



**TOWN OF LOS GATOS**  
**DEI COMMISSION AGENDA REPORT**

MEETING DATE: 05/15/2025

ITEM NO: 2

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DATE: May 9, 2025  
TO: Diversity, Equity, and Inclusion (DEI) Commission  
FROM: Holly Young, Senior Management Analyst  
SUBJECT: Discuss DEI Commission Participation in the Town's 4<sup>th</sup> of July Symphony in the Park Event (Related to DEI Plan Goal B., Item 1.a.).

**RECOMMENDATION:**

Discuss DEI Commission participation in the Town's 4<sup>th</sup> of July Symphony in the Park event (related to DEI Plan Goal B., Item 1.a.).

**BACKGROUND:**

Symphony in the Park is a free, family-friendly event hosted on July 4 at Oak Meadow Park and features a traditional San Jose Wind Symphony concert with flag raising and Yellow Ribbon ceremonies, food trucks, a beer and wine garden hosted by community service organizations, children's activities (past examples have included crafts, bounce houses, magicians, face painting, etc.), a bike valet, and a partnership with Billy Jones Wildcat Railroad for train/carousel rides and snack bar treats.

The Town's Boards, Commissions, and Committees are invited to participate in the Town's annual 4<sup>th</sup> of July Symphony in the Park 2025 event.

On April 21, 2025, the DEI Commission unanimously voted to participate in the Town's 4<sup>th</sup> of July event and created an ad hoc subcommittee to plan for the event. The ad hoc subcommittee is made up of Vice Chair Fisher and Commissioners Kane, Gentile, and Lamborn.

**DISCUSSION:**

The DEI Commission may consider hosting a craft, game, activity, or a similar community engagement activity at its booth.

The event will occur between approximately 10:00 a.m. and 1:00 p.m. Booth participants would need to arrive between 8:30 and 9:00 a.m. to set up and would stay until the event concludes at 1:00 p.m.

**PREPARED BY:** Holly Young  
Senior Management Analyst

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PAGE 2 OF 2

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DATE: May 15, 2025

The Town will provide participating Commissions with a table, pop-up tent, and chairs. Commissions would need to provide any additional supplies, activities, or games (including set up and breakdown for anything outside of the booth supplies noted above).

The DEI Commission should:

- Identify one or two Commissioners to assist with set up,
- Assign specific Commissioners to dedicated time slots during the event,
- Identify one or two Commissioners to assist with clean up, and
- Determine the materials it would like to display, distribute, or give away at the booth.

Any materials will need to be purchased by Town staff consistent with the [Commission Budgets Policy](#). There is \$1,906.56 remaining in the DEI Commission's FY 2024/25 budget.

Attachment 1 contains commissioner comments.

ATTACHMENTS:

1. Commissioner Comments