

MEETING DATE: 02/14/2022

ITEM NO: 4

DATE: February 2, 2022

TO: Finance Commission

FROM: Laurel Prevetti, Town Manager

SUBJECT: Provide Input on the Desired Attributes of the Next Finance Director

## **RECOMMENDATION:**

Provide input on the desired attributes of the next Finance Director.

## **REMARKS**:

The Town contracted with Teri Black & Company (TBC) for professional recruitment services for the position of Finance Director. On January 6, 2022, TBC officially launched advertising the opportunity, including broad dissemination of the recruitment brochure (Attachment 1). The closing date for the recruitment was February 6, 2022. Staff anticipates interviews the first week of March. Staff appreciates any comments or input regarding the desired attributes of the next Finance Director.

## Attachments:

1. Finance Director Recruitment Brochure

PREPARED BY: Arn Andrews

**Assistant Town Manager** 

Reviewed by: Town Manager, Town Attorney, and Finance Director