



**TOWN OF LOS GATOS  
TOWN COUNCIL  
POLICY COMMITTEE**

MEETING DATE: 11/25/2019

ITEM NO: 1

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**DRAFT  
Minutes of the Regular Town Council Policy Committee Meeting  
October 22, 2019**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting on Tuesday, October 22, 2019, at 5:00 p.m.

**MEETING CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

Members Present: Marcia Jensen, Barbara Spector.

Staff Present: Laurel Prevetti, Town Manager; Robert Schultz, Town Attorney; Joel Paulson, Community Development Director; Matt Morley, Parