

DRAFT RESOLUTION 2025-

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS APPROVING COMMITMENTS OF FUND BALANCE UNDER GASB 54

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance and Governmental Fund Type Definitions, with the intent of improving financial reporting by providing fund balance categories that will be more easily understood and to improve the comparability of governmental fund financial statements; and

WHEREAS, GASB 54 provides that the Town Council of the Town of Los Gatos classify governmental fund balances as restricted, assigned, committed, or unassigned fund balances; and

WHEREAS, GASB 54 provides that restricted reserves are funds that are restricted for externally imposed constraints such as legal contracts or state law, assigned amounts are constrained by the Town's intent to use them for specific purposes, and committed amounts are dedicated for specific purposes under constraints and formal action taken by the Town Council and these committed amounts cannot be used for any other purposes unless the Town Council of the Town of Los Gatos removes or changes the specific use through the same formal action to establish the commitment; and

WHEREAS, there exists a Nonspendable Reserve that is not readily available for expenditure as it represents the outstanding balance of long-term notes receivable; and

WHEREAS, there exists a balance of \$159,000 as of June 30, 2025, in the Nonspendable Reserve; and

WHEREAS, there exists a balance of \$3,090,731 as of June 30, 2025, in the Restricted Pension Trust Reserve; and

WHEREAS, the Town Council of the Town of Los Gatos has established a General Fund Reserve Policy providing for minimum fund balance dollar target amounts for Budget Stabilization and Catastrophic fund balances and outlines policies and procedures for use and restoration of these balances; and

WHEREAS, the Budget Stabilization and Catastrophic Reserve should be maintained at the required minimum 12.5% of Fiscal Year (FY) 2025-26 general fund budgeted operating expenditures of \$7,870,639 as specified in the Town Council General Fund Reserve Policy. This would increase both Budget Stabilization and Catastrophic Reserves from \$6,736,781 by \$1,133,858 from the available Capital/Special Projects Reserve; and

WHEREAS, in June 2016, the Town Council established the committed Pension/ Other Post-Employment Benefits (OPEB) Reserve to provide additional funding toward pension and OPEB

unfunded obligations by placing discretionary amounts into the reserve with formal Council action and transferring available year-end surpluses based on the General Fund Reserve Policy; and

WHEREAS, per Town Council General Fund Reserve Policy, \$300,000 will be placed in the CalPERS/OPEB Reserve from available year-end savings; and

WHEREAS, there exists a balance of \$1,300,000 as of June 30, 2025, in the committed CalPERS/OPEB Reserve; and

WHEREAS, there exists a committed Measure G 2018 District Sales Tax Reserve to track receipt and use of the 1/8 cent district tax funds collected by the Town; and

WHEREAS, the Town Council has determined the use of Measure G accumulated and future proceeds to be allocated 50% for operating expenditures and 50% for capital purposes; and

WHEREAS, 50% of the current Measure G proceeds dedicated for Capital Purposes was received in the General Fund Appropriated Reserve for capital purposes; and

WHEREAS, the Town Council established the assigned Open Space reserve in the FY 1998/99 to be used for the preservation of open space, connection of open space trails, the definition of the southern boundary of the Town with passive open space, and protection of unique natural features; and

WHEREAS, there exists an excess balance of \$410,000 as of June 30, 2025, in the assigned Open Space Reserve; and

WHEREAS, the Town Council established the assigned Sustainability Reserve in FY 2008/09 by closing the Solid Waste Management fund and placing the initial residual balance dedicated for conservation, recycling, and sustainability; and

WHEREAS, there exists an excess balance of \$140,553 as of June 30, 2025, in the assigned Sustainability Reserve; and

WHEREAS, there exists an assigned Market Fluctuation Reserve that represents fund balance amounts for unrealized investment gains that have been recorded as investment income in the financial statements in accordance with the requirements of GASB 31; and

WHEREAS, there exists a current balance of \$1,201,824 as of June 30, 2025, in the assigned Market Fluctuation Reserve; and

WHEREAS, there exists an assigned Carryover Encumbrances Reserve for material and services on purchase orders and contracts which are unperformed in the amount of \$6,367; and

WHEREAS, there exists an assigned General Fund Compensated Absences Reserve allocated to fund 50% of all vested hours of sick leave, compensation, and vacation time, with the actual reserve amount of \$1,519,243; and

WHEREAS, there exists an assigned Capital/Special Projects Reserve to fund Council priorities, and key infrastructure and capital/special projects as identified in the Town's five-year Capital Improvement Plan; and

WHEREAS, there exists an assigned Capital/Special Project Reserve in the amount of \$1,983,271; and

WHEREAS, the remainder of the available year-end savings will be placed in the Unassigned Fund Balance according to the Town Council General Fund Reserve Policy; and

WHEREAS, there exists an unassigned fund balance in the amount of \$10,211,049; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF LOS GATOS DOES HEREBY RESOLVE that the following fund balances as of June 30, 2025, are restricted, assigned, unassigned, or formally committed as follows:

| | General Fund | Appropriated Reserves | Other Nonmajor Governmental Funds | Total Governmental Funds |
|------------------------------|----------------------|-----------------------|-----------------------------------|--------------------------|
| Fund Balance | | | | |
| Nonspendable | \$ 159,000 | \$ - | \$ - | \$ 159,000 |
| Restricted for: | | | | |
| Library | - | - | 559,744 | 559,744 |
| Capital Projects | - | - | 8,719,695 | 8,719,695 |
| Repairs and Maintenance | - | - | 193,606 | 193,606 |
| Pension | 3,090,731 | - | - | 3,090,731 |
| VTA | - | 263,061 | - | 263,061 |
| Committed to: | | | | |
| Budget Stabilization | 7,870,639 | - | - | 7,870,639 |
| Catastrophic | 7,870,639 | - | - | 7,870,639 |
| CalPERS/OPEB | 1,300,000 | - | - | 1,300,000 |
| Special Revenue Fund | - | - | 1,211,943 | 1,211,943 |
| Measure G District Sales Tax | - | 1,376,181 | - | 1,376,181 |
| Assigned to: | | | | |
| Open Space | 410,000 | 152,000 | - | 562,000 |
| Parking | - | 292,000 | - | 292,000 |
| Sustainability | 140,553 | - | - | 140,553 |
| Capital/Special Projects | 1,983,271 | 14,760,358 | - | 16,743,629 |
| Comcast PEG | - | 50,000 | - | 50,000 |
| Carryover Encumbrances | 6,367 | - | - | 6,367 |
| Compensated Absences | 1,519,243 | - | - | 1,519,243 |
| Market Fluctuation | 1,201,824 | - | - | 1,201,824 |
| Unassigned | 10,211,049 | - | - | 10,211,049 |
| Total Fund Balances | \$ 35,763,316 | \$ 16,893,600 | \$ 10,684,988 | \$ 63,341,904 |

PASSED AND ADOPTED at a regular meeting of the Town Council held on the ____ day of _____, 2025, by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:

MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

TOWN CLERK OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA