

**SILICON VALLEY  
ANIMAL CONTROL AUTHORITY**

**AGENDA ITEM**

**Potential New Member**

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**RECOMMENDED MOTION**

That Resolution 2024-2 amending the Joint Powers Agreement, the transitional animal services agreement and revised 2024-25 operating budget be approved.

**DISCUSSION**

It has continued to be SVACA's goal to reduce member agency costs by considering the addition of new member agencies. Several months ago, staff was approached by the Town of Los Gatos regarding the possibility of joining SVACA. On April 16, the Town of Los Gatos Council unanimously approved the staff recommendation to negotiate with SVACA to become a member of the Joint Powers Agreement (JPA).

**HISTORY**

In short, SVACA has contracted and expanded since its inception in 2001. When SVACA was reduced to three member agencies in 2004, the goal was to add members in future years and potentially return to serving five to six cities with a population of approximately 285,000. It was believed that increasing beyond these parameters would lead to increased operating and capital expenses as the center would need to be expanded, staffing would be increased, etc. thus increasing shared costs rather than reducing them. Additionally, it would become even more challenging to balance the needs of members and have all work together harmoniously as SVACA has done for the past twenty years.

**STAFF IMPACT**

If the SVACA Board of Directors elects to have the Town of Los Gatos join SVACA, staff would recommend pausing new member additions for at least three years.

The impact on staff onboarding a new member in 2012 was quite challenging even though there was a year to do so. Mountain View is much larger in population so aside from bringing on new staff members, SVACA's Animal Care Center was expanded.

Los Gatos desires to begin receiving services on July 1, 2024 and staff believes this can be done through a transitional agreement (attached) until the members can approve the revised JPA (attached with changes in bold) at their council meetings. No additional staffing would be added and the center will be able to handle the additional animals without the need for expansion. Staff is, however, certainly concerned about continued future growth of our member agencies as well as our neighboring communities whose animal

issues often become SVACA's.

Staff has made our current employees aware and while most have been supportive, some have not. This was expected as our team has been through so very much since our opening in 2001. In 2004, an office fire displaced us and required us to work out of a coffee shop until we could regain our footing. This occurred as some cities prepared to leave SVACA making employment uncertain. We survived the Great Recession with a plethora of cuts. In that same period, we brought our second largest city, Mountain View, into the fold. The pandemic arrived in 2020 and pushed us beyond our limits. Over the last two years, we have endured record animal intakes pushing us even further which has led to shelters across the country struggling to hire and retain good employees due to overwhelming emotional and physical fatigue. Yet, through it all, SVACA has persevered. We will do so again with the addition of a new member but, as mentioned earlier, a pause on adding members is recommended.

## **FINANCIAL OUTLOOK AND SAVINGS**

### **OPERATING**

Staff has estimated service level results for Los Gatos as their current provider provides a lower level of field and shelter services. Since the Los Gatos figures are estimated, staff recommends reevaluating in four years and resetting as was done when Mountain View joined SVACA.

SVACA's operating costs are based on formulas: field is calculated by taking the sum of population, square miles and calls for service (weighted by 50%); shelter is calculated based on the total live animals received; and administration is the average of field and shelter. All current members percentages would be reduced but at various amounts due to the formulas. In total, contributions would decrease by 13% or \$272,470. Table 1 displays the contribution percentages and Table 2 the member agency operating budget contribution amounts.

**Table 1. Contribution Percentage**

<b>Member</b>	<b>Current</b>	<b>With Los Gatos</b>
<b>Campbell</b>	<b>16.4%</b>	<b>12.9%</b>
<b>Los Gatos</b>	<b>--</b>	<b>11.3%</b>
<b>Mountain View</b>	<b>25.5%</b>	<b>21.0%</b>
<b>Monte Sereno</b>	<b>1.6%</b>	<b>1.5%</b>
<b>Santa Clara</b>	<b>56.5%</b>	<b>53.3%</b>

Table 2. 2024-25 Operating Budget Comparison with Los Gatos and No Reserve Use

Member	2024-25 Current	2024-25 Los Gatos	Current v. Los Gatos Savings	Percent Decrease
Campbell	\$353,685	\$274,750	\$78,935	22%
Mountain View	\$549,770	\$445,273	\$104,496	19%
Los Gatos	--	\$239,471	--	--
Monte Sereno	\$35,318	\$32,458	\$2,860	8%
Santa Clara	\$1,219,161	\$1,132,981	\$86,180	7%

### ***CAPITAL***

As stated in the JPA, all members are responsible for their proportional share of future capital expenses. The addition of a new member would reduce future costs as Los Gatos would be responsible for their share of 11.3% under the current formula.

### **TRANSITIONAL AGREEMENT**

Since Los Gatos desires to join SVACA by July 1, 2024 and knowing it is highly unlikely all members would approve the revised JPA at their June council meetings, staff proposes approving a transitional agreement for services that would be in effect July 1, 2024 until the revised JPA is approved by all members.

### **REVISED JOINT POWERS AGREEMENT**

Due to the potential addition of the Town of Los Gatos, several sections of the JPA must be amended. If approved at this meeting, each member agency would then review and approve it at a future council meeting. It is likely additional revisions will be recommended and, as was the case with Mountain View, this item could return to a future SVACA Board of Directors meeting for further discussion and approval.

### ***GOVERNING BODY***

Staff is proposing the SVACA Board of Directors will consist of five Directors: one Director appointed by each of the Legislative Bodies of the cities of Campbell, Los Gatos Monte Sereno, Mountain View, and Santa Clara.

### ***QUORUM***

In order to have a quorum, Santa Clara and three other cities must be present.

### ***VOTING***

For all actions, the Director from Santa Clara will have two votes at each meeting and the Directors from Campbell, Los Gatos, Monte Sereno, and Mountain View shall each have one vote. Five affirmative votes of the Board of Directors shall be required for the Board of

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**Meeting Date: 5/22/24**

Directors to take any action. Weighted voting, which has caused confusion over the years, would be eliminated.

***NEW MEMBER AGENCY CONTRIBUTION AND PAYMENT TERMS***

When Mountain View joined, the SVACA Board of Directors directed staff to have transitional costs covered by a capital contribution. Mountain View contributed \$300,000 which was used for the center expansion to accommodate the increased animal intake as well as a new rescue vehicle and miscellaneous expenses such as data transfer, signage, etc.

For Los Gatos, options range from joining at no additional contribution to a much greater amount such as \$300,000 (or more) which is what was paid to their current provider in 2004. Staff is recommending the same process be used as was done when Mountain View joined. Los Gatos would contribute \$100,000 payable upon the effective date of the revised JPA. The contribution would be used for transitional expenses and the purchase of a new rescue vehicle.

**CONCLUSION**

Staff is recommending that Resolution 2024-2 amending the Joint Powers Agreement, the transitional animal services agreement and revised 2024-25 operating budget be approved.

**DOCUMENTS ATTACHED**

Transitional Animal Services Agreement  
Revised 2024-25 Operating Budget  
Resolution 2024-2 Approving Amendments to the JPA  
Joint Powers Agreement, as revised

**ANIMAL SERVICES AGREEMENT  
BETWEEN THE SILICON VALLEY ANIMAL CONTROL AUTHORITY  
AND THE TOWN OF LOS GATOS**

This agreement is made this \_\_\_\_\_ day of May 2024, by SILICON VALLEY ANIMAL CONTROL AUTHORITY, a California Joint Powers Authority ("AUTHORITY") and TOWN OF LOS GATOS, a California Municipal Corporation ("TOWN").

**RECITALS**

**WHEREAS**, the Town of Los Gatos desires to retain Animal Control services; and

**WHEREAS**, Silicon Valley Animal Control Authority has submitted a satisfactory proposal to provide such services, which is attached and incorporated herein as Exhibit A.

**THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. Term of Agreement. This Agreement shall cover services rendered July 1, 2024 ("Commencement Date") through June 30, 2025, unless terminated earlier, subject to the provision of Section 4 of this Agreement.
2. Services to be Provided. The services to be performed by Silicon Valley Animal Control Authority "AUTHORITY" shall consist of services described in Exhibit A. AUTHORITY will be responsible for any record keeping and will provide documentation of services upon request from TOWN.
3. Compensation. AUTHORITY will be paid \$59,867.75 [quarterly] for services described in Exhibit A.
4. Termination. This Agreement may be terminated earlier at any time:
  - A. Upon the approval of a fully executed Joint Powers Agreement adding the Town of Los Gatos as a member of the Authority.
  - B. By either TOWN or AUTHORITY, without cause, by giving ninety (90) days' written notice.
  - C. By either TOWN or AUTHORITY immediately upon notice to the other, if the other breaches any material obligation under this AGREEMENT and such breach remains unremedied for at least thirty (30) days following written notice thereof to the breaching Party.
  - D. Effects of Termination. Upon the effective date of any termination of this AGREEMENT, Authority's obligation to provide Animal Services to TOWN under this Agreement shall cease, and TOWN'S obligation to make payments

hereunder for periods of time after the effective date of termination shall cease, provided that the Parties shall have any and all remedies available under law for any breach of this Agreement. The Parties may also elect to negotiate a new agreement for the provision of Animal Services upon the effective date of termination.

E. Termination Costs. In the event TOWN elects to terminate this Agreement with AUTHORITY, TOWN shall pay AUTHORITY the Contract Amount in EXHIBIT B at a prorated daily rate up to the date of termination of this Agreement.

5. Insurance Requirements.

A. Workers' Compensation. If AUTHORITY employs any employees, AUTHORITY shall maintain during the term of this Agreement Workers' Compensation Insurance in conformance with the laws of the State of California. Such coverage such include a waiver of subrogation in favor of the TOWN.

