



**TOWN OF LOS GATOS
COUNCIL FINANCE COMMITTEE
REPORT**

MEETING DATE: 02/03/2020

ITEM NO: 2

DATE: January 23, 2020
TO: Council Finance Committee
FROM: Laurel Prevetti, Town Manager
SUBJECT: Approve the Town Council Finance Committee Meeting Schedule for the 2020 Calendar Year

RECOMMENDATION:

Approve the Town Council Finance Committee meeting schedule for the 2020 calendar year.

BACKGROUND:

In 2019, the Council Finance Committee met bimonthly on the second Monday of the month at 6:00 p.m. in the Town Council Chambers.

DISCUSSION:

If the current meeting schedule is continued for the 2020 calendar year, the proposed remaining dates are as follows:

April 13
June 8
August 10
October 12
December 7

Staff is proposing that the Committee meet at 5 p.m. in 2020 and that the December meeting be scheduled on the first Monday to provide the Town Council the ability to consider the Finance Committee's comments on the Comprehensive Annual Financial Report at its December 15th meeting.

PREPARED BY: Arn Andrews
Assistant Town Manager

Reviewed by: Town Manager and Finance Director
