



**TOWN OF LOS GATOS
PLANNING COMMISSION
REPORT**

MEETING DATE: 07/22/2020

ITEM NO: 1

**DRAFT
MINUTES OF THE PLANNING COMMISSION MEETING
JUNE 10, 2020**

The Planning Commission of the Town of Los Gatos conducted a Regular Meeting on Wednesday, June 10, 2020, at 7:00 p.m.

This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020 regarding the COVID-19 pandemic and was conducted via Zoom. All Planning Commissioners and staff participated from remote locations and all voting was conducted via roll call vote.

MEETING CALLED TO ORDER AT 7:00 P.M.

ROLL CALL

Present: Chair Melanie Hanssen, Vice Chair Kathryn Janoff, Commissioner Mary Badame, Commissioner Jeffrey Barnett, Commissioner Kendra Burch, Commissioner Matthew Hudes, and Commissioner Reza Tavana.

Absent: None.

PLEDGE OF ALLEGIANCE

Chair Hanssen led the Pledge of Allegiance. The audience was invited to participate.

VERBAL COMMUNICATIONS

None.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. **Approval of Minutes** – May 13, 2020
2. **Approval of Minutes** – May 27, 2020

MOTION: **Motion by Commissioner Badame to approve adoption of the Consent Calendar. Seconded by Commissioner Tavana.**

VOTE: **Motion passed unanimously**

PUBLIC HEARINGS

None.

OTHER BUSINESS

3. 16548 Ferris Avenue

APN 532-07-127

Applicant: Kirstin Dawson, Mariposa Montessori School

Property Owner: Faith Lutheran Church

Project Planner: Sean Mullin

Accept the Annual Review Report as Required by Condition of Approval 21 of Approved Conditional Use Permit U-19-003 for Mariposa Montessori School on property zoned R-1:8.

Sean Mullin, Associate Planner, presented the staff report.

Opened Public Comment.

Kirstin Dawson, Applicant

- Their relationship with the neighbors has been amicable and is in good standing. The school has gone so far as to fix fences that have been blown down on the neighbors' property at no cost to them.

Heather Gibson, Board of Directors, Mariposa Montessori School

- In addition to meeting the requirements of the Conditional Use Permit she also spoke with two immediate neighbors who both expressed happiness with how things were progressing and said they did not have any additional issues. Their relationship with their neighbors has improved considerably and everyone has figured out how to co-exist with a shared property line.

Closed Public Comment.

Commissioners discussed the matter.

MOTION: **Motion by Commissioner Hudes to accept the Annual Review Report for Mariposa Montessori School at 16548 Ferris Avenue. **Seconded** by Commissioner Badame.**

Commissioners discussed the matter.

VOTE: **Motion passed unanimously.**

4. Update on Vehicle Miles Traveled (VMT) Transition

Receive an Update on the Town of Los Gatos Vehicle Miles Traveled Transition for California Environmental Quality Act (CEQA) Analysis.

Ying Smith, Los Gatos Transportation and Mobility Manager, presented the staff report.

Commissioners received the update and discussed the matter.

REPORT FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT

Joel Paulson, Director of Community Development

- The Town Council met June 2, 2020: Adopted the budget and implemented economic recovery actions, including putting K-Rail up in front of downtown businesses and along parking spaces to help businesses have more outdoor area.
- A General Plan Workshop will be held on June 11, 2020 with presentations regarding community design.
- General Plan Advisory Committee meetings will resume on June 18, 2020 via Zoom.

SUBCOMMITTEE REPORTS/COMMISSION MATTERS

Conceptual Development Advisory Committee

Commissioner Barnett

- The CDAC met on June 10, 2020 regarding 15860-15894 Winchester Boulevard and discussed a request for preliminary review of two different potential construction scenarios.

ADJOURNMENT

The meeting adjourned at 8:12 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 10, 2020 meeting as approved by the Planning Commission.

/s/ Vicki Blandin

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