



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 03/15/2022

ITEM NO: 13

DATE: March 7, 2022
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Adopt the Council Policy Committee's Recommendation to Retain the Current Style of Study Session Action Minutes

RECOMMENDATION:

Adopt the Council Policy Committee's recommendation to retain the current style of Study Session action minutes.

DISCUSSION:

At the Town Council's direction, the Council Policy Committee discussed the style of study session minutes at its February 14th meeting.

No public comment was received and after Committee discussion, the Committee unanimously moved to forward to the Town Council the recommendation to retain the current style of study session action minutes. The recommendation was based primarily on the fact that this is the most common approach taken by local jurisdictions (see Attachment 1 for the report to the Council Policy Committee).

COORDINATION:

The preparation of this report was coordinated with the Town Manager's Office.

FISCAL IMPACT:

None.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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Attachments:

1. Council Policy Committee February 14, 2022 Staff Report