



**TOWN OF LOS GATOS
PLANNING COMMISSION
REPORT**

MEETING DATE: 09/11/2019

ITEM NO: 1

**DRAFT
MINUTES OF THE PLANNING COMMISSION MEETING
AUGUST 14, 2019**

The Planning Commission of the Town of Los Gatos conducted a Regular Meeting on Wednesday, August 14, 2019, at 7:00 p.m.

MEETING CALLED TO ORDER AT 7:00 P.M.

ROLL CALL

Present: Chair Matthew Hudes, Commissioner Mary Badame, Commissioner Kendra Burch, Commissioner Kathryn Janoff, Commissioner Reza Tavana, and Commissioner Tom O'Donnell
Absent: Vice Chair Melanie Hanssen

PLEDGE OF ALLEGIANCE

Commissioner Burch led the Pledge of Allegiance. The audience was invited to participate.

VERBAL COMMUNICATIONS

None.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approval of Minutes – July 10, 2019

MOTION: **Motion by Commissioner Badame to approve adoption of the Consent Calendar. Seconded by Commissioner O'Donnell.**

VOTE: **Motion passed unanimously**

PUBLIC HEARINGS

2. Hillside Development Standards and Guidelines Modifications

Project Location: Town Wide

Applicant: Town of Los Gatos

Consider modifications to Chapter III (Site Planning), Chapter IV (Development Intensity), Chapter V (Architectural Design), Chapter VI (Site Elements), Chapter VIII (Subdivision and Planned Development Projects), Chapter IX (Project Review and

Approval Process), and Chapter X (Glossary) of the Hillside Design Standards and Guidelines.

Jocelyn Shoopman, Associate Planner, presented the staff report.

Opened and Closed Public Comment.

Commissioners discussed the matter.

MOTION: **Motion by Chair Hudes** to forward a recommendation to approve the changes in Item 2, modifications to Chapters III, IV, V, VI, VIII, IX, and X as written with two exceptions: 1) Strike Item 8, page 30; in Chapter IV with respect to below grade square footage and 2) Leave in place current language in Chapter IX with respect to the approval process for Hillside Development applications over 5,000 square feet in floor area. **Seconded by Commissioner O'Donnell.**

Commissioners discussed the matter.

VOTE: **Motion passed unanimously.**

3. Town Code Amendment Application A-19-004

Project Location: Town Wide

Applicant: Town of Los Gatos

Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding parking lot improvement regulations.

Jocelyn Shoopman, Associate Planner, presented the staff report.

Opened and Closed Public Comment.

Commissioners discussed the matter.

MOTION: **Motion by Commissioner Badame** to forward a recommendation of approval to the Town Council. **Seconded by Commissioner Burch.**

VOTE: **Motion passed unanimously.**

4. Town Code Amendment Application A-19-006

Project Location: Town Wide

Applicant: Town of Los Gatos

Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding Parking Assessment District regulations.

Jocelyn Shoopman, Associate Planner, presented the staff report.

Opened and Closed Public Comment.

Commissioners discussed the matter.

MOTION: **Motion by Commissioner O'Donnell** to forward a recommendation of approval to Town Council. **Seconded by Commissioner Badame.**

VOTE: **Motion passed unanimously.**

5. Town Code Amendment Application A-19-005

Project Location: Town Wide

Applicant: Town of Los Gatos

Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding valet parking regulations.

Jocelyn Shoopman, Associate Planner, presented the staff report.

Opened and Closed Public Comment.

Commissioners discussed the matter.

MOTION: **Motion by Commissioner Badame** to forward a recommendation of approval to Town Council. **Seconded by Commissioner Tavana.**

VOTE: **Motion passed unanimously.**

OTHER BUSINESS

6. Report from the Director of Community Development

Joel Paulson, Director of Community Development

- Town Council met August 6, 2019; adopted Fence Ordinance Amendments for the hillside areas, which will go into effect 30 days from that date; heard 16212 Los Gatos Boulevard Planned Development application and approved the project with modifications.
- The General Plan Advisory Committee will meet on August 15, 2019.

SUBCOMMITTEE REPORTS/COMMISSION MATTERS

Conceptual Development Advisory Committee

Commissioner O'Donnell

- CDAC met August 14, 2019; considered a proposal for the current Los Gatos Lodge property.

ADJOURNMENT

The meeting adjourned at 8:01 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the August 14, 2019 meeting as approved by the Planning Commission.

Vicki Blandin