



**TOWN OF LOS GATOS  
PLANNING COMMISSION  
REPORT**

MEETING DATE: 05/12/2021

ITEM NO: 1

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**DRAFT  
MINUTES OF THE PLANNING COMMISSION MEETING  
APRIL 28, 2021**

The Planning Commission of the Town of Los Gatos conducted a Regular Meeting on Wednesday, April 28, 2021, at 7:00 p.m.

**This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID19 pandemic and was conducted via Zoom. All planning commissioners and staff participated from remote locations and all voting was conducted via roll call vote.**

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Chair Kathryn Janoff , Commissioner Jeffrey Barnett, Commissioner Melanie Hanssen, Commissioner Jeffrey Suzuki, and Commissioner Emily Thomas  
Absent: Vice Chair Kendra Burch, and Commissioner Reza Tavana

**VERBAL COMMUNICATIONS**

None.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approval of Minutes – April 14, 2021**

**MOTION:** Motion by Commissioner Suzuki to approve adoption of the Consent Calendar. **Seconded** by Commissioner Barnett.

**VOTE:** Motion passed unanimously.

**PUBLIC HEARINGS**

None.

## **OTHER BUSINESS**

2. Draft Proposed Five-Year Capital Improvement Program for Fiscal Years 2021/22 to 2025/26

Matt Morley, Parks and Public Works Director, presented the staff report.

Opened and Closed Public Comment.

Commissioners discussed the matter.

**MOTION:**                    **Motion by Commissioner Hanssen** to recommend approval of the Draft Proposed Five-Year Capital Improvement Program for Fiscal Years 2021/22 to 2025/26 to the Town Council. **Seconded by Commissioner Barnett.**

Commissioners discussed the matter.

**VOTE:**                    **Motion passed unanimously.**

## **REPORT FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT**

Joel Paulson, Director of Community Development

- Town Council met on April 20, 2021; introduced an ordinance to amend the zoning for 246 Almendra Avenue and the zoning and General Plan designation for 4 Tait Avenue. The ordinances will have a second reading and adoption at the May 4, 2021 Town Council meeting.

## **SUBCOMMITTEE REPORTS/COMMISSION MATTERS**

### **General Plan Update Advisory Committee**

Commissioner Hanssen

- GPAC met on April 15, 2021; reviewed the Land Use Element and Community Design Element.
- Anticipated last GPAC meeting will be held on May 6, 2021 where the entire draft of the 2040 General Plan will be distributed to the GPAC for review to ensure it complies with the Vision and Guiding Principles and that the GPAC is ready to forward a recommendation of approval to continue the process, including EIR review, to the Planning Commission and Town Council.

**ADJOURNMENT**

The meeting adjourned at 7:31 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 28, 2021 meeting as approved by the Planning Commission.

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/s/ Vicki Blandin

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