



TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION
AGENDA REPORT

MEETING DATE:
05/23/2024
ITEM NO: 5

DATE: May 23, 2024
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Receive a Policy on Commission Expenditures and Approve Allocation of Increased Funds for Tablecloth

RECOMMENDATION:

Receive a policy on Commission expenditures and approve allocation of increased funds for tablecloth.

BACKGROUND:

1. On April 16, 2024, the Town Council approved a policy on use of funds allocated to Town Commissions. The policy is attached for reference.
2. At the March meeting of the CHSSC, the Commission allocated funding to purchase a branded tablecloth for outreach events. Initial quotes for purchase of the tablecloth have exceeded the amount allocated by the Commission. The Commission will need to increase the allocation to \$400 if it wishes to pursue this item. Additionally, the Commission may wish to choose between the following two styles:



Attachments:

1. Town Policy on Use of Commission Funds

PREPARED BY: Ryan Baker
Library Director
