



**TOWN OF LOS GATOS  
DEIC COMMISSION  
AGENDA REPORT**

MEETING DATE: 07/11/2024

ITEM NO: 1

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**DRAFT  
Minutes of the Diversity, Equity, and Inclusion Commission Meeting  
June 13, 2024**

The Diversity, Equity, and Inclusion (DEI) Commission of the Town of Los Gatos conducted a meeting in person in the Town Council Chambers on Thursday, June 13, 2024, at 5:00 p.m.

**CALL MEETING TO ORDER**

The meeting was called to order at 5:01 p.m.

**ROLL CALL**

Present: Chair Gordon Yamate, Vice Chair Diane Fisher, and Commissioners Varilly Isaacs, Dominic Broadhead, Folake Phillips, D. Michael Kane, Dornaz Memarzia, and Pradeep Khanal. Commissioner Carmen Lo participated by telephone pursuant to the Brown Act.

Absent: Commissioners Pravin Balasingam and Ryan Idemoto.

Town Staff Present: Town Manager Laurel Prevetti, Senior Management Analyst Holly Young, Economic Vitality Manager Monica Renn, and Events and Marketing Specialist Jessica Ertell.

**VERBAL COMMUNICATIONS**

Opened public comment.

No one spoke.

Closed public comment.

**CONSENT ITEMS**

1. Approve the Minutes of the May 9, 2024 Diversity, Equity, and Inclusion Commission Regular Meeting.

Commissioner Kane identified a correction on page 1 of the Minutes.

Opened public comment.

No one spoke.

Closed public comment.

**MOTION:** Motion by **Commissioner Kane** to approve the consent calendar with the noted correction. **Seconded** by **Commissioner Issacs**.

**VOTE:** Motion passed unanimously.

## **COMMISSIONER/STAFF LIAISON REPORTS**

Commissioner Memarzia announced that the Los Gatos Monte Sereno Police Department Foundation launched a new corporate match donation program.

Chair Yamate worked with the Chamber of Commerce to select the artist for a new street pole banner campaign to run later this summer. He also attended a City of Antioch Council meeting in which an art program called “This Way In” was discussed regarding gathering information to see if underground tunnels still exist that were purportedly built by people of Chinese ancestry because of “sundown laws” in the area.

Commissioner Kane reached out to friends and clients to inform them of the DEI Commission.

Commissioner Phillips announced the success of the Africa Day celebration in Los Gatos and spoke with Director Regina Celeste Williams and Professor Scott Meyers regarding the Silicon Valley Pain Index.

Vice Chair Fisher brought copies of the Library’s Summer Program to highlight the cultural recognitions each month.

Commissioner Khanal announced the Community Health and Senior Services Commission is involved in the Interim Community Center development process and there is a community meeting for input on a new Community Center on June 20, 2024 from 5:00 to 8:00 p.m. at the Masonic Lodge as well as an online survey.

Commissioner Lo announced that she attended the Africa Day celebration in Los Gatos.

Commissioners Broadhead and Isaacs had no reports.

The staff liaison (Senior Management Analyst Young) announced that there will be an upcoming Brown Act Training open to all Commissioners and Councilmembers, and the Clerk will be sending out an email soon with the details.

## **OTHER BUSINESS**

2. Update on the Housing Element.

Town Manager Prevetti gave a verbal update.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item.

3. Discuss Potential Participation in the Town's 4<sup>th</sup> of July and/or Screen on the Green Events (Work Plan Item Regarding Town Events, Goal B, Item 1.a.) and Determine Potential Outreach Materials for Future Commission Outreach Activities.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item, expressing interest in participating in the Town Screen on the Green event.

**MOTION:** Motion by **Commissioner Broadhead** to purchase the tablecloth option 1 as presented in the staff report. **Seconded by Commissioner Kane.**

**VOTE:** Motion passed unanimously.

**MOTION:** Motion by **Chair Yamate** to purchase 500 Diversity, Equity, and Inclusion Commission business cards as presented in the staff report. **Seconded by Commissioner Kane.**

**VOTE:** Motion passed unanimously.

4. Begin Discussion of Goal B, Items 3.a. and b. Develop a Community Learning Opportunity on Historic Inequities and Develop Diversity, Sensitivity, and Awareness Training.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item.

5. Continue Discussion of Work Plan Goal D, Item 1.a. Annual Communications Campaign.

Opened Public Comment.

No one spoke.

Closed public comment.

**MOTION:** Motion by **Commissioner Phillips** to create an ad hoc working group to work on a community learning opportunity event regarding historic inequities. **Seconded** by **Commissioner Broadhead**.

**VOTE:** Motion passed unanimously.

Commissioners Phillips, Lo, and Kane volunteered to be part of the Community Learning Opportunity Event Ad Hoc Working Group. The Commission discussed the item, including having the existing Outreach/Collaboration Ad Hoc Working Group (made up of Vice Chair Fisher and Commissioners Isaacs, Lo, and Broadhead) work on putting together a comprehensive Frequently Asked Questions (FAQ) document. The Commission also discussed Chair Yamate and Commissioner Lo working together on the framework for a community education campaign regarding how to have restrictive covenants redacted from property title documents.

6. Continue Discussion of Work Plan Goal C, Item 1.a. Collaboration with Community Organizations and Goal C, Item 2.a. Community- and School-Based Programming.

The Commission requested the item be continued to the July meeting agenda.

**ADJOURNMENT:**

The meeting adjourned at 7:05 p.m.

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SUBJECT: Draft Minutes of the DEI Commission Meeting of June 13, 2024

DATE: July 11, 2024

This is to certify that the foregoing is a true and correct copy of the minutes of the June 13, 2024, meeting as approved by the Diversity, Equity, and Inclusion Commission.

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Holly Young, Senior Management Analyst