B. General Liability Insurance. AUTHORITY shall also procure and maintain at all times during the performance of this Agreement (1) General Commercial Liability Insurance covering AUTHORITY and TOWN for liability arising out of the operations of AUTHORITY and any subcontractors; and (2) Automobile Liability Insurance including coverage for all owned and non-owned vehicles, licensed or unlicensed, used by or on behalf of AUTHORITY in the performance of work under this Agreement. The policies shall be subject to a limit for each occurrence of One Million Dollars (\$1,000,000) with an annual aggregate of One Million Dollars (\$1,000,000) naming as an additional insured, in connection with AUTHORITY's activities, the TOWN, and its directors, officers, employees and agents. The insurers shall agree that their policies are Primary Insurance and that they shall be liable for the full amount of any loss up to and including the total limit of liability without right of contribution from any other insurance covering TOWN.

C. Evidence of Insurance. AUTHORITY shall furnish to TOWN Certificates of Insurance indicating compliance with the requirements of this section. The Certificates shall stipulate that thirty (30) days advance written notice of cancellation, non-renewal or reduction in limits of the required policy shall be given to TOWN.

6. Non-Liability of Officials and Employees of TOWN. No official or employee of TOWN shall be personally liable for any default or liability under this Agreement.
7. Compliance with Law. AUTHORITY shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.
8. Ownership of Work Project. All documents or other information developed or received by AUTHORITY shall be the property of TOWN. AUTHORITY shall

provide TOWN with copies of these items upon demand or upon termination of the Agreement.

9. Notices. All notices shall be personally delivered or mailed, via first class mail, to the below listed addresses. Notice shall be deemed effective on the date personally delivered or, if mailed, three (3) days after deposit in the mail. These addresses shall be used for delivery of service of process:

[INSERT ADDRESSES FOR BOTH PARTIES]

10. Familiarity with Work. By executing this Agreement, AUTHORITY warrants that: (1) it has investigated the work to be performed, (2) it has investigated the site of the work and is aware of all conditions there, and (3) it understands the difficulties, and restrictions of the work under this Agreement. Should AUTHORITY discover any conditions materially differing from those inherent in the work or as represented by TOWN, it shall immediately inform TOWN and shall not proceed, except at AUTHORITY'S risk, until written instructions are received from TOWN.
11. Independent Contractor Relationship. This Agreement shall in no way be construed to constitute AUTHORITY as the partner, legal representative, or employee of TOWN for any purpose whatsoever, or as the agent of TOWN, and neither Party shall act or attempt to act or represent itself directly or by implication as having such status or relationship. The Parties shall have the relationship of independent contractors, and except as specifically provided in this Agreement, each Party shall be solely responsible for all obligations and liabilities pertaining to the business, activities, and facilities of that Party. As an independent contractor, the Parties shall obtain no rights to retirement benefits or other benefits, which accrue, to the Parties' respective employees, and the Parties hereby expressly waive any claim either of them may have to any such rights.
12. Limitations upon Subcontracting and Assignment. Neither this Agreement or any portion shall be assigned by AUTHORITY nor shall AUTHORITY subcontract any services hereunder without prior written consent of TOWN.
13. Indemnification. In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the Parties pursuant to Government Code Section 895.6, the Parties agree that all losses or liabilities incurred by a Party shall not be shared pro rata as defined in Government Code Section 895.6, but instead TOWN and AUTHORITY agree that pursuant to Government Code Section 895.4, each of the Parties hereto shall fully indemnify and hold each of the other Party, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of and only to the extent of the negligent acts or omissions or willful misconduct of the indemnifying Party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority

or jurisdiction delegated to such Party under this Agreement. No Party, nor any officer, board member, employee or agent thereof shall be responsible to the extent any damage or liability occurs by reason of the negligent acts or omissions or willful misconduct of other Parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other Parties under this AGREEMENT.

14. Modification. This Agreement constitutes the entire agreement between the parties, unless there is a subsequent mutual written agreement executed by TOWN and AUTHORITY.
15. Waiver. No delay or failure of either Party to exercise or enforce at any time any right or provision of this AGREEMENT shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this AGREEMENT. The Parties agree that waiver of any breach or violation of any term or condition of this AGREEMENT shall not be deemed to be a waiver of any other term or condition contained herein or a waiver of any subsequent breach or violation of the same or any other term or condition. The acceptance by TOWN of the performance of any work or services by AUTHORITY shall not be deemed to be a waiver of any term or condition of this AGREEMENT.
16. California Law. This Agreement shall be construed in accordance with the laws of the State of California.
17. Venue. In the event that suit shall be brought by any Party to this AGREEMENT against another Party, the Parties agree that the venue shall be exclusively vested in the state courts of the State of California, County of Santa Clara, or if federal jurisdiction is appropriate, exclusively in the United States District Court, Northern District of California, San José, California.
18. Interpretation. This Agreement shall be interpreted as though prepared by both parties. .
19. Entire Agreement. This AGREEMENT, including all Exhibits attached hereto, represents the entire understanding of the Parties as to those matters contained herein. In the event that the terms specified in any of the Exhibits attached hereto conflict with any of the terms specified in the body of this AGREEMENT, the terms specified in the body of this AGREEMENT shall control. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This AGREEMENT may be modified only by a written amendment duly executed by the Parties to this AGREEMENT.
20. Preservation of Agreement. If any provision of this AGREEMENT shall be held illegal, invalid, or unenforceable, in full or in part, such provision shall be modified to

the minimum extent necessary to make it legal, valid, and enforceable, and the other provisions of this AGREEMENT shall not be affected thereby.

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

SILICON VALLEY ANIMAL CONTROL AUTHORITY

By \_\_\_\_\_  
Daniel Soszynski, Executive Director

Date \_\_\_\_\_

TOWN OF LOS GATOS

By \_\_\_\_\_

Date \_\_\_\_\_

**EXHIBIT "A"**  
**ANIMAL CONTROL SERVICES**

The term "Animal Control Services" in the Agreement to which this Exhibit "A" is attached means all of the following services:

A. Field Services

Field services means all of the following services, including any vehicles, communications equipment, office supplies, field and administrative personnel, and any other personnel, supplies and equipment, reasonably required to perform the following services (the "Field Services"):

- Pick up of confined stray dogs, cats, and other small animals, including, rabbits, chickens, turkey, geese, and ducks, and excluding confined wildlife as defined in Section 711.2 of the California Fish and Game Code, such as opossums, raccoons, skunks, or squirrels
- Pick up confined stray livestock, including horses, pigs, goats, sheep, and donkeys
- Pick up of deceased animals, including wildlife, as described in more detail below under the description of Deceased Animal Services
- Pick up of injured stray dogs or cats and other small animals, without regard to weight, and injured wildlife weighing fifty pounds (50 lbs.) or less, that are located on public property or readily accessible on private property with the permission of the property owner or occupant or the property owner's or occupant's authorized agent
- Respond to emergency calls such as animals requiring rescue or animals attacking people
- Investigating complaints of animal bites or attacks on humans, including the completion of a report interviewing the parties involved, quarantining animals which have bitten humans, preparing and transporting biting animals for rabies testing, and investigating alleged violations of a quarantine
- Response to calls for removal of venomous snakes in a private residence and on private property
- Investigating complaints of vicious dogs and provide administrative hearings
- Investigating complaints of dangerous animals and provide administrative hearings
- Responding to complaints of animals running at large
- Responding to complaints of domestic animals causing a nuisance, except domestic animals making noise, and provide follow-up patrol
- Respond to police assist calls on animal-related issues, which service may include taking control of an animal on the scene

- Investigate complaints regarding the lack of proper care, condition, or attention of domestic animals by their owners
- Investigate complaints regarding cruelty to animals
- Investigate complaints regarding exceeding the limit of the maximum number of animals
- Investigate complaints regarding unsanitary conditions
- Provide Community Outreach Humane Education programs to local schools as well as presenting programs to civic groups and organizations, Neighborhood Watch, homeowners groups and more
- Provide animal safety training for service workers (i.e. postal employees, meter readers)
- Issue administrative and criminal citations as necessary
- Participate in Santa Clara County Disaster Preparedness Team

**B. Shelter Services**

Shelter Services means all of the following services, including shelter facilities, supplies, animal care specialists, supervisors and administrative personnel, and any other personnel, supplies and equipment reasonably required to perform the following services (the "Shelter Services"):

- Shelter of abandoned, impounded, lost or stray domestic animals brought to the shelter by a Member Agency, a resident residing in a Jurisdictional Area, or shelter personnel
- Quarantine of biting animals
- Rabies testing of suspect animals
- Provision for surrender and reclaim of abandoned, lost or stray domestic animals during established business hours
- Provide adoption program to include offsite adoption events
- Provide after hours receiving kennels for stray healthy animals
- Save all healthy or treatable animals by return to owner, placement with a placement partner, or adoption
- Hold periodic adoption events at the animal care center
- Euthanasia and disposal of unhealthy domestic animals that fail to meet the written health and temperament standards of the shelter

C. Medical Services

Medical Services means all of the following services, including office facilities, supplies, and professional and trained personnel necessary to perform the following services (the "Medical Services") by staff or through contracts:

- Provision of veterinarian services by staff or through contracts twenty-four (24) hours per day to treat and provide veterinarian care to stray dogs, cats, and other impounded animals that may be sick or injured
- Monitor quarantined biter animals
- Conduct vaccination clinics and have available, free of charge to the public, rabies control information.
- Operate public low cost spay/neuter clinic

D. Deceased Animal Services

Deceased Animal Services means all of the following services, including any vehicles, storage facilities, disposal mechanisms, field, and administrative personnel, and any other personnel, supplies, contracts and equipment required to perform the following services (the "Deceased Animal Services"):

- Pick up of deceased animals, including wildlife and except livestock, from streets and public property within Jurisdictional Areas, or from private property within Jurisdictional Areas with the permission of the property owner, occupant or a representative of the property owner or occupant
- Identification of and notification to the owner of the deceased animal, whenever possible
- Disposal of the body of the deceased animal

E. Animal Licensing Services

Animal Licensing Services means all of the following services, including any vehicles, office facilities, supplies, equipment and personnel necessary to perform the following services (the "Animal Licensing Services"):

