



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 05/18/2021

ITEM NO: 4

---

DATE: May 13, 2021  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Authorize the Following Actions:  
a. Adopt A Resolution (Attachment 1) Authorizing the Town Manager to File an Application for the 2021/22 Metropolitan Transportation Commission (MTC) Transportation Development Act (TDA) Article 3 Funds in the Amount of \$62,884 for Pedestrian Improvements  
b. Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$62,884 in the Adopted Fiscal Year 2020/21 Capital Improvement Program (CIP) Budget for the Curb, Gutter, and Sidewalk Maintenance Project (Project 813-9921)

**RECOMMENDATION:**

Staff recommends that the Town Council authorize the following actions:

- a. Adopt a resolution (Attachment 1) authorizing the Town Manager to file an application for the 2021/22 Metropolitan Transportation Commission (MTC) Transportation Development Act (TDA) Article 3 funds in the amount of \$62,884 for pedestrian improvements; and
- b. Authorize revenue and expenditure budget adjustments in the amount of \$62,884 in the Adopted Fiscal Year 2020/21 Capital Improvement Program (CIP) Budget for the Curb, Gutter, and Sidewalk Maintenance project (Project 813-9921)

**BACKGROUND:**

The Santa Clara Valley Transportation Authority (VTA) issued a call for bicycle and pedestrian projects on March 8, 2021 for the TDA Article 3 funding program. The project application and the resolution are due to VTA by the end of June. VTA staff will review the project proposals for eligibility, completeness, and compliance. The resulting County-wide list of projects will be reviewed by the VTA Advisory Committees before adoption by the Board of Directors and subsequently forwarded to the MTC.

**PREPARED BY:** Ying Smith  
Transportation and Mobility Manager

---

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director, and Parks and Public Works Director

---

PAGE 2 OF 3

SUBJECT: Resolution Authorizing the Town Manager to File an Application for the  
2021/22 Transportation Development Act (TDA) Article 3 Funds

DATE: May 13, 2021

BACKGROUND (continued):

The portion of TDA funds that the Town is eligible for is calculated based on population. The Town has been given a “guarantee” share of \$62,884, which includes banked funds from Fiscal Year 2020/21.

DISCUSSION:

The TDA Article 3 program provides the greatest flexibility in the use of funds among all bicycle and pedestrian funding programs. Eligible uses include construction and/or engineering of a bicycle or pedestrian capital project, maintenance of a multi-purpose path which is closed to motorized traffic, bicycle safety education programs, and development of comprehensive bicycle or pedestrian facilities plans.

Town staff considered several options for use of the funds, including banking it for additional years. Staff is recommending allocating the TDA funds for pedestrian improvements. If approved, the project scope would include the engineering and construction costs for high-visibility crosswalks, Americans with Disabilities Act (ADA) compliant curb ramps, and other pedestrian improvements at multiple locations. The eligible improvements overlap well with those in the Town’s Curb, Gutter, and Sidewalk Maintenance project, which is an ongoing annual project for the repair and replacement of hazardous and non-compliant curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist accessibility and safety.

The level of repair and maintenance performed in any given year has been limited by available annual funding from the General Fund Reserve (GFAR). Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair. Allocating additional funds to an existing project would provide greater flexibility and efficiency in carrying out the design and construction activities.

CONCLUSION:

Staff recommends that the Council adopt a resolution authorizing the Town Manager to file an application for the 2021/22 TDA Article 3 funds in the amount of \$62,884 to fund pedestrian improvements. Staff further recommends that the TDA funds be allocated to the Curb, Gutter, and Sidewalk Maintenance project (Project 813-9921) by a revenue budget adjustment.

COORDINATION:

This report was coordinated with the Finance Department and the Complete Streets and Transportation Commission.

PAGE 3 OF 3

SUBJECT: Resolution Authorizing the Town Manager to File an Application for the  
2021/22 Transportation Development Act (TDA) Article 3 Funds

DATE: May 13, 2021

FISCAL IMPACT:

If Council approves this item, the Town will receive grant revenue of \$62,884 for the eligible expenses in the Curb, Gutter, and Sidewalk Maintenance project.

ENVIRONMENTAL ASSESSMENT:

The requested action is not considered a project defined under the California Environmental Quality Act (CEQA).

Attachment:

1. Draft Resolution - Request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2021/22 Transportation Development Act Article 3 Pedestrian/Bicycle project funding.