



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 06/27/2023

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Meeting
March 28, 2023**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting on Tuesday, March 28, 2023, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Members Present: Rob Moore, Matthew Hudes

Staff Present: Gabrielle Whelan, Town Attorney; Wendy Wood, Town Clerk; Joel Paulson, Community Development Department Director; Holly Young, Senior Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Minutes of the February 28, 2023 Council Policy Committee Meeting.

Commissioner/Council Member Hudes suggested a wording change to language in the first sentence on page three of the minutes.

Opened public comment.

None.

Closed Public Comment.

MOTION: Motion by **Commissioner/Council Member Hudes** to approve the Minutes of the February 28, 2023, Council Committee Meeting with an amendment to the language in the first sentence on page three to reflect the direction was to return to the Committee with proposed revision for discussion. **Seconded by Chair/Council Member Moore.**

VOTE: Motion passed by a unanimous vote.

VERBAL COMMUNICATIONS

Karen Delaney

- Commented that the second agenda item should be divided into separate agenda items so that the public may comment on each policy separately.

Closed Public Comment.

OTHER BUSINESS

2. Discuss Proposed Changes to Council Code of Conduct Policy, and Commission Appointments, Residency and Attendance Requirements and Establishing a Quorum Policy.

Gabrielle Whelan, Town Attorney, presented the staff report.

Opened public comment.

Karen Delaney

- Commented on concerns with the discretion in disciplinary matters keeping conduct complaints out of the public domain, public trust, and ethical principles.

Closed Public Comment.

After discussion, the Committee agreed that the sections of the existing Code of Conduct Policy unrelated to conduct should be moved into separate standalone policies and that duplicate language from the Agenda Format and Rules Policy should be removed from the Code of Conduct Policy.

Chair/Council Member Moore requested this be referred to the Mayor to determine if it should be placed on a Town Council agenda. Commissioner/Council Member Hudes abstained from referring this to a future meeting.

3. Recommend Legislative Priorities to the Town Council.

Gabrielle Whelan, Town Attorney, presented the staff report.

Opened public comment.

None.

Closed Public Comment.

MOTION: Motion by Chair/Council Member Moore to bring the legislative priorities as presented to the commission to the full Council with suggestions to include the

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SUBJECT: Draft Minutes of the Council Policy Committee Meeting of March 28, 2023

DATE: June 27, 2023

scope and County legislation in a meeting format that would allocate enough time for the item. **Seconded by Commissioner/Council Member Hudes.**

VOTE: Motion passed by a unanimous vote.

ADJOURNMENT

The meeting adjourned at 5:56 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 28, 2023 meeting as approved by the Town Council Policy Committee.

Holly Young, Senior Management Analyst