



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 02/07/2023

ITEM NO: 6

DATE: January 23, 2023

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Consider the Following Actions for the Americans with Disabilities Act (ADA) Public Restroom -- Adult Recreation Center Project (CIP No. 821-2601)

- a. Approve Plans and Specifications; and
- b. Authorize Advertising the Project for Bid; and
- c. Authorize the Town Manager to Execute the County of Santa Clara Grant Agreement (Fiscal Year 2022/23) and Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$250,000 to Recognize Receipt and Expenditure for CIP No. 821-2601; and
- d. Authorize the Town Manager to Execute the Santa Clara County Community Development Block Grant (CDBG) City/County Contract for Fiscal Year 2023 and Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$140,000 to Recognize Receipt and Expenditure of the Community Development Block Grant Fund for CIP No 821-2601.

RECOMMENDATION:

Staff recommends that the Town Council authorize the following actions for ADA improvements to the Adult Recreation Center restroom:

- a. Approve Plans and Specifications; and
- b. Authorize Advertising the Project for Bid; and
- c. Authorize the Town Manager to Execute the County of Santa Clara Grant Agreement (Fiscal Year 2022/23) (Attachment 1) and Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$250,000 to Recognize Receipt and Expenditure for CIP No. 821-2601; and
- d. Authorize the Town Manager to Execute the Santa Clara County Community Development Block Grant (CDBG) City/County Contract for Fiscal Year 2023 (Attachment 2) and Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$140,000 to Recognize Receipt and Expenditure of the Community Development Block Grant Fund for CIP No 821-2601.

PREPARED BY: Dan Keller
Facilities & Environmental Services Manager

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director and Parks and Public Works Director

SUBJECT: Americans with Disabilities Act (ADA) Public Restroom - Adult Recreation Center (CIP No. 821-2601)

DATE: January 23, 2023

BACKGROUND:

The Adult Recreation Center is lacking an ADA compliant restroom and needs improvements to the ADA accessible approach and pathway into the facility.

The adopted Fiscal Year (FY) 2022/23-2026/27 Capital Improvement Program (CIP) Budget designates funding for ADA Restrooms in the Adult Recreation Center (CIP No. 821-2601).

This project includes design and construction of a single use ADA compliant restroom in the Adult Recreation Center. ADA deficiencies in the approach to the building and new restroom will also be addressed.

Community Development Block Grant and County Supervisor approved funding has been offered to the Town to design and construct an ADA compliant restroom for the Adult Recreation Center. Architectural plans have been developed and permitting has been approved for the project.

DISCUSSION:

The Plans and Specifications for the project, including the final design for an ADA single use restroom, are available for review on the PPW capital improvement webpage at <https://www.losgatosca.gov/108/Capital-Improvement-Program>.

Once authorized by the Town Council to advertise for bid, the following is the anticipated schedule for the project:

<u>Milestones</u>	<u>Anticipated Timeline</u>
Advertise the Project for Bid	February 10, 2023
Bids Due	March 2, 2023
Present Bid Award to Council	April, 4, 2023
Execute Agreement	April 2023
Start Construction	May 2023
Anticipated Completion	August 2023

The engineer's estimate to complete the Adult Recreation Center ADA compliant restroom is \$250,000, including a fifteen percent construction contingency. The Plans and Specifications cover all proposed work.

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CONCLUSION:

Approval of the recommendations will allow for the construction of an ADA compliant restroom for public use and a fully ADA accessible path of travel from the parking lot into the Adult Recreation Center.

FISCAL IMPACT:

The adopted Fiscal Year (FY) 2022/23-2026/27 Capital Improvement Program (CIP) Budget, with the approved allocation of funds would be sufficient for the construction contract, including contingency and project delivery costs. Funds remaining after the completion of this project have the potential to be utilized for additional Town ADA projects at this site or returned to GFAR for other priority projects.

Americans with Disabilities Act (ADA) Public Restroom Upgrade - Adult Recreation Center CIP No. 821-2601		
	Budget	
GFAR	\$ 183,000	
CDBG Grant Funding Previously Approved	\$ 130,861	
CDBG Grant Funding (With Approval of this Staff Report)	\$ 140,000	
Grant Funding - Santa Clara County Board of Supervisors (from approval of this staff report)	\$ 250,000	
Total Budget	\$ 703,861	
		Costs
Prior Project Expenses		\$ 86,882
Future Construction Contract with Engineer's Estimate (including 15% contingency)		\$ 250,000
Total Costs		\$ 336,882
Available Balance		\$ 366,979

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. County of Santa Clara Grant Agreement (Fiscal Year 2022-2023)
2. Community Development Block Grant Fund Agreement