



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 8/20/2024

ITEM NO: 20

DATE: August 15, 2024
TO: Mayor and Town Council
FROM: Gabrielle Whelan, Town Attorney
SUBJECT: Introduce an Ordinance Titled: "An Ordinance of the Town Council of the Town of Los Gatos Amending Town Code Section 1.10.075, 'Official Town Holidays – Designated; Exceptions' to Add Veterans Day as a Town Holiday"

RECOMMENDATION:

Introduce an ordinance, by title only, to amend Town Code section 1.10.075, "Official Town Holidays – Designated; Exceptions," to add the Veterans Day Holiday to the list of official Town holidays.

BACKGROUND:

The Town and its bargaining units recently agreed to add Veterans Day as an official Town holiday. The Memoranda of Understanding between the Town and most bargaining units have been amended accordingly. Town representatives and the Police Officers Association are currently working on a side letter agreement to document this holiday.

Staff recommends that a Veterans Day holiday be added for the Town as a whole.

CONCLUSION:

In order to accomplish this, staff is recommending that the Town Council introduce a proposed amendment to Section 1.10.075, "Official Town Holidays – Designated; Exceptions," of the Town Code to add Veterans Day to the list of the Town's observed holidays. If introduced by the Town Council, this proposed ordinance will return to the Town Council for adoption at a subsequent meeting and will take effect 30 days after adoption.

PREPARED BY: Bridgette Falconio
Administrative Technician

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

PAGE 2 OF 2

SUBJECT: Adding Veterans Day Holiday

DATE: August 15, 2024

COORDINATION:

The Town Attorney's Office, Town Manager's Office, and Human Resources Department coordinated this report.

FISCAL IMPACT:

This agenda item will add one new paid holiday to the Town's official holiday calendar.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Draft Ordinance Redline
2. Draft Ordinance