



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 1/19/2021

APPOINTMENTS

DATE: January 6, 2021
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Conduct Appointments for Adult Commissioner Vacancies on Boards, Commissions, and Committees

RECOMMENDATION:

Conduct the appointment process for the following vacancies: Building Board of Appeals (BOA), Community Health and Senior Services Commission (CHSSC), Complete Streets and Transportation Commission (CSTC), Finance Commission (FC), Personnel Board, and Planning Commission (PC).

DISCUSSION:

Council is scheduled to interview applicants for vacant Board, Commission, and Committee positions (Attachment 1) at a Special Meeting on January 19, 2021, at 5:00 p.m. via teleconference following the COVID-19 Shelter in Place guidelines. Per the Town's Commission Appointment Policy (Attachment 2), candidates may apply for multiple Commissions. One applicant has applied for two Commissions. Please consult the individual applications to learn of the candidates' priority preferences and areas of expertise.

As a result of the November 3, 2020 General Municipal Election, one vacancy on CSTC and two vacancies on the Planning Commission are open in addition to the remaining vacancies on the BOA, CHSSC, and Personnel Board.

With the passage of Measure A (Attachment 3), the new Finance Commission has five vacancies to be filled. Measure A sets forth the initial terms for the Commission. Pursuant to the Measure, two Commissioners will serve initial terms of four years each, one Commissioner will serve an initial term of three years, one Commissioner will serve an initial term of two years, and one Commissioner will serve one year. After the initial terms, Council Member(s) will appoint future Commissioners to four-year terms. Unlike other Town Boards, Commissions, and

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

DISCUSSION (continued):

Committees that are appointed by a majority of Council, Measure A requires each Council Member to appoint one Commissioner.

To ensure, as much as possible, that the terms of the Finance Commissioners coincide with Council Member terms, Council Members Hudes and Ristow will select Finance Commissioners for four-year terms. The other terms and order of selection were selected randomly by staff and the order of selection and terms are as follows:

1. Maria Ristow 4-year term
2. Matthew Hudes 4-year term
3. Rob Rennie 1-year term
4. Marico Sayoc 3-year term
5. Mary Badame 2-year term

Staff recommends Council appoint Commissioners for each Board/Commission/Committee per Council Policy 2-11 (Attachment 2) and the Measure A Ordinance (Attachment 3). Due to an insufficient number of applications, not all positions can be filled.

Building Board of Appeals (BOA)

One (1) partial term 3-year position set to expire December 31, 2023 is open due to an unexpired vacancy. No applications were received.

Community Health and Senior Services Commission (CHSSC)

One (1) full term 3-year position set to expire December 31, 2023 is open due to an unexpired vacancy. No applications were received.

Complete Streets and Transportation Commission (CSTC)

One (1) partial term 2-year position set to expire December 31, 2022 is open due to an unexpired vacancy. Two applications were received.

Finance Commission (FC)

One (1) partial term 1-year position set to expire December 31, 2021, one (1) partial term 2-year position set to expire December 31, 2022, one (1) partial term 3-year position set to expire December 31, 2023, and two (2) 4-year full terms set to expire December 31, 2024 are open. Ten applications were received.

Personnel Board

One (1) full term 5-year position set to expire December 31, 2024 and one (1) partial term 4-year position set to expire December 31, 2025 are open due to unexpired vacancies. One application was received.

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DISCUSSION (continued):

Planning Commission (PC)

One (1) partial term 3-year position set to expire December 31, 2023 and one (1) partial term 1-year position set to expire December 31, 2021 are open due unexpired vacancies. Eight applications were received.

CONCLUSION:

It is recommended that Council appoint applicants to fill vacant Town Board, Commission, and Committee positions. Upon completion of the appointment process, direct the Town Clerk to re-advertise any vacant positions with the annual recruitment to begin in September 2021.

FISCAL IMPACT:

There is no fiscal impact with the appointments to the Town's Boards, Committees, and Commissions.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Adult Commissioner Applicants
2. Council Policy 2-11 Commission Appointments
3. Ordinance 2314 Establish a Finance Commission