement as to form.

If authorized by Town Council, the Town of Los Gatos and SVACA transitional agreement (Attachment 1) would allow for the transition of animal services from San Jose Animal Care Services to SVACA beginning July 1, 2024, until the SVACA JPA agreement is fully executed and signed by all participating member agencies. Staff anticipates all member agencies to fully execute the SVACA JPA by November 2024, at which time the transitional agreement would terminate and the Town and SVACA would operate under the revised JPA agreement (Attachment 2). At that time, the Mayor would recommend a Council Member to the JPA Board.

The SVACA transitional services agreement (Attachment 1) will incorporate the transition of animal care, licensing, and field services for the Town of Los Gatos to SVACA. As a part of this transition, staff will coordinate efforts with SJACS and SVACA to ensure database integration, community outreach, and operational service capabilities are in place prior to the anticipated transition date of July 1, 2024.

As a part of the revised SVACA JPA agreement for all participating member agencies, the Town of Los Gatos would be required to make an initial contribution of \$100,000 to offset the addition of a new animal rescue vehicle shared by all participating member agencies. In addition, beginning FY24/25, the Town would be responsible for annual capital and operating costs in the amount of \$239,471 (annual), proportionately 11% of the total cost-sharing by all participating member agencies. Member agencies can withdraw at any time after an initial five-year term. If a member agency withdraws within the first five years, that member agency will pay liquidated damages.

CONCLUSION:

Authorize the Town Manager to execute an agreement for animal services with Silicon Valley Animal Control Authority (SVACA) and execute a revised Joint Exercise of Powers Agreement for SVACA as a participating member agency.

FISCAL IMPACT:

If approved, the Town will initiate the first quarterly payment (\$59,867.75) for FY 2024/25 for SVACA annual operating costs (Annual Total \$239,471) under the transitional agreement terms.

PAGE 3 OF 3

SUBJECT: Authorize Town Manager to Execute a Transitional Agreement and a Revised
Joint Powers Authority Agreement with Silicon Valley Animal Control Authority

DATE: May 30, 2024

FISCAL IMPACT (continued):

In addition, a one-time new member contribution cost of \$100,000 will be paid in FY 2024/25 upon full execution of the signed JPA agreement. Staff will request a budgetary adjustment as needed at the full execution of the signed JPA agreement.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. SVACA and Town of Los Gatos Animal Services Transitional Agreement
2. SVACA Revised JPA Animal Services Agreement
3. SVACA JPA Staff Report Agenda Item #7