



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 02/03/2026

ITEM NO: 7

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DATE: February 3, 2026  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: **Accept the Vasona Oaks Storm Drainage Repair Project (Phase 1), Authorize the Town Manager to Execute a Notice of Completion and Direct Staff to Record the Notice of Completion**

**RECOMMENDATION:** Accept the Vasona Oaks Storm Drainage Repair Project (Phase 1) (4628316; CIP 816-0418); authorize the Town Manager to execute a Notice of Completion; and direct staff to record the Notice of Completion

**FISCAL IMPACT:**

There is no fiscal impact associated with this action. Project costs were fully funded within the approved Capital Improvement Program budget for the Vasona Oaks Storm Drainage Repair Project (Phase 1) (4628316; CIP No. 816-0418).

**STRATEGIC PRIORITY:**

This project supports the Core Goal of Quality Public Infrastructure.

**BACKGROUND:**

The adopted FY 2025-2026 Capital Improvement Program Budget designates funding for the Vasona Oaks Storm Drainage Repair Project (Phase 1).

The goal of this project was to replace 36 linear feet of storm drain pipe across University Avenue within the Town right-of-way. Staff plans to repair an additional 174 feet of storm drain that extends from University Avenue to Vasona Lake in a subsequent project phase, which will

**PREPARED BY:** Saurabh Nijhawan  
Senior Civil Engineer

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

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be brought forward under a separate Council action following permitting and easement acquisition.

The project was advertised for bid on Friday, August 12, 2025. On August 28, 2025, bid packages were opened, and four contractors submitted bids. A summary of bid results showed Casey Construction Inc., as the apparent low bidder.

On September 16, 2025, the Town Council authorized the Town Manager to execute a construction contract with Casey Construction, Inc., in the amount of \$101,052 with a fifteen percent contingency (\$15,158) of the contract award amount.

#### DISCUSSION:

Project construction commenced on November 21, 2025, and was completed on December 12, 2025. The work has been completed to the satisfaction of the Town Engineer.

The total cost associated with Casey Construction's contract was \$101,052. There were no change orders associated with this project.

Staff recommends that the Town Council accept the construction of the project improvement and authorize the staff to record the Notice of Completion (Attachment 1) with the Santa Clara County Recorder.

#### CONCLUSION:

This action formally accepts the contractor's work and affirms that it meets the Town's standards and requirements. The completion of the required work finalizes all contractual obligations, allowing for the release of retention.

#### COORDINATION:

This project was coordinated with the Finance Department.

#### ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA and is Categorically Exempt (Section 15302(c)). A Notice of Exemption was filed.

#### Attachments:

1. Notice of Completion
2. Verification of Work