

August 15th, 2026

Dear Historic Preservation Committee Members,

I am writing to follow up on the comments and feedback provided by the Committee during the June 2026 review of the proposed window replacement project. Based on the Committee's recommendations and subsequent discussions with the manufacturer, we have revised the window proposal to better align with the existing character of the residence while also addressing current building code requirements.

The proposed replacement windows will be Andersen 100 Series Fibrex windows (already approved), black color, and the following revisions have been incorporated into the project:

1. Rear Addition Bedroom Windows (West Elevation)

The three existing vinyl windows serving the rear bedroom addition will be replaced with casement windows of the same dimensions. While the existing windows are single-hung units, the change to casement windows is necessary to satisfy current emergency egress and fire-safety requirements. The window openings and overall sizes will remain unchanged.

2. North Elevation Casement Windows

The proposed casement windows on the right side (north elevation) of the residence will include a 2-1/4-inch grille bar configuration to better reflect the appearance and proportions of the existing windows and to maintain visual consistency with the single hung bathroom windows on the same side.

3. Exterior Window Trim

A 3-inch exterior window frame/trim will be installed around all newly replaced windows. This detail is intended to maintain traditional window proportions and provide an appearance consistent with the existing architectural character of the residence.

4. Front Bedroom Window

The front-facing bedroom window will incorporate two vertical grille bars to replicate the appearance of the existing window configuration and preserve the established rhythm and character of the front façade.

5. Living Room Picture Window

The existing multi-lite 6-over-1 living room picture window will be replaced with an Andersen 100 Series multi-lite 4-over-1 picture window. The manufacturer does not offer a six-lite upper sash configuration. The proposed 4-over-1 configuration preserves the overall shape, proportions, and architectural intent of the existing window while accommodating current manufacturing limitations. Although the number of upper lites will be reduced, the replacement window maintains the existing design concept and visual character of the original assembly.

We believe these revisions respond directly to the Committee's comments while balancing historic compatibility, building code requirements, energy efficiency, and product availability. Our goal throughout this process has been to preserve the character-defining appearance of the residence while providing durable and code-compliant replacement windows.

Please let us know if the Committee has any additional comments or would like further information regarding the revised window configurations. We appreciate the time and guidance provided by the Committee and look forward to continuing to work collaboratively toward a final design that is appropriate for the property.

Thank you for your consideration.

Sincerely,

Nima Rouhi
Property Owner