



**TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE REPORT**

MEETING DATE: 06/28/2022

ITEM NO: 2

DATE: June 20, 2022
TO: Council Policy Committee
FROM: Laurel Prevetti, Town Manager
SUBJECT: Recommend to the Town Council Potential Modifications to Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum

RECOMMENDATION:

Recommend to the Town Council potential modifications to Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum.

REMARKS:

On June 7, 2022, the Town Council conducted interviews for several Commission vacancies and at its regular session that same day, Council appointed new Commissioners. From this experience, the Chair of the Policy Committee suggested that the Commission Appointment Policy return to the Policy Committee for discussion and consideration of potential recommendations to the Town Council for revisions.

Specifically, Chair Badame requested that the Commission Appointment Policy be modified to ensure each Council member can ask a question of each applicant (see Attachment 1). In this way, each Council Member has an opportunity to engage with each applicant. It is likely that the length of each interview will be longer, requiring more of the Council's time to complete all interviews.

Staff looks forward to the Committee's discussion on the proposed revision. The Committee is welcome to recommend this and other modifications to the Commission Appointment Policy for the full Council's consideration.

COORDINATION:

The preparation of this report was coordinated with the Town Clerk and Town Attorney.

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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FISCAL IMPACT:

The agenda item has no fiscal impact.

ENVIRONMENTAL ASSESSMENT:

This agenda item is not a project defined under CEQA, and no further action is required.

Attachment:

1. Town Council Policy 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum (redline)