



**TOWN OF LOS GATOS  
TOWN COUNCIL POLICY COMMITTEE**

MEETING DATE: 08/26/2025

ITEM NO: 1

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**DRAFT  
Minutes of the Town Council Policy Committee Meeting  
May 27, 2025  
5:00 P.M.**

The Town Council Policy Committee conducted a meeting in person.

**MEETING CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

Committee Members Present: Mayor Matthew Hudes, Council Member Badame.

Staff Present: Chris Constantin, Town Manager; Katy Nomura, Assistant Town Manager; Gabrielle Whelan, Town Attorney; and Wendy Wood, Town Clerk.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approve the Minutes of the April 22, 2025, Policy Committee Regular Meeting.**

There was no public comment.

**MOTION:** Motion by Council Member Badame to approve the consent calendar. **Seconded** by Mayor Hudes.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

There were no verbal communications.

**OTHER BUSINESS**

**2. Review and Provide a Recommendation Regarding the Proposed Modification to Council Policy 2-11: Residency and Attendance Requirements and Establishing a Quorum.**

Wendy Wood, Town Clerk, presented the staff report.

There was no public comment.

The Committee discussed the proposed revisions and requested that language be added to the Policy section clarifying that, while Council Members may ask standardized questions, nothing shall restrict them from asking other appropriate questions of the applicants. The committee also requested that the language regarding the voting process for appointing applicants and reappointment guidelines remain in the policy. Staff was directed to return with the revised Council policy incorporating these changes, along with a new Administrative Policy outlining the detailed procedures.

### **3. Review Enabling Resolutions for Town Commissions and Provide Direction on Proposed Change to Youth Commissioner Role**

Wendy Wood, Town Clerk, presented the staff report.

There was no public comment.

The Committee discussed the number of members for Boards and Commissions that previously included a Youth Commissioner as a voting member and expressed a desire to maintain an odd number of total members.

**MOTION:**       **Motion by Council Member Badame** to make a recommendation to Council to reduce the number of Commissioners to five, and look at the Diversity, Equity, and Inclusion Commission separately. **Seconded by Mayor Hudes.**

**VOTE:**           **Motion passed unanimously.**

### **ADJOURNMENT**

The meeting adjourned at 5:38 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 27, 2025, meeting as approved by the Town Council Policy Committee.

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Wendy Wood, Town Clerk