



TOWN OF LOS GATOS
PARKS AND PUBLIC WORKS COMMENTS

To: Chris Constantin
From: Nicolle Burnham
Date: December 9, 2025
Subject: Notice of Acceptance

Acceptance of Work for the Civic Center Improvements Project (CIP No. 821-2117). The work performed under this contract was inspected by authorized representatives of the Town, Contractor and Architect, and determined to be complete. The Parks and Public Works Director acknowledges the completion of this project and requests the Town Manager to sign the Certificate of Acceptance form.

Date of Final Inspection: 11/18/2025

Project Participants: Dan Keller, Joseph Gamboa, Danny Murdock, Ross Bayer,
Sai Kim, Jeffrey Cheung (Town of Los Gatos), KPA Architects, Alex Kushner
General Contractor Inc.

1. All construction and punch list items have been completed? Yes
2. All change orders have been executed? Yes
3. Claims if any have been resolved? Yes

REVIEWED AND APPROVED BY:

Don Keller

FLEET AND FACILITIES OPERATIONS MANAGER

DATE: 12/9/2025

Nicolle Burnham

DIRECTOR OF PUBLIC WORKS

12/9/25

DATE: _____



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