



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/06/2020

ITEM NO: 2

ADDENDUM

DATE: October 5, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Adopt Public Safety Power Shutoff (PSPS) Annex to the Town Emergency Operation Plan (EOP)

REMARKS:

The staff report incorrectly identified previous PSPS events in the Background section as occurring in 2020 instead of 2019.

In addition, following are additional edits that will be incorporated into the final draft of the PSPS Annex:

Section 3.2.3 – Addition of another bullet “Maintaining communication with the Town Council.”

Section 3.3.2.1 – Figure 3.1 third box in the diagram include “Town Council” directly after Town Manager’s Office briefs.

Section 3.3.2.3 – First paragraph addition of new second sentence, “The Town Executive Team is comprised of Directors, Assistant Directors, Senior Managers and critical positions as determined by the Town Manager.”

Section 3.4.1 - Addition of another bullet, “Management Section shares communication with the Town Council.”

Section 4.1 – Table 4.1 under Notification Phase include additional bullet, “Update the Town Council.

PREPARED BY: Arn Andrews Assistant Town Manager Hannah Tarling Emergency Services Coordinator

Reviewed by: Town Manager and Town Attorney

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DATE: September 10, 2020

Glossary – Addition of Executive Team description as follows, “The Town Executive Team is comprised of Directors, Assistant Directors, Senior Managers and other critical positions as determined by the Town Manager.”

Attachment Received Previously with Staff Report:

1. PPS Annex