



**TOWN OF LOS GATOS
COMPLETE STREETS &
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 11/13/2025
ITEM NO.: 1.

**DRAFT MINUTES
OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
REGULAR MEETING
OCTOBER 9, 2025**

The Complete Streets & Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, October 9, 2025, at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Jeff Suzuki, Commissioners Bill Ehlers, Pradeep Khanal and Elisabeth Tabinski

Absent: Vice Chair Erik Miller; arrived after roll call at 7:32 a.m.

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Minutes of September 11, 2025.

MOTION: Motion by Commissioner Ehlers to approve the minutes.
Seconded by Commissioner Tabinski.

VOTE: Motion passed: 4-0; Absent: Vice Chair Miller

OTHER BUSINESS

2. Youth Commission Report (Verbal Report)
No new report.
3. Safe Routes to School (SR2S) (Verbal Report)
SR2S Coordinator Riggs verbally reported on the beginning of school year events.
Commission discussed the item.
4. Holiday Parade Bike Valet (Verbal Report)
Commissioner Ehlers explained the volunteer requirements for running the bike valet.
Commission discussed the item. It was determined that there would not be a bike valet at the 2025 Holiday Parade.
5. Discussion of Potential New Ad Hoc Committees (Attachment – CSTC Work Plan)
Chair Suzuki explained this new agenda item and how it would be broken down. Director Burnham commented that the items should be staff focused. Commission discussed the item.
8:15 a.m. – Commissioner Khanal stepped out of the meeting.
8:25 a.m. – Commissioner Khanal returned to the meeting.

6. PPW Department Report

Project Updates (Verbal Report)

Director Burnham stated that the Town Council approved a modified Commission/ Board resolution at the October 7th meeting, which confirmed that this Commission would change to seven adult voting members. She also reported that the Community Health & Senior Services Commission expressed, via the Assistant Town Manager, their appreciation to the Commissioners that worked on the VTA and Beach Traffic Reports and made the following motion, “ We as a Commission want to let the people who worked on this report know that we truly appreciate the effort that went into preparing it and we are very grateful.”

a. Town Engineer Heap verbally reported on the following projects: Shannon Bike/ Ped, Shannon Roadway, Los Gatos Lodge, Vasona Oaks Storm Drain, Blossom Hill/ Hwy 17 overcrossing and Festival of Lights at Vasona Park.

b. Future Agenda Items (Attachment)

Director Burnham presented the attachment.

7. VTA BPAC Report (*Erik Miller - Term expires June 2026*)

Vice Chair Miller verbally reported on the 10/08/2025 meeting.

COMMISSIONER REPORTS

Chair Suzuki and Commissioner Tabinski met Community Health & Senior Services Commission members to discuss VTA Bus Passes and Beach Traffic Reports.

ADJOURNMENT - Meeting adjourned at 8:50 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the October 9, 2025, Regular Meeting as approved by the Complete Streets & Transportation Commission.

/s/ Nicolle Burnham, PPW Director