



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 01/16/2024

ITEM NO: 4

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DATE: January 11, 2024  
TO: Mayor and Town Council  
FROM: Laurel Prevetti, Town Manager  
SUBJECT: Adopt a Resolution to Extend the Term of the Housing Element Advisory Board

**RECOMMENDATION:**

Adopt a resolution to extend the term of the Housing Element Advisory Board.

**BACKGROUND:**

On August 3, 2021, Town Council adopted a resolution (Attachment 1) to establish the Housing Element Advisory Board (HEAB) for the 2023-2031 Housing Element update. This resolution stated that the HEAB would sunset on February 1, 2023, unless extended by the Town Council.

On January 17, 2023, May 16, 2023, and August 15, 2023, Town Council adopted resolutions (Attachments 2 through 4) to extend the term of the HEAB to May 31, 2023, August 30, 2023, and January 31, 2024, to allow them to continue their work.

**DISCUSSION:**

The HEAB has been working diligently, and additional time is needed to complete the work on the Housing Element update. The remaining work will include review of future revisions in response to comments received from the California Department of Housing and Community Development (HCD) on December 1, 2023, and revisions in response to any future HCD comments. Attachment 5 contains a draft resolution to extend the term of the HEAB until August 31, 2024.

**PREPARED BY:** Jennifer Armer, AICP  
Planning Manager

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Community Development Director

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SUBJECT: HEAB Extension

DATE: January 11, 2024

FISCAL IMPACT:

The General Plan Update Fund has monies available to cover the additional HEAB meetings, the overall Housing Element update, and its environmental review.

ENVIRONMENTAL ASSESSMENT:

This action will have no effect on the environment and is not subject to the California Environmental Quality Act.

Attachments:

1. Resolution 2021-032
2. Resolution 2023-003
3. Resolution 2023-029
4. Resolution 2023-042
5. Draft Resolution