- Computerized animal licensing including up to two delinquent notices on license renewals
- Animal Control Officer contact for delinquent licenses when necessary
- Provide licenses at animal care center
- Comprehensive community outreach program, to include issuing licenses at vaccination and spay/neuter clinics

- Distribute licensing information through local veterinarians and on web site
- Issue assistance animal identification tags to qualified residents as required by state law

F. Other Services For Which a Fee May Be Charged

- Pick up owned animals
- Provide humane traps to the public to capture sick, injured, or nuisance domestic animals
- Provide volunteer opportunities
- Provide onsite dog training

Silicon Valley Animal Control Authority  
FY 2024-25  
Revised Operating Budget

	Annual				Field Services	Shelter Services
REVENUE						
Interest	\$	150,000.00	\$	12,352.94	\$	81,176.47
Licensing	\$	250,000.00	\$	-	\$	250,000.00
Program Fees	\$	300,000.00	\$	-	\$	150,000.00
<b>Total Fee Revenue</b>	<b>\$</b>	<b>700,000.00</b>	<b>\$</b>	<b>12,352.94</b>	<b>\$</b>	<b>481,176.47</b>
Member Agency Contributions						
Campbell	\$	274,750	\$	50,977.38	\$	140,180.15
Mountain View	\$	445,273	\$	81,324.97	\$	252,201.08
Los Gatos	\$	239,471	\$	43,625.61	\$	137,794.59
Monte Sereno	\$	32,458	\$	5,674.41	\$	23,300.79
	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-
Santa Clara	\$	1,132,981	\$	217,913.73	\$	428,895.11
<b>Total Contributions</b>	<b>\$</b>	<b>2,124,934</b>	<b>\$</b>	<b>399,516.11</b>	<b>\$</b>	<b>982,371.73</b>
<b>Total Revenue</b>	<b>\$</b>	<b>2,824,934</b>	<b>\$</b>	<b>411,869.05</b>	<b>\$</b>	<b>1,463,548.20</b>
						<b>\$ 949,516.28</b>

Silicon Valley Animal Control Authority  
FY 2024-25  
Revised Operating Budget

**EXPENDITURES**

	# of Pos	Annual Salary	Admin	Field Services	Shelter Services
<b>Personnel Services</b>					
<b>Salaries</b>					
Regular Salaries		\$ 1,631,475.00	\$ 293,457.55	\$ 807,603.80	\$530,413.65
Total Overtime		\$ 47,125.00	-	\$ 44,125.00	\$3,000.00
<b>Total Salaries</b>	<b>17</b>	<b>\$ 1,678,600.00</b>	<b>\$ 293,457.55</b>	<b>\$ 851,728.80</b>	<b>\$ 533,413.65</b>
<b>Benefits</b>					
Health Insurance		\$ 312,900	\$ 33,660.00	\$ 177,660.00	\$ 101,580.00
Life/AD&D Insurance		\$ 1,326	\$ 109.20	\$ 737.10	\$ 479.70
Dental Insurance		\$ 18,625	\$ 2,173.89	\$ 8,869.04	\$ 7,582.27
Vision Insurance		\$ 3,468	\$ 285.60	\$ 1,876.80	\$ 1,305.60
STD/LTD		\$ 6,756	\$ 713.40	\$ 3,475.80	\$ 2,566.80
Cal PERS/1959 Survivor Benefits		\$ 211,027	\$ 37,230.82	\$ 102,887.86	\$ 70,907.95
Medicare		\$ 24,340	\$ 4,255.13	\$ 12,350.07	\$ 7,734.50
SUI		\$ 33,572	\$ 2,764.75	\$ 18,168.38	\$ 12,638.87
0		\$ -	\$ -	\$ -	\$ -
<b>Total Benefits</b>		<b>\$ 612,014</b>	<b>\$ 81,192.79</b>	<b>\$ 326,025.05</b>	<b>\$ 204,795.69</b>
<b>Annual Personnel Costs</b>		<b>\$ 2,290,614</b>	<b>\$ 374,650.34</b>	<b>\$ 1,177,753.85</b>	<b>\$ 738,209.34</b>

**Materials, Services & Supplies (MS&S)**

	Total Annual Costs	Admin	Field Services	Shelter Services
<b>Office &amp; General Supplies</b>				
Bank Charges	\$ 2,000.00	\$ 164.71	\$ 1,082.35	\$ 752.94
Postage/Shipping	\$ 22,000.00	\$ 1,811.76	\$ 11,905.88	\$ 8,282.35
Printing	\$ 8,000.00	\$ 658.82	\$ 4,329.41	\$ 3,011.76
Computer Supplies/Licenses	\$ 1,000.00	\$ 82.35	\$ 541.18	\$ 376.47
Recruitment and Testing Expenses	\$ 10,600.00	\$ 872.94	\$ 5,736.47	\$ 3,990.59
Training and Education	\$ 3,500.00	\$ 288.24	\$ 1,894.12	\$ 1,317.65
Travel	\$ 2,000.00	\$ 164.71	\$ 1,082.35	\$ 752.94
Advertising	\$ 1,500.00	\$ 123.53	\$ 811.76	\$ 564.71
Copy Machine Charges	\$ -	\$ -	\$ -	\$ -
Field Service Equipment	\$ 8,000.00	\$ 658.82	\$ 4,329.41	\$ 3,011.76
Fuel and Vehicle Maintenance	\$ 500.00	\$ -	\$ 250.00	\$ 250.00
Uniforms	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -
Volunteers	\$ 1,200.00	\$ -	\$ 600.00	\$ 600.00
Outreach and Education	\$ -	\$ -	\$ -	\$ 0.00
Animal Care	\$ -	\$ -	\$ -	\$ 0.00
Dues and Subscriptions	\$ 32,000.00	\$ -	\$ -	\$ 32,000.00
RTO Fund	\$ 2,500.00	\$ 205.88	\$ 1,352.94	\$ 941.18
<b>Total MS&amp;S</b>	<b>\$ 136,300.00</b>	<b>\$ 5,155.29</b>	<b>\$ 74,727.65</b>	<b>\$ 56,417.06</b>

Silicon Valley Animal Control Authority  
FY 2024-25  
Revised Operating Budget

	Total Annual Costs		Admin	Field Services	Shelter Services
<b>Facility Expenses</b>					
Custodial	\$ 50,000.00	\$	4,117.65	\$ 27,058.82	\$ 18,823.53
Electric, Gas, Water, Refuse	\$ 110,000.00	\$	9,058.82	\$ 59,529.41	\$ 41,411.76
Maintenance and Repair	\$ 55,000.00	\$	4,529.41	\$ 29,764.71	\$ 20,705.88
Communications					
DSL	\$ -	\$	-	\$ -	\$ -
Telephone/Fax	\$ 2,000.00	\$	164.71	\$ 1,082.35	\$ 752.94
Wireless Communications	\$ 6,000.00	\$	850.00	\$ 4,950.00	\$ 200.00
<b>Total Facility Expenses</b>	<b>\$ 223,000.00</b>	<b>\$</b>	<b>18,720.59</b>	<b>\$ 122,385.29</b>	<b>\$ 81,894.12</b>
<b>Professional and Contract Services</b>					
Contract Veterinarians	\$ 12,000.00	\$	\$0.00	\$0.00	\$12,000.00
Wildlife Center Contract	\$ -	\$	\$0.00	\$0.00	\$0.00
Accounting Services	\$ 25,000.00	\$	2,058.82	\$ 13,529.41	\$ 9,411.76
Investigations	\$ 1,000.00	\$	-	\$1,000.00	\$0.00
Computer Maintenance Contract	\$ -	\$	-	\$0.00	\$0.00
Payroll Preparation	\$ 22,000.00	\$	1,811.76	\$ 11,905.88	\$ 8,282.35
Workers' Comp. Insurance	\$ 4,200.00	\$	345.88	\$ 2,272.94	\$ 1,581.18
Liability Insurance	\$ 41,446.00	\$	3,413.20	\$ 22,429.60	\$ 15,603.20
	\$ 69,374.00	\$	5,713.15	\$ 37,543.58	\$ 26,117.27
<b>Total Professional Services</b>	<b>\$ 175,020.00</b>	<b>\$</b>	<b>13,342.82</b>	<b>\$ 88,681.41</b>	<b>\$ 72,995.76</b>
<b>Capital Expenses</b>					
Animal Transport Vehicle	\$0.00	\$	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$ 2,824,933.53</b>	<b>\$</b>	<b>411,869.05</b>	<b>\$ 1,463,548.20</b>	<b>\$ 949,516.28</b>
<b>GRAND TOTAL</b>	<b>\$ 2,824,934</b>	<b>\$</b>	<b>411,869.05</b>	<b>\$ 1,463,548.20</b>	<b>\$ 949,516.28</b>

Silicon Valley Animal Control Authority  
Budget Comparison

Annual 2024-25 vs. Revised Proposed 2024-25

	Annual 2024-25	Proposed 2024-25	Difference	
<b>REVENUE</b>				
Interest	\$ 150,000.00	\$ 150,000.00	\$ -	
Licensing	\$ 215,000.00	\$ 250,000.00	\$ 35,000.00	
Program Fees	\$ 290,000.00	\$ 300,000.00	\$ 10,000.00	
<b>Total Fee Revenue</b>	\$ 655,000.00	\$ 700,000.00	\$ 45,000.00	
<b>Member Agency Contributions</b>				<b>Percent Change</b>
Campbell	\$ 353,685	\$ 274,750	\$ (78,934.83)	-22%
Mountain View	\$ 549,769	\$ 445,273	\$ (104,495.84)	-19%
Los Gatos		\$ 239,471	\$ 239,470.65	
Monte Sereno	\$ 35,318	\$ 32,458	\$ (2,859.77)	-8%
		\$ -	\$ -	
Santa Clara	\$ 1,219,161	\$ 1,132,981	\$ (86,179.88)	-7%
<b>Total Contributions</b>	\$ 2,157,934.00	\$ 2,124,933.53	\$ (33,000.47)	-2%
<b>Total Revenue</b>	\$ 2,812,934.00	\$ 2,824,933.53	\$ 11,999.53	0%
<b>Deductions</b>				
<b>SB 90 Reimbursement</b>	\$ -	\$ -	\$ -	
<b>Operations Fund</b>	\$ -	\$ -	\$ -	
<b>Total Deductions</b>	\$ -	\$ -	\$ -	
<b>ACTUAL CONTRIBUTIONS</b>				<b>Percent Change</b>
Campbell	\$ 353,685.00	\$ 274,750.17	\$ (78,934.83)	-22%
Mountain View	\$ 549,769.00	\$ 445,273.16	\$ (104,495.84)	-19%
Los Gatos		\$ 239,470.65	\$ 239,470.65	
Monte Sereno	\$ 35,318.00	\$ 32,458.23	\$ (2,859.77)	-8%
		\$ -	\$ -	
Santa Clara	\$ 1,219,161.00	\$ 1,132,981.32	\$ (86,179.88)	-7%
<b>Actual Total Contributions</b>	\$ 2,157,934.00	\$ 2,124,933.53	\$ (272,470.12)	-13%

Silicon Valley Animal Control Authority  
Budget Comparison

Annual 2024-25 vs. Revised Proposed 2024-25

<b>EXPENDITURES</b>			
	Annual Salary	Annual Salary	Difference
<b>Personnel Services</b>			
<b>Salaries</b>			
Regular Salaries	\$ 1,631,475.00	\$ 1,831,475.00	-
Overtime/Standby	\$ 47,125.00	\$ 47,125.00	-
<b>Total Salaries</b>	\$ 1,678,600.00	\$ 1,878,600.00	-
<b>Benefits</b>			
Health Insurance	\$ 312,900.00	\$ 312,900.00	-
Life/AD&D Insurance	\$ 1,326.00	\$ 1,326.00	-
Dental Insurance	\$ 18,625.20	\$ 18,625.20	(0.00)
Vision Insurance	\$ 3,468.00	\$ 3,468.00	-
STD/LTD	\$ 6,756.00	\$ 6,756.00	-
Cal PERS	\$ 211,026.63	\$ 211,026.63	-
Medicare	\$ 24,339.70	\$ 24,339.70	-
SUI	\$ 33,572.00	\$ 33,572.00	-
<b>Total Benefits</b>	\$ 612,013.53	\$ 612,013.53	-
<b>Annual Personnel Costs</b>	\$ 2,290,613.53	\$ 2,290,613.53	-
<b>Materials, Services &amp; Supplies (MS&amp;S)</b>			
Office & General Supplies	\$ 2,000.00	\$ 2,000.00	\$ -
Bank Charges	\$ 20,000.00	\$ 22,000.00	\$ 2,000.00
Postage/Shipping	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00
Printing	\$ 1,000.00	\$ 1,000.00	\$ -
Computer Supplies/Licenses	\$ 10,600.00	\$ 10,600.00	\$ -
Recruitment and Testing Expenses	\$ 3,500.00	\$ 3,500.00	\$ -
Training and Education	\$ 2,000.00	\$ 2,000.00	\$ -
Travel	\$ 1,500.00	\$ 1,500.00	\$ -
Advertising	\$ 8,000.00	\$ 8,000.00	\$ -
Copy Machine Charges	\$ 500.00	\$ 500.00	\$ -
Field Service Equipment	\$ 35,000.00	\$ 40,000.00	\$ 5,000.00
Fuel and Vehicle Maintenance	\$ 1,200.00	\$ 1,200.00	\$ -
Uniforms	\$ 2,500.00	\$ 2,500.00	\$ -
Dues and Subscriptions	\$ 30,000.00	\$ 32,000.00	\$ 2,000.00
Volunteers	\$ 1,500.00	\$ 1,500.00	\$ -
Animal Care	\$ 126,300.00	\$ 136,300.00	\$ 10,000.00
RTO Fund	\$ -	\$ -	\$ -
<b>Total MS&amp;S</b>	\$ 126,300.00	\$ 136,300.00	\$ 10,000.00

Silicon Valley Animal Control Authority  
Budget Comparison

Annual 2024-25 vs. Revised Proposed 2024-25

	Total Annual Costs	Total Annual Costs	Difference
<b>Facility Expenses</b>			
Custodial	\$ 50,000.00	\$ 50,000.00	\$ -
Electric, Gas, Water, Refuse	\$ 110,000.00	\$ 110,000.00	\$ -
Building Maintenance and Repair	\$ 55,000.00	\$ 55,000.00	\$ -
Communications	\$ -	\$ -	\$ -
Telephone/Fax	\$ 2,000.00	\$ 2,000.00	\$ -
Cellular Phones	\$ 6,000.00	\$ 6,000.00	\$ -
<b>Total Facility Expenses</b>	\$ 223,000.00	\$ 223,000.00	\$ -
<b>Professional and Contract Services</b>			
Contract Veterinarians	\$ 10,000.00	\$ 12,000.00	\$ 2,000.00
Accounting Services	\$ 25,000.00	\$ 25,000.00	\$ -
Investigations	\$ 1,000.00	\$ 1,000.00	\$ -
Computer Maintenance Contract	\$ 22,000.00	\$ 22,000.00	\$ -
Payroll Preparation	\$ 4,200.00	\$ 4,200.00	\$ -
Workers' Comp. Insurance	\$ 41,446.00	\$ 41,446.00	\$ -
Liability Insurance	\$ 69,374.00	\$ 69,374.00	\$ -
<b>Total Professional Services</b>	\$ 173,020.00	\$ 175,020.00	\$ 2,000.00
<b>Capital Expenses</b>			
Vehicle Replacement Fund	\$ -	\$ -	\$ -
<b>Total Capital Expenses</b>	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ 2,812,933.53	\$ 2,824,933.53	\$ 12,000.00
Reserve			\$ -
<b>GRAND TOTAL</b>	\$ 2,812,933.53	\$ 2,824,933.53	\$ 12,000.00

**RESOLUTION NO. 2024-2**

**AMENDING JOINT EXERCISE OF POWERS AGREEMENT FOR  
THE SILICON VALLEY ANIMAL CONTROL AUTHORITY**

**SILICON VALLEY ANIMAL CONTROL AUTHORITY**

**COUNTY OF SANTA CLARA  
STATE OF CALIFORNIA**

**WHEREAS**, the Silicon Valley Animal Control Authority (the “Authority”) was initially created in 2000 pursuant to a Joint Exercise of Powers Agreement (the “JPA”) between seven member agencies; and

**WHEREAS**, the JPA was amended in 2012 to reflect the Authority’s four member agencies, the cities of Santa Clara, Campbell, Monte Sereno; and Mountain View

**WHEREAS**, in 2024, a new member agency will join the Authority; and

**WHEREAS**, the membership change requires the Authority to restructure the governance provisions and other relevant requirements of the JPA; and

**WHEREAS**, the Authority’s Executive Director has carefully considered and recommends an amended and restated JPA to govern the reconstituted Authority.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Silicon Valley Animal Control Authority hereby approves a Third Restated and Amended Joint Exercise of Powers Agreement for the Silicon Valley Animal Control Authority as presented by staff.

**PASSED AND ADOPTED** by the Board of Directors of the Silicon Valley Animal Control Authority on this 22nd day of May, 2024, by the following votes:

AYES:

NOES:

ABSENT:

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Chairperson, Board of Directors

Silicon Valley Animal Control Authority

ATTEST:

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Board Secretary

**REVISED THIRD RESTATED AND AMENDED  
JOINT EXERCISE OF POWERS AGREEMENT FOR  
THE SILICON VALLEY ANIMAL CONTROL AUTHORITY**

**THIS AGREEMENT** is made and entered into as of the Effective Date (set forth in Section 2.3) by and among the Member Agencies (defined in Section 1.12 below) signatory hereto, each of which is a public entity duly organized and existing under the Constitution and other laws of the State of California.

**WHEREAS**, on March 22, 2012, the original member agencies consisting of the Cities of Santa Clara, Campbell, and Monte Sereno approved a Revised Second Restated and Amended Joint Exercise of Powers Agreement for the Silicon Valley Animal Control Authority (“Second Restated Agreement”) to add the City of Mountain View as a Member Agency; and

**WHEREAS**, the Member Agencies now desire to amend the Second Restated Agreement to add the Town of Los Gatos as a Member Agency;

**WHEREAS**, Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (commencing at Section 6500) authorizes the Member Agencies to enter into an agreement for the joint exercise of any power common to them and, by that agreement, create an entity that is separate from each of the Member Agencies; and

**WHEREAS**, each of the Member Agencies possess the power to provide for the Animal Control Services (defined in Section 1.3), including animal field services, animal shelter services, and dead animal services within their respective Jurisdictional Area (defined in Section 1.4 herein below); and

**WHEREAS**, the Member Agencies possess the authority to issue bonds, expend bond proceeds, and borrow and loan money for certain public purposes pursuant to the Government Code of the State of California; and

**WHEREAS**, this Agreement is an appropriate means through which the Member Agencies may provide the Animal Control Services because the Jurisdictional Areas of the Member Agencies are in close proximity to one another and are susceptible of being served by the Animal Control Services and related Joint Facilities (defined in Section 1.10) under common administration and management and with the same equipment, resources and personnel; and

**WHEREAS**, the Member Agencies desire to share their animal control expertise and to optimize their expenditures in connection with the provision of the Animal Control Services and related Joint Facilities; and

**WHEREAS**, the separate provision, management and administration of the Animal Control Services and related Joint Facilities in each Jurisdictional Area by each of the respective Member Agencies and using separate facilities, resources and personnel may result in duplication of effort, inefficiencies in administration and excessive costs, all of which, in the judgment of the Member Agencies, can be eliminated or substantially reduced, all to the substantial advantage and benefit of the citizens and taxpayers of all of the Member Agencies, if the provision of the Animal Control Services and the administration and management of the related Joint Facilities employing common equipment, resources

and personnel, were to be performed by and through a single public entity and the creation of such a single public entity is the purpose of this Agreement;

**NOW, THEREFORE**, for and in consideration of the facts stated above, the mutual advantages to be derived, and the mutual covenants contained herein, it is agreed by and among the Member Agencies hereto as follows:

## **ARTICLE I DEFINITIONS**

**Section 1.** Unless the context otherwise requires, the words and terms defined in this Article shall have the meanings specified.

**Section 1.1.** Act. "Act" means Article 1, Article 2, Article 3, and Article 4 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the California Government Code, as it may be amended from time to time.

**Section 1.2.** Agreement. "Agreement" means this joint exercise of powers agreement as it now exists or as it may from time to time be amended, supplemented or as it may be modified by the addition of signatory parties or by any other supplemental agreement or amendment entered into pursuant to the provisions of this Agreement.

**Section 1.3.** Animal Control Services. "Animal Control Services" means those services enumerated on "Exhibit A," entitled "Animal Control Services," attached hereto and incorporated herein by this reference.

**Section 1.4.** Area. "Area" and "Jurisdictional Area" mean that area within the respective jurisdictions of the Member Agencies.

**Section 1.5.** Authority. "Authority" means the Silicon Valley Animal Control Authority created pursuant to this Agreement.

**Section 1.6.** Board of Directors. "Board of Directors" means the governing board of the Authority referred to in Section 1.5 and more particularly described in Section 2.5 herein below. "Director" means an individual member of the Board of Directors.

**Section 1.7.** Bond Law. "Bond Law" means Article 4 of Chapter 5 of Division 7 of Title 1 of the California Government Code, as the same may have been or may hereinafter be amended from time to time, or any other law hereafter legally available for use by the Authority in the authorization and issuance of bonds to finance needed public facilities. "Bonds" means any bonds issued pursuant to Bond Law.

**Section 1.8.** Executive Director. "Executive Director" means the employee of the Authority directly responsible to the Board of Directors and primarily responsible for the managerial oversight of the operations of the Authority as further described in Section 3.6.

**Section 1.9. Fiscal Year.** "Fiscal Year" means the period from July 1st to and including the following June 30th.

**Section 1.10. Joint Facilities.** "Joint Facilities" means the animal control facilities, equipment, resources, and property to be owned, leased, managed and operated by the Authority pursuant to Article V and Section 7.1, and, if and when acquired or constructed, any improvements and additions thereto.

**Section 1.11. Legislative Bodies.** "Legislative Bodies" means the city or town councils of the Member Agencies of the Authority. "Legislative Body" means any such individual city or town council.

**Section 1.12. Member Agencies or Member Agency.** "Member Agencies" means all of the public agencies signatory to this Agreement, which, as of the initial Effective Date of this Agreement, are the City of Campbell, the City of Monte Sereno, the City of Santa Clara, the City of Mountain View **and the Town of Los Gatos.** "Member Agency" means any such individual public entity. "Originating Member Agency" refers to City of Campbell, the City of Monte Sereno, and the City of Santa Clara. **"New Member Agency(ies)" refers to the City of Mountain View and the Town of Los Gatos.**

**Section 1.13. Quorum.** Except as may otherwise be required hereunder or by law, "quorum" means the presence of the Santa Clara Director and **three** Directors of the other Member Agencies.

**Section 1.14. Rules of the Board.** "Rules of the Board" means the bylaws, rules, regulations and other operational and organizational directives of the Board of Directors for the conduct of its meetings and other affairs as further described in Section 2.9.

**Section 1.15. Secretary.** "Secretary" means the Secretary of the Board of Directors as further described in Section 3.2.

**Section 1.16. Treasurer.** "Treasurer" means the financial director and finance manager of the Authority having the responsibility and accountability for the Authority's funds as further described in Section 3.3.

## **ARTICLE II GENERAL PROVISIONS**

**Section 2.1. Purpose.** Subject to the terms herein, particularly Section 6.3, the purpose of this Agreement is to create the Authority to provide for the joint exercise of powers by the Member Agencies to own, manage, operate and/or maintain the Joint Facilities and to implement the financing, acquisition and construction of additions and improvements thereto and any additional facilities and property later acquired, owned or managed by the Authority and included in the Joint Facilities and thereafter to manage, operate and maintain the Joint Facilities, as so added to and improved, all to the end that the residents of the Area are provided with a more efficient and economical provision of the Animal Control Services and related services consistent with the purposes of this Agreement, and, if necessary, to issue and repay revenue bonds of the Authority pursuant to the Bond Law. Each of the Member Agencies is authorized to exercise all powers (except the power to issue and repay revenue bonds of the Authority)

pursuant to its organic law and the Authority is authorized to issue and provide for the repayment of revenue bonds pursuant to the provisions of the Bond Law.

**Section 2.2. Creation of Authority.** Pursuant to the Act, there is hereby created a public entity to be known as the "Silicon Valley Animal Control Authority," to be called the "Authority" pursuant to Section 1.5. The Authority, which shall administer this Agreement, is a public entity separate and apart from the Member Agencies and each of them.

**Section 2.3. Effective Date of Agreement.** This Agreement shall become effective when signed and executed by all Member Agencies listed in Section 1.12 (the "Effective Date") and shall supercede any prior agreements executed.

**Section 2.4. Term.** This Agreement shall become effective on the Effective Date set forth in Section 2.3 and shall continue in effect until such time as all Bonds (if any) and the interest thereon issued by the Authority under the Bond Law or the Act shall have been paid in full or provision for such full payment shall have been made, and thereafter until such time as the Authority and the Member Agencies shall have paid all sums due and owing pursuant to this Agreement or pursuant to any contract executed pursuant to this Agreement, and thereafter until terminated pursuant to Article IX.

**Section 2.5. Governing Board.** The Authority shall be administered by a Board of Directors consisting of five (5) Directors, as follows: one (1) Director appointed by each of the Legislative Bodies of the cities of Campbell, Los Gatos, Monte Sereno, Mountain View, and Santa Clara.

**Section 2.5.1.** All voting power of the Authority shall reside with the Board of Directors.

**Section 2.5.2.** The Board of Directors shall be called the "Board of Directors of the Silicon Valley Animal Control Authority."

**Section 2.5.3.** Each Director shall be a member of the Legislative Body of the Member Agency that appointed that Director.

**Section 2.5.4.** Each Legislative Body shall appoint an alternate Director for that Member Agency. The alternate Director may act as the Director in the absence of the Director appointed by that Legislative Body. The alternate Director shall also be a member of the Legislative Body that appointed the alternate Director.

**Section 2.5.5.** All Directors and their alternates shall serve at the pleasure of the Member Agency that appointed them.

**Section 2.5.6.** All vacancies on the Board of Directors shall be filled by the respective Legislative Body within thirty (30) days of the effective date of the vacancy or as soon thereafter as the Legislative Body may legally act. Any Director or alternate Director shall cease to be a Director when such person ceases to hold office as a council member of the respective appointing Legislative Body.

**Section 2.5.7.** Each Director may receive reimbursement for the reasonable and necessary expenses incurred in the performance of their duties, as provided in the Rules of the Board.

**Section 2.6.** Meetings of the Board of Directors. All meetings of the Board of Directors shall be public meetings unless a specified closed session is held in accordance with the California Government Code.

**Section 2.6.1.** Regular Meetings. The Board of Directors shall provide for regular meetings at a date, time, and place fixed by the Rules of the Board.

**Section 2.6.2.** Special Meetings. Special meetings and emergency meetings of the Board of Directors may be called in accordance with State law.

**Section 2.6.3.** Call, Notice, and Conduct of Meetings. All meetings of the Board of Directors, including without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held, and conducted in accordance with the provisions of Section 54950, *et seq.*, of the California Government Code, as may be amended from time to time.

**Section 2.7.** Required Votes; Approvals. For all actions, the Director from Santa Clara will have **two (2)** votes at each meeting and the Directors from Campbell, **Los Gatos**, Monte Sereno, and Mountain View shall each have **one (1) vote**. **Five (5) affirmative votes** of the Board of Directors shall be required for the Board of Directors to take any action provided a quorum is present as set forth in Section 1.13.

**Section 2.8.** Rules of the Board. The Board of Directors shall adopt and from time to time amend the Rules of the Board as are necessary or convenient in the determination of the Board of Directors to achieve or facilitate the purposes hereof.

**Section 2.9.** New Members. It is the intent of the Originating Member Agencies to provide, to the extent permitted by law, for the inclusion at a subsequent date of such additional public entities, organized and existing under the Constitution or laws of the State of California, as may desire to become parties to this Agreement and members of the Authority. The Board shall review all applications for participation in the Authority. **Those entities seeking membership must be approved by five (5) affirmative votes of the Board of Directors.** A new Member Agency shall be required to (a) contribute funds commensurate to the expenses incurred by the Authority to accommodate the new Member Agency's inclusion in the Authority. Examples include, but are not limited to, improvements to the facility, additional personnel expenses, marketing expenses, contractual services, and/or vehicles; (b) pay its share of annual Operating Costs and other expenses pursuant to Section 6.3 and (c) contribute to the Capital Fund (see Section 5.4) as determined by the Board. It is the intent of the Originating Member Agencies that any new Member Agency shall proportionally contribute and share in the Authority's operations, but shall not have any proportional ownership in fee of the Authority's real property interests. For entities joining the Authority at other than the beginning of the Authority's fiscal year, cash contributions for Operating Costs and the Capital Fund shall be prorated for the remainder of the fiscal year.

**ARTICLE III  
ORGANIZATIONAL STRUCTURE  
OFFICERS AND EMPLOYEES**

**Section 3.1.** Chairperson and Vice-Chairperson. The Board of Directors shall elect a Chairperson and Vice-Chairperson from among its members. The Chairperson and Vice-Chairperson shall each serve a one year term. In the event of the disqualification or permanent inability of the Chairperson to serve as the Chairperson during their term, the Vice-Chairperson shall assume the duties of the Chairperson for the remainder of that term and the Board of Directors shall elect a new Vice-Chairperson for the remainder of that term.

**Section 3.1.1.** The Chairperson shall be authorized to sign all resolutions of the Board of Directors and all contracts on behalf of the Authority and shall perform such other duties as may be imposed by the Board of Directors, consistent with the terms and provisions of this Agreement and the Rules of the Board.

**Section 3.1.2.** The Vice-Chairperson shall be authorized to act as the Chairperson, exercise all of the powers of the Chairperson, and perform all of the duties of the Chairperson in the temporary absence of the Chairperson.

**Section 3.1.3.** The Board of Directors, as a part of its approval of any contract, may authorize the Executive Director to execute the contract on behalf of the Authority.

**Section 3.2.** Secretary. The Executive Director shall be the Secretary to the Board of Directors, perform such other duties as may be imposed upon the Secretary by the Board of Directors, and cause a copy of this Agreement to be filed with the California Secretary of State and the State of California pursuant to Section 6503.5 of the Act.

**Section 3.3.** Treasurer. The Board shall designate the Treasurer. The Treasurer shall be the depository and shall have custody of all of the accounts, funds and money of the Authority from whatever source. The Treasurer shall have the duties and obligations set forth in Section 6505 and 6505.5 of the Act, and shall assure that there shall be strict accountability of all funds and reporting of all receipts and disbursements of the Authority.

**Section 3.4.** Officers in Charge of Property. Pursuant to Section 6505 of the California Government Code, the Treasurer shall have charge of, handle, and have access to all accounts, funds, and money of the Authority and all records of the Authority relating to such accounts, funds and money; and the Secretary shall have charge of, handle, and have access to all other records of the Authority, and the Executive Director shall have charge of, handle, and have access to all physical properties of the Authority.

**Section 3.5. Bonding Persons Having Access to Property.** From time to time, the Board of Directors may designate persons, such as the Treasurer or Executive Director, as the Authority officer(s) who shall have charge of, handle, or have access to any property of the Authority. The Board of Directors shall also fix the respective amounts of the official bonds of the Treasurer, Executive Director or such other designated persons pursuant to Section 6505.1 of the Act, which bonds shall be filed with the Secretary of the Authority. The actual cost of such bonds shall be a proper charge against the Authority.

**Section 3.6. Management.** The regular management of the operations and activities of the Authority shall be vested in the Executive Director. The Executive Director shall be appointed by the Board of Directors. Unless otherwise provided by the Rules of the Board or resolution of the Board of Directors, the Executive Director shall have the following powers:

**Section 3.6.1.** To provide for the planning, design, and construction of any additions or improvements to the Joint Facilities; leasing or remodeling of any existing facilities, or any new facilities to be operated by the Authority as authorized by the Board of Directors;

**Section 3.6.2.** Except as otherwise provided in Section 3.6.8, to execute any contracts for capital costs, costs of special services, equipment, materials, supplies, maintenance, or repair that involve an expenditure by the Authority within the limits and in accordance with procedures to be established by the Authority in the manner provided for local agencies pursuant to Article 7, commencing with Section 54201 of Chapter 5 of Part 1 of Division 2 of Title 5 of the California Government Code;

**Section 3.6.3.** To appoint and employ all personnel of the Authority required for maintenance and operation of the Joint Facilities, and all other employees authorized by the Authority's budget and by the Board of Directors;

**Section 3.6.4.** To retain any consultants, including labor relations consultants or certified public accountants, as authorized in the Authority's budget and by the Board of Directors;

**Section 3.6.5.** Subject to approval of the Board of Directors, to appoint and employ all personnel of the Authority or consultants required to be employed or retained in connection with the design of any additions or improvements of the Joint Facilities or construction of new facilities;

**Section 3.6.6.** To expend funds of the Authority and enter into contracts, whenever required, or for the immediate preservation of the public peace, health, or safety, subject to the subsequent ratification of the Board of Directors;

**Section 3.6.7.** To dispose of any personal property of the Authority as may be provided in the Rules of the Board or otherwise authorized by the Board of Directors;

**Section 3.6.8.** To approve and pay demands for payments by the Authority of Ten Thousand Dollars (\$10,000.00), or less, which are authorized in the Authority's budget;

**Section 3.6.9.** To prepare and submit to the Board of Directors in time for revision and adoption by the Authority prior to June 1 of each year, the annual preliminary budget for the next succeeding Fiscal Year referred to in Section 6.1;

**Section 3.6.10.** Generally, to supervise the acquisition, construction, management, maintenance, and operation of the Joint Facilities and personnel of the Authority;

**Section 3.6.11.** To perform such other duties as directed by the Board of Directors and report to the Board of Directors at such times and on such matters as the Board of Directors may direct.

**Section 3.7.** Legal Advisor. The legal advisor of and provider of legal advice and services to the Authority shall be designated by the Board of Directors.

**Section 3.8.** Other Services. The Board of Directors shall have the power to appoint and employ such other consultants and independent contractors as may be necessary for the purposes of and pursuant to this Agreement.

**Section 3.9.** Non-Liability of Agencies. None of the officers, agents, or employees directly employed by the Authority shall be deemed, solely by reason of their employment by the Authority, to be employed by any Member Agency or, by reason of their employment by the Authority, to be subject to any of the requirements of any Member Agency. All of the privileges and immunities from liability, exemption from laws, ordinances and rules, all pension, relief, disability, workers' compensation, and other benefits which apply to the activities of the officers, agents, or employees of Member Agencies when performing their respective functions shall apply to them to the same degree and extent while engaged in the performance of any of the functions and other duties under this Agreement. Except as expressly provided for in this Agreement, nothing contained in this Article III is intended to nor shall it restrict or limit the rights or abilities otherwise available to the Authority to enter into agreements or other arrangements with any Member Agency in accordance with the terms and conditions of this Agreement and the Rules of the Board regarding the use of employees of the Member Agency in the operations and activities of the Authority.

**Section 3.10.** Indemnity and Insurance. The Authority shall defend, indemnify and save harmless each Member Agency to this Agreement and its respective council members, officers and employees, from all claims, losses, damages, costs, injury and liability arising out of the Authority's performance of its powers, duties and responsibilities under this Agreement. The Authority shall obtain and keep in force policies of insurance with coverage and limits sufficient to protect the Authority and its Member Agencies from claims for damages arising from the activities of the Authority, its Board of Directors, officers and employees. It is the intent of this Section 3.10 that the policies of insurance described herein include coverage for automobile liability, comprehensive general liability, public officials errors and omissions, workers' compensation, and excess liability and other perils as the Board of Directors shall, from time to time, direct and that the coverage limits of these policies be maintained at levels as the Board of Directors shall direct. Each Member Agency shall be named an "additional insured" on the liability coverages or shall receive equivalent treatment or status under the Authority's insurance program.

**Section 3.11. Agreement Not for Benefit of Third Parties.** This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever. Any services performed or expenditures made in connection with this Agreement by any Member Agency shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property in the respective Area of such Member Agency.

## **ARTICLE IV POWERS OF THE AUTHORITY**

**Section 4.1. General Powers.** The Authority shall exercise in the manner herein provided the powers common to each of the Member Agencies, as provided by the Constitution and laws of the State of California, and all incidental, implied, expressed, or necessary powers for the accomplishment of the purposes of this Agreement, subject to the restrictions set forth in Section 4.4. As provided in the Act, the Authority shall be a public entity separate from the Member Agencies. The Authority shall have the power to finance, acquire, construct, manage, maintain, and operate the Joint Facilities. The Authority shall have all of the powers provided in Article 2 and Article 4 of the Act, unless specifically prohibited or restricted by this Agreement.

**Section 4.2. Specific Powers.** The Authority is hereby authorized, in its own name, to do all acts necessary for the exercise of the foregoing powers, including but not limited to, any of the following:

**Section 4.2.1.** To make and enter into contracts;

**Section 4.2.2.** To employ agents or employees;

**Section 4.2.3.** To acquire, construct, manage, maintain, or operate any buildings, works or improvements;

**Section 4.2.4.** To acquire, hold, or dispose of property;

**Section 4.2.5.** To sue and be sued in its own name;

**Section 4.2.6.** To incur debts, liabilities or obligations, subject to the provisions of this Agreement, provided that no debt, liability or obligation shall constitute a debt, liability or obligation upon any Member Agency;

**Section 4.2.7.** To apply for, accept, receive, and disburse grants, loans, and other aids from any agency for the United States of America or of the State of California;

**Section 4.2.8.** To invest any money in the treasury pursuant to Section 6505.5 of the Act that is not required for the immediate necessities of the Authority, as the Authority determines is advisable, in the same manner and upon the same conditions as local agencies, pursuant to Section 53601 of the California Government Code;

**Section 4.2.9.** To carry out and enforce all the provisions of this Agreement.

**Section 4.3. Bonds.** The Authority shall have all of the powers provided in Article 4 of the Act, including the power to issue Bonds under the Bond Law.

**Section 4.4. Restrictions on Exercise of Powers.** The Authority shall exercise in the manner herein provided the powers common to all Member Agencies as appropriate to the accomplishment of the purposes of this Agreement. For purposes of Govt. Code § 6509, the powers of the Authority shall be exercised subject to the restrictions upon the manner of exercising such powers as are imposed upon the City of Campbell, a general law city.

**Section 4.5. Obligations of Authority.** The debts, liabilities, and obligations of the Authority shall not be the debts, liabilities, and obligations of any Member Agency.

## **ARTICLE V METHODS OF PROCEDURE**

**Section 5.1. Reserved.**

**Section 5.2. Delegation of Powers.** Each Member Agency hereby delegates to the Authority the power to purchase and the power and duty to maintain, operate, and manage any animal control equipment, resources, and real property acquired and identified by the Member Agencies, including the site of the Authority's animal control facility, and to employ the necessary personnel to do any and all other things necessary or desirable to provide efficient, economical and lawful Animal Control Services to the Member Agencies.

**Section 5.3. Joint Maintenance and Operation Fund.** The Board of Directors shall have a joint maintenance and operation fund (herein called the "Operating Fund"). The Authority shall assume responsibility for the maintenance and operation of the Operating Fund and shall pay the administrative and operational expenses of the Authority and all maintenance and operation costs of the Joint Facilities from said Operating Fund. Each of the Member Agencies shall pay into said Operating Fund its proportionate share of the maintenance and operation costs of the Joint Facilities, computed on the basis set forth in Section 6.3 of this Agreement.

**Section 5.4. Capital Acquisition, Improvement and Replacement Fund.** The Board of Directors may create a capital acquisition and replacement fund ("Capital Fund") for the purpose of creating a fund for the acquisition and construction of the Joint Facilities and any other capital improvements owned or controlled by the Authority, and the replacement and acquisition of capital equipment and property of the Authority. Each Originating Member Agency shall annually pay into said Capital Fund its proportionate share of capital costs, including principal and interest payments on outstanding Bonds, if any, as provided in Section 6.3. If there is a future need for contributions to the Capital Fund by any new Member Agency, all members shall contribute a proportionate share that is commensurate with each member's proportional operating expenses.

**ARTICLE VI**  
**BUDGET/COSTS, MAINTENANCE AND**  
**OPERATION COSTS AND OTHER COSTS**

**Section 6.1. Annual Budget.** The Board of Directors shall adopt a preliminary budget for maintenance and operation costs, capital costs, costs of special services, and debt service payments or redemption expenses on Bonds (if any), annually prior to June 1 of each year and shall adopt a final budget prior to June 30 of each year.

Each Member Agency shall approve the contribution of its allocated proportional share of the total estimated annual costs and expenses in the budget, as set forth in Section 6.3, prior to final adoption of the budget by the Board of Directors on or before June 30 of each year.

**Section 6.2. Records and Accounts.** The Authority shall cause to be kept accurate and correct books of account, showing in detail the capital costs, costs of special services and maintenance, operation costs of the Joint Facilities and the provision of the Animal Control Services, and all financial transactions of the Member Agencies relating to the Joint Facilities and the provision of the Animal Control Services, which books of account shall correctly show any receipts and also any costs, expenses, or charges paid or to be paid by each of the Member Agencies. Said books and records shall be open to inspection at all times during normal business hours by any representative of a Member Agency, or by any accountant or other person authorized by a Member Agency to inspect said books or records. The Controller/Treasurer shall, in accordance with Sections 6505 and 6505.6 of the Act, cause the books of account and other financial records of the Authority to be audited annually by an independent public accountant or certified public accountant.

**Section 6.3. Allocation of Costs and Expenses: Generally.**

**Section 6.3.1. Annual Estimate.** After adoption of the preliminary budget and prior to June 1 of each year, the Authority shall promptly furnish to each of the Member Agencies an estimate of the total annual maintenance and operation costs, capital costs, costs of special services, and debt service payments or redemption expenses on Bonds (if any).

**Section 6.3.2. Operating Costs.** The proportion of Operating Costs to be borne by each Member Agency shall be determined by the Executive Director each year prior to **April 1**, and the Executive Director shall submit these percentages to the Board of Directors for review, modification and/or approval on or before June 1 of each year. The Board of Directors may modify the manner in which each Member Agency's contribution to Operating Costs is determined or calculated by **five (5) affirmative votes of the Board of Directors**.

**Section 6.3.3. Capital Acquisition Costs, Costs of Special Services, Bond Expenses.** Costs of acquiring new equipment or constructing new facilities, costs of special services and Bonds interest and redemption expenses (if any) shall be borne by each Member Agency in the same proportion as Operating Costs determined, pursuant to Section 6.3.2, for the Fiscal Year in which the cost is incurred.

**Section 6.3.4. Capital Costs.** The proportion of capital replacement costs to be borne by each Member Agency annually shall be the same proportion as Operating Costs borne by that Member Agency for that Fiscal Year as determined pursuant to Section 6.3.2.

**Section 6.3.5. Insurance Costs.** The premiums for the insurance policies described in Section 3.10 shall be apportioned among the Member Agencies in the same manner as each Member Agency's yearly percentage of Operating Costs, as determined pursuant to Section 6.3.2. In the event of any claim for damages which is not covered by insurance, or which exceeds the limits of any applicable policy of insurance, the Member Agencies agree to allocate among themselves the uninsured costs of defending such claim, and the uncovered costs of settlement or judgment, if any, in the same proportions as the percentage share of Operating Costs of each Member Agency as established pursuant to Section 6.3.2 at the time the claim is filed with the Authority.

**Section 6.4. Payment of Costs.** Beginning on the Effective Date of this Agreement, and quarterly in advance thereafter for each Fiscal Year, each Member Agency agrees to pay the Authority its allocated proportional share of the total estimated annual costs and expenses, as set forth in Section 6.3.

**Section 6.5. Sources of Funds.** Each Member Agency shall provide the funds required to be paid by it to the Authority under this Agreement from any source of funds legally available to such Member Agency for such purpose.

**Section 6.6. Level of Services and Charges to Member Agencies.** All Member Agencies shall receive the same level of service for their contributions, regardless of the amount of their contribution. The levels of service are reflected in Exhibit A, and these services may be amended from time to time.

**Section 6.6.1. Level of Service Adjustment Due to New Member Agency.** No later than **four (4)** years after the effective date of this Agreement, the Authority will conduct an internal review of its level of service for any new Member Agency to determine if the initial estimate of the necessary level of service for that jurisdiction is appropriate. In the event a higher or lower level of service is warranted based upon such audit, the Member Agencies may adjust the Operating Costs accordingly, pursuant to Section 6.3.2.

**Section 6.7. New Member Agency Contribution and Payment Terms.** This Agreement was created to accommodate the inclusion of a new Member Agency, **the Town of Los Gatos**. Pursuant to Section 2.10, the **Town of Los Gatos** will contribute the following amounts pursuant to the terms stated herein as consideration for its Member Agency status. **The Town of Los Gatos will pay a total of One Hundred Thousand Dollars (\$100,000.00),** payable to the Authority on the Effective Date of this Agreement. This contribution amount is based upon the purchase of **one animal rescue vehicle** for Authority staff use as well as miscellaneous transitional costs. **Los Gatos** agrees that any new asset and/or equipment purchased with these funds are the property of the Authority, not of **Los Gatos**.

**Section 6.7.1. Early Termination.** **Los Gatos** also agrees that in the event its Legislative Body votes to terminate its status as a Member Agency prior to five (5) years from the Effective Date of this Agreement, then **Los Gatos** will be liable for early termination liquidated damages. The Member Agencies agree that, in the event **Los Gatos** terminates this Agreement prior to five (5) years from the Effective Date of this Agreement, the Authority and its remaining Member Agencies will suffer damages and will incur other costs and expenses of a nature and amount which is difficult or impractical to determine. The Member Agencies agree that by way of ascertaining and fixing the amount of damages, costs and expenses, and not by way of penalty, **Los Gatos** shall pay to the Authority liquidated damages of a sum equivalent to two-thirds (2/3) of its annual contribution for the remaining balance of that five (5) year period and any unpaid initial contribution amount, as described in Section 6.7. In the event that said liquidated damages are not paid, **Los Gatos** agrees that the Authority or any of its remaining Member Agencies may use all available legal remedies to obtain the amount of said unpaid damages. In the event of any litigation resulting from such a dispute as to liquidated damages, **Los Gatos** agrees to waive any affirmative defense as to the reasonableness and/or imposition of the liquidated damages.

## **ARTICLE VII ENFORCEMENT**

**Section 7.1. Enforcement by Authority.** The Authority is hereby authorized to take any or all legal or equitable actions, including but not limited to injunction and specific performance, necessary or permitted by law, to enforce this Agreement.

## **ARTICLE VIII WITHDRAWAL OF A MEMBER AGENCY**

**Section 8.1. Agreement Continues.** Notwithstanding the provisions of Section 9.1, each Member Agency agrees that the withdrawal of a Member Agency pursuant to this Article VIII is not intended to and will not terminate this Agreement or affect the ability of the Board of Directors or the remaining Member Agencies to carry out and fulfill the purposes of this Agreement.

**Section 8.2. Withdrawal.** A Member Agency may withdraw from the Authority and this Agreement by filing written notice thereof with the Authority. Withdrawal will take effect on July 1 of any year provided there is a least six months advance notice. The withdrawal of any Member Agency from the Authority shall in no way affect the rights and obligations of the remaining Member Agencies. A withdrawing Member Agency is still obligated for all payments due from it for the fiscal year of the withdrawal, and in the case of **the Town of Los Gatos**, it is also obligated for all payments specified in Section 6.7 in the event of early termination. Further, in the event of withdrawal of a Member Agency, the following terms and conditions will apply:

**Section 8.2.1.** Withdrawal shall not relieve the party of its proportionate share of any debts, liabilities or other contractual commitments incurred by the Authority prior to the effective date of the party's withdrawal; and

**Section 8.2.2.** If Bonds have been issued and the withdrawing Member Agency benefits directly or indirectly from the Bonds issued and outstanding, the Member Agency shall not withdraw from the Authority until such time as all of those Bonds and the interest thereon shall first have been paid in full or provision for such full payment shall first have been contractually made with the Authority and approved by the Board of Directors; and

**Section 8.2.3.** The obligations of the withdrawing Member Agency shall have been paid in full and provision for repayment of any other indebtedness which may exist shall be covered by an agreement made between the Authority and the Member Agency and approved by the Board of Directors.

**Section 8.3.** Non-Distribution of Assets Upon Withdrawal or Subsequent Dissolution. A withdrawing Member Agency will have no entitlement to any Assets or Cash Reserves (See Section 9.3 for definition of term) of the Authority nor any distribution or reimbursement of any kind from the Authority upon withdrawal or in the event of the Authority's subsequent dissolution.

**Section 8.4.** Restrictions. Any withdrawal from participation in this Agreement is subject to the restrictions on withdrawal contained in Sections 8.2 and 8.3, above. In addition, each withdrawing Member Agency, upon its withdrawal, waives any right to seek a judicial apportionment of any interest it may have in the Authority, including any interest in any Assets or Cash Reserves of the Authority.

## **ARTICLE IX TERMINATION OF THE AGREEMENT AND DISSOLUTION OF THE AUTHORITY**

**Section 9.1.** Termination. This Agreement shall terminate and the Authority shall be dissolved upon an agreement of all Member Agencies. Upon termination of this Agreement, any obligation of the Authority which continues following dissolution shall be borne by the Member Agencies based on the percentages determined pursuant to Section 9.3.

**Section 9.2.** Effective Date of Termination. Termination shall not under any circumstances become effective until June 30 next succeeding a minimum of twelve (12) months following the effective date of a written notice of termination to the Board of Directors approved by all Legislative Bodies of the current Member Agencies.

**Section 9.3.** Disposition of Assets. Upon dissolution of the Authority, each Originating Member Agency shall receive its proportionate share of the assets of the Authority as defined in this Section within a reasonable amount of time after dissolution, and each Originating Member Agency shall contribute its proportionate or otherwise defined share toward the discharge of any enforceable liabilities incurred by the Authority as the same appear on the books of the Authority. Upon the termination of this Agreement, any assets acquired by the Authority during the period of its existence and still on hand and all unencumbered cash reserves (collectively, "Assets and Cash Reserves") shall be distributed to the Originating Member Agencies in the following manner: The total amount of maintenance and operating costs paid by each Originating Member Agency into the Operating Fund during the entire existence of the Authority shall be added together and the percentage which each Agency's total bears to the whole shall be determined. The Assets and Cash Reserves shall be divided among the current Member Agencies

based on the above percentage, based on appraised value of the assets at the time of termination. In the event the Originating Member Agencies cannot agree on how the distribution of Assets and Cash Reserves pursuant to the distribution method set forth in this Section should be implemented, the City Managers of all of the Originating Member Agencies, or their respective designees, shall meet promptly to develop a method for distributing the Assets and Cash Reserves among the Originating Member Agencies. **New Member Agencies shall receive only their proportional share of the cash reserves they contributed to during their membership, if any.**

**Section 9.4.** The distribution of assets may be made in kind or assets may be sold and the proceeds thereof distributed to the Member Agencies at the time of dissolution after the discharge of all enforceable liabilities.

**Section 9.5.** Continued Existence of Authority. Upon dissolution, this Agreement and the Authority shall continue to exist as required or necessary for the limited purpose of distributing the Assets and Cash Reserves and winding up and closing out the business, accounts and affairs of the Authority.

## **ARTICLE X MISCELLANEOUS**

**Section 10.1.** Section Headings. All section headings in this Agreement are for convenience of reference only and are not to be construed as modifying or governing language in the section referred to or to define or limit the scope of any provision of this Agreement.

**Section 10.2.** Consent. Whenever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

**Section 10.3.** Law Governing. This Agreement is made under the Constitution and laws of the State of California and is to be so construed.

**Section 10.4.** Amendments. This Agreement may be amended at any time, except as limited by Bond covenants, if any. All amendments to the Agreement must be in writing, and must be approved by the Legislative Bodies of the Member Agencies prior to becoming effective.

**Section 10.5.** Severability. In the event any provision of this Agreement is determined to be illegal or invalid for any reason, all other provisions and articles of this Agreement shall remain in full force and effect unless and until otherwise determined. The illegality of any provision of this Agreement shall in no way affect the legality and enforceability of any other provisions of this Agreement.

**Section 10.6.** Successors. This Agreement shall be binding upon and shall inure to the benefit of the successors of the respective Member Agencies. No Member Agency may assign any right or obligation hereunder without written consent of the other Member Agencies.

**Section 10.7.** Notice. Any notice required to be given or delivered by any provision of this Agreement shall be personally delivered or deposited in the U.S. mail, postage prepaid, addressed to the Authority and to the Member Agencies at their addresses as reflected in the records of the Authority, and shall be

deemed to have been received by the party to which the notice is addressed upon the earlier of receipt or 72 hours after mailing.

**Section 10.8. Counterparts.** This Agreement may be signed in counterparts, which together shall constitute one agreement. If this Agreement is signed in counterparts, no signatory hereto shall be bound until all Parties named below have duly executed, or caused to be duly executed, a counterpart of this Agreement.

[Signatures on next page.]

## EXECUTION OF AGREEMENT

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereupon duly authorized and their official seals to be hereto affixed on the dates as shown herein.

### MEMBER AGENCIES

APPROVED AS TO FORM:

**CITY OF CAMPBELL**, a municipal corporation

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

**CITY OF MONTE SERENO**, a municipal corporation

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

**CITY OF SANTA CLARA**, a municipal corporation

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

**CITY OF MOUNTAIN VIEW**, a municipal corporation

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

**TOWN OF LOS GATOS**, a municipal corporation

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT "A"**  
**ANIMAL CONTROL SERVICES**

The term "Animal Control Services" in the Agreement to which this Exhibit "A" is attached means all of the following services:

A. Field Services

Field services means all of the following services, including any vehicles, communications equipment, office supplies, field and administrative personnel, and any other personnel, supplies and equipment, reasonably required to perform the following services (the "Field Services"):

- Pick up of confined stray dogs, cats, and other small animals, including, rabbits, chickens, turkey, geese, and ducks, and excluding confined wildlife as defined in Section 711.2 of the California Fish and Game Code, such as opossums, raccoons, skunks, or squirrels
- Pick up confined stray livestock, including horses, pigs, goats, sheep, and donkeys
- Pick up of deceased animals, including wildlife, as described in more detail below under the description of Deceased Animal Services
- Pick up of injured stray dogs or cats and other small animals, without regard to weight, and injured wildlife weighing fifty pounds (50 lbs.) or less, that are located on public property or readily accessible on private property with the permission of the property owner or occupant or the property owner's or occupant's authorized agent
- Respond to emergency calls such as animals requiring rescue or animals attacking people
- Investigating complaints of animal bites or attacks on humans, including the completion of a report interviewing the parties involved, quarantining animals which have bitten humans, preparing and transporting biting animals for rabies testing, and investigating alleged violations of a quarantine
- Response to calls for removal of venomous snakes in a private residence and on private property
- Investigating complaints of vicious dogs and provide administrative hearings
- Investigating complaints of dangerous animals and provide administrative hearings
- Responding to complaints of animals running at large
- Responding to complaints of domestic animals causing a nuisance, except domestic animals making noise, and provide follow-up patrol

- Respond to police assist calls on animal-related issues, which service may include taking control of an animal on the scene
- Investigate complaints regarding the lack of proper care, condition, or attention of domestic animals by their owners
- Investigate complaints regarding cruelty to animals
- Investigate complaints regarding exceeding the limit of the maximum number of animals
- Investigate complaints regarding unsanitary conditions
- Provide Community Outreach Humane Education programs to local schools as well as presenting programs to civic groups and organizations, Neighborhood Watch, homeowners groups and more
- Provide animal safety training for service workers (i.e. postal employees, meter readers)
- Issue administrative and criminal citations as necessary
- Participate in Santa Clara County Disaster Preparedness Team

B. Shelter Services

Shelter Services means all of the following services, including shelter facilities, supplies, animal care specialists, supervisors and administrative personnel, and any other personnel, supplies and equipment reasonably required to perform the following services (the "Shelter Services"):

- Shelter of abandoned, impounded, lost or stray domestic animals brought to the shelter by a Member Agency, a resident residing in a Jurisdictional Area, or shelter personnel
- Quarantine of biting animals
- Rabies testing of suspect animals
- Provision for surrender and reclaim of abandoned, lost or stray domestic animals during established business hours
- Provide adoption program to include offsite adoption events
- Provide after hours receiving kennels for stray healthy animals
- Save all healthy or treatable animals by return to owner, placement with a placement partner, or adoption

- Hold periodic adoption events at the animal care center
- Euthanasia and disposal of unhealthy domestic animals that fail to meet the written health and temperament standards of the shelter

C. Medical Services

Medical Services means all of the following services, including office facilities, supplies, and professional and trained personnel necessary to perform the following services (the "Medical Services") by staff or through contracts:

- Provision of veterinarian services by staff or through contracts twenty-four (24) hours per day to treat and provide veterinarian care to stray dogs, cats, and other impounded animals that may be sick or injured
- Monitor quarantined biter animals
- Conduct vaccination clinics and have available, free of charge to the public, rabies control information.
- Operate public low cost spay/neuter clinic

D. Deceased Animal Services

Deceased Animal Services means all of the following services, including any vehicles, storage facilities, disposal mechanisms, field, and administrative personnel, and any other personnel, supplies, contracts and equipment required to perform the following services (the "Deceased Animal Services"):

- Pick up of deceased animals, including wildlife and except livestock, from streets and public property within Jurisdictional Areas, or from private property within Jurisdictional Areas with the permission of the property owner, occupant or a representative of the property owner or occupant
- Identification of and notification to the owner of the deceased animal, whenever possible
- Disposal of the body of the deceased animal

E. Animal Licensing Services

Animal Licensing Services means all of the following services, including any vehicles, office facilities, supplies, equipment and personnel necessary to perform the following services (the "Animal Licensing Services"):

- Computerized animal licensing including up to two delinquent notices on license renewals
- Animal Control Officer contact for delinquent licenses when necessary
- Provide licenses at animal care center
- Comprehensive community outreach program, to include issuing licenses at vaccination and spay/neuter clinics
- Distribute licensing information through local veterinarians and on web site
- Issue assistance animal identification tags to qualified residents as required by state law

F. Other Services For Which a Fee May Be Charged

- Pick up owned animals
- Provide humane traps to the public to capture sick, injured, or nuisance domestic animals
- Provide volunteer opportunities
- Provide onsite dog training