



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/20/2020

ITEM NO: 3

DATE: October 15, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Los Gatos Creek Trail, Park Pathway, and Parking Lot Seal Coat and Striping (PPW Job No. 18-831-4609) Completed by Silicon Valley Paving and Authorize the Town Clerk to File for Recordation

RECOMMENDATION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the Los Gatos Creek Trail, Park Pathway, and Parking Lot Seal Coat and Striping (PPW Job No. 18-831-4609) completed by Silicon Valley Paving and authorize the Town Clerk to file for Recordation.

BACKGROUND:

The Town's adopted FY 2019/20-2023/24 Capital Improvement Program (CIP) Budget appropriated funding for the asphalt pavement seal coat maintenance of the Los Gatos Creek Trail, park pathways, and associated parking lots. At the March 17 ,2020 meeting, Town Council approved the plans and specifications for this project. The Council also authorized the Town Manager to advertise the project for bid and to award the project for a total amount not to exceed the construction budget of \$212,000, including contingencies and any change orders, to the lowest responsible bidder.

The project was advertised on March 20, 2020, and the Town received five bids for the project on April 23, 2020 as outlined in the following table.

PREPARED BY: WooJae Kim
Town Engineer

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, Finance Director and Director of Parks and Public Works

SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Work of Silicon Valley Paving and Authorize Recording by the Town Clerk for PPW Job No. 18-831-4609 Creek Trail, Park Pathway, and Parking Lot Seal Coat and Striping Project

DATE: October 9, 2020

BACKGROUND (continued):

Silicon Valley Paving	\$123,800.00
Bond Pavement Solutions	\$130,537.00
Dryco Construction	\$153,510.00
Forticon	\$171,130.00
Tri Valley Excavating	\$286,300.00

Silicon Valley Paving was the lowest responsive bidder with a bid of \$123,800. The contractor's bid was significantly lower than the original engineer's estimate. To maximize on the low competitive pricing received, more seal coat repair areas were added to the scope bring the project total to \$173,800. On June 2, staff obtain Council approval on the increased project scope still under the original budget. Subsequently, the Town entered into an agreement with Silicon Valley Paving for the project in the amount of \$173,800.

DISCUSSION:

Silicon Valley Paving has satisfactorily completed all the work for the project for a final contract amount of \$173,800, and staff recommends acceptance of the project.

Five percent of the faithful performance bond will remain in effect for a period of two years as a guarantee for any needed repair or replacement caused by defective materials and/or workmanship for the project. The execution and recordation of the Certificate of Acceptance is now required to finalize the Town's acceptance of the project.

CONCLUSION:

Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion for the Los Gatos Creek Trail, Park Pathway, and Parking Lot Seal Coat and Striping (PPW Job No. 18-831-4609) completed by Silicon Valley Paving and authorize the recording by the Town Clerk.

FISCAL IMPACT:

Staff costs are tracked for all projects. Tracking of staff costs allows for accountability in the costs of the project, recovery of costs for grant funded projects, and identification of future staffing needs. The project utilized both full-time budgeted and temporary staff. The costs for full-time staff are accounted for in the Department's Operating Budget. Only temporary staff costs incurred in FY2020/21, totaling \$4,767 will be charged to the project.

SUBJECT: Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Work of Silicon Valley Paving and Authorize Recording by the Town Clerk for PPW Job No. 18-831-4609 Creek Trail, Park Pathway, and Parking Lot Seal Coat and Striping Project

DATE: October 9, 2020

FISCAL IMPACT (continued):

Creek Trail & Park Pathway & Parking Lot Seal Coat & Striping Project 831-4609		
	Budget	Costs
GFAR	\$ 225,000	
Total Project Budget	\$ 225,000	
Silicon Valley Paving		\$ 179,189
Blueprint/Copy/Postage		\$ 649
Temporary Staff Costs		\$ 4,767
Total Project Costs		\$ 184,606
Remaining Balance		\$ 40,394
Staff Costs		
Operating Budget		\$ 43,489
Total		\$ 43,489

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorical Exempt (Section 15301c). A Notice of Exemption was previously filed.

Attachment:

1. Certificate of Acceptance and Notice of Completion