



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 12/17/2024

ITEM NO: 9

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**DATE:** December 12, 2024  
**TO:** Mayor and Town Council  
**FROM:** Chris Constantin, Town Manager  
**SUBJECT:** Adopt a Resolution to Designate the Traffic Sergeant or Police Department Staff Member as Designated by the Chief of Police to the Board of Directors of the Los Gatos-Monte Sereno Safe Routes to School Organization

**RECOMMENDATION:**

Adopt a Resolution to Designate the Traffic Sergeant or Police Department staff member as designated by the Chief of Police to the Board of Directors of the Los Gatos-Monte Sereno Safe Routes to School Organization.

**BACKGROUND:**

In 2016 the Los Gatos-Monte Sereno Safe Routes to School (SR2S) organization was established as a registered 501 (c)(3) nonprofit organization. The purpose of the organization is to provide advocacy and education around bicycle and pedestrian safety particularly as it relates to areas near schools.

As a registered nonprofit, SR2S has a Board of Directors that includes representatives from the member organizations and the community. The Board provides the leadership behind the SR2S program and consists of a representative from the Town of Los Gatos, City of Monte Sereno, Hillbrook School, Los Gatos Union School District, Los Gatos High School, and two community members.

**DISCUSSION:**

The Parks and Public Works Director currently fills the Town of Los Gatos' position on the SR2S Board. However, Safe Routes to School is inherently an organization that focuses on bicycle and pedestrian related traffic safety. The Los Gatos-Monte Sereno Police Department staff

**PREPARED BY:** Nicolle Burnham  
Parks and Public Works Director

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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SUBJECT: Adopt a Resolution to Appoint Traffic Sergeant to the Safe Routes to School Board

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regularly attend SR2S board meetings in support of the organization, and they also routinely attend SR2S educational events and programs such as Bike Rodeos. Los Gatos-Monte Sereno Police Department was the primary contact for the school crossing guard program, which is now run by SR2S. In many communities, the local police department is the primary coordinator of the Safe Routes to School Program.

Following this transition, Parks and Public Works will continue to support the work of SR2S by coordinating bike and pedestrian projects in school areas and providing technical expertise as needed. PPW staff will continue to attend SR2S Board meetings as time permits.

CONCLUSION:

The proposed action will designate a Los Gatos-Monte Sereno Police Department representative as the board member from the Town of Los Gatos and for the SR2S program.

COORDINATION:

This staff report was coordinated with the Police Chief and the Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Draft Resolution