



**TOWN OF LOS GATOS
DEIC COMMISSION
AGENDA REPORT**

MEETING DATE: 02/08/2024

ITEM NO: 1

**DRAFT
Minutes of the Diversity, Equity, and Inclusion Commission Meeting
January 11, 2024**

The Diversity, Equity, and Inclusion (DEI) Commission of the Town of Los Gatos conducted a meeting in person in the Town Council Chambers on Thursday, January 11, 2024, at 5:00 p.m.

THE MEETING WAS CALLED TO ORDER AT 5:03 P.M.

ROLL CALL

Present: Commissioners Pravin Balasingham, Dominic Broadhead, Diane Fisher, Ryan Idemoto, Varily Isaacs, Carmen Lo, Folake Phillips, Pradeep Khanal, and Gordon Yamate.

Absent: None

Town Staff Present: Town Manager Laurel Prevetti, Assistant Town Manager Katy Nomura, and Town Clerk Wendy Wood.

VERBAL COMMUNICATIONS

No one spoke.

OTHER BUSINESS

1. Self-Introductions of Commissioners.

Each Commissioner gave their name, affiliation, and what they would like to accomplish while serving on the Commission.

Opened Public Comment.

No one spoke.

Closed Public Comment.

No action was taken.

2. Select a Chair and Vice Chair.

MOTION: Motion by **Commissioner Isaacs** to nominate Commissioner Fisher as Chair. Commissioner Isaacs amended the motion to nominate Commissioner Fisher as Vice Chair. **Seconded** by **Commissioner Yamate**.

The Commission discussed the item.

Opened Public Comment.

Chris Wiley

-Inquired as to the specific faith institution affiliation of Commissioner Fisher.

Closed Public Comment.

VOTE: Motion passed unanimously.

MOTION: Motion by **Commissioner Broadhead** to nominate Commissioner Yamate as Chair. **Seconded** by **Commissioner Idemoto**.

Opened Public Comment.

No one spoke.

Closed Public Comment.

VOTE: Motion passed unanimously.

3. Determine the Commission Meeting Dates and Times

MOTION: Motion by **Commissioner Broadhead** to meet the second Thursday of the month at 5:30 p.m. **Seconded** by **Commissioner Isaacs**.

The Commission discussed the item.

MOTION AMENDED: **Commissioner Lo** offered a friendly amendment to meet at 5 p.m. on the second Thursday of the month. Both the maker of the motion and the seconder accepted the amendment.

Opened Public Comment.

No one spoke.

Closed Public Comment.

VOTE: Motion passed unanimously.

4. Receive a Report on the Purpose and Scope of the Commission.

Town Manager Prevetti presented the report.

The Commission discussed the item.

Opened Public Comment.

No one spoke.

Closed Public Comment.

The Commission received the report.

5. Begin Discussion of a 2024 Work Plan.

Town Manager Prevetti presented the report.

The Commission discussed the item.

Opened Public Comment.

Chris Wiley

-Suggested that the Commission think about events put on by other organizations, such as the Los Gatos service clubs.

Closed Public Comment.

MOTION: **Motion by Commissioner Broadhead** to include Goal D, Item 1.a. Annual Communications Campaign as a priority work plan item, including a review of demographic data. **Seconded by Vice Chair Fisher.**

VOTE: **Motion passed unanimously.**

MOTION: **Motion by Commissioner Idemoto** to include Goal D, Item 2.a. Create a New Town Tagline as a long-term action item for the Commission's work plan. **Seconded by Commissioner Broadhead.**

VOTE: **Motion passed unanimously.**

MOTION: Motion by Commissioner Broadhead to add Goal C, Item 2.a. Community- and School-Based Programming to the work plan. **Seconded by Commissioner Idemoto.**

The Commission discussed the item.

MOTION AMENDED: Commissioner Broadhead amended the motion to work on Goal C, Item 1.a. Collaboration with Community Organizations in parallel with Goal C, Item 2.a. Community- and School-Based Programming. **Seconded by Commissioner Idemoto.**

VOTE: Motion passed unanimously.

MOTION: Motion by Commissioner Khanal to add Goal A, Item 1.a. Community Grants Rubric to the work plan. **Seconded by Commissioner Isaacs.**

VOTE: Motion passed unanimously.

MOTION: Motion by Commissioner Isaacs to add Goal B, Item 1.a. Review the Town's Four Events. **Seconded by Commissioner Balasingham.**

VOTE: Motion passed unanimously.

The Commission discussed its work plan, noting that none of the Goal E Affordable Housing items made it to the work plan. The Town Manager offered to give a monthly update on the Housing Element to the Commission. Commission also discussed future agenda items, including revisiting the Enabling Resolution and the name of the Commission.

ADJOURNMENT:

The meeting adjourned at 7:04 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 11, 2024, meeting as approved by the Diversity, Equity, and Inclusion Commission.

Laurel Prevetti, Town Manager