



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 11/05/2019

APPOINTMENTS

DATE: October 17, 2019
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Conduct Appointments for Adult Commissioner Vacancies on Boards, Commissions, and Committees

RECOMMENDATION:

Conduct the appointment process for the following vacancies: Arts and Culture Commission (ACC), Community and Senior Services Commission (CSSC), Complete Streets and Transportation Commission (CSTC), Council Finance Committee (CFC), General Plan Committee (GPC), Historic Preservation Committee (HPC), Library Board (LIB), Parks Commission, and Planning Commission. No applications were received for Building Board of Appeals (BOA), Personnel Board, and Sales Tax Oversight Committee (STOC).

BACKGROUND:

On August 20, 2019, with the recommendation of the Bicycle and Pedestrian Advisory Commission (BPAC) and the Transportation and Parking Commission (T&P), Council approved the sunsetting of the BPAC and the T&P effective December 31, 2019, and the formation of the Complete Streets and Transportation Commission (CSTC), effective January 1, 2020 (Attachment 3).

DISCUSSION:

Council will interview applicants for vacant Board, Commission, and Committee positions (Attachment 1) at a Special Meeting on November 5, 2019, at 5:00 p.m. Per the Town's Commission Appointment Policy (Attachment 2), candidates may apply for multiple Commissions. Please consult the individual applications to learn of the candidates' priority preferences.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

DISCUSSION (continued):

Staff recommends Council appoint Commissioners for each Board/Commission/Committee per Council Policy 2-11 (Attachment 2) as follows:

Arts and Culture Commission (ACC)

Two (2) full term, three (3) year positions are open due to two (2) expiring terms.

- Full Term Appointment
 - One (1) full term of three (3) years to expire December 31, 2022.

Community and Senior Services Commission (CSSC)

One (1) full term, three (3) year position is open due to one (1) expiring term and two (2) one (1) year vacant terms are open due to two (2) unexpired vacancies.

- Full Term Appointment
 - One (1) full term of three (3) years to expire December 31, 2022.

NEW: Complete Streets and Transportation Commission (CSTC)

Two (2) full term, three (3) year positions, two (2) two (2) year partial terms, and two (2) one (1) year partial terms are open for the newly formed Commission. The initial Adult Commissioner terms are staggered. The Youth Commission will appoint the Youth Commissioner.

- Full Term Appointment
 - Two (2) full terms of three (3) years to expire December 31, 2022.
- Partial Term Appointments
 - Two (2) partial terms of two (2) years to expire December 31, 2021
 - Two (2) -partial terms of one (1) year to expire December 31, 2020.

Council Finance Committee (CFC)

One (1) full term, three (3) year position and one (1) partial two (2) year term is open due to two (2) expiring terms to allow for staggered terms.

- Full Term Appointment - One (1) full term of three (3) years to expire December 31, 2022.
- Partial Term Appointment – One (1) partial term of two (2) years to expire December 31, 2021.

DISCUSSION (continued):

General Plan Committee (GPC)

One (1) full term, four (4) year position is open due to one (1) expiring term.

- Full Term Appointment
 - One (1) full term of four (4) years to expire December 31, 2023.

Historic Preservation Committee (HPC)

One (1) full term, four (4) year position is open due to one (1) expiring term.

- Full Term Appointment
 - One (1) full term of four (4) years to expire December 31, 2023.

Library Board (LIB)

Two (2) full term, three (3) year positions are open due to two (2) expiring terms.

- Full Term Appointment
 - Two (2) full terms to expire December 31, 2022.

Parks Commission

Two (2) full term, three (3) year positions are open due to two (2) expiring terms.

- Full Term Appointment
 - Two (2) full terms to expire December 31, 2022.

Planning Commission (PC)

Two (2) full term, four (4) year positions are open due to two (2) expiring terms.

- Full Term Appointment
 - Two (2) full terms of four (4) years to expire December 31, 2023.

CONCLUSION:

It is recommended that Council appoint applicants to fill vacant Town Board, Commission, and Committee positions. Upon completion of the appointment process, direct the Town Clerk to re-advertise any vacant positions with a mid-year recruitment in conjunction with the Youth Commissioner recruitment, scheduled to begin in mid-February 2020.

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FISCAL IMPACT:

There is no fiscal impact with the appointments to the Town's Boards, Committees, and Commissions.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Adult Commissioner Applicants
2. Council Policy 2-11 Commission Appointments
3. CSTC Enabling Resolution 2019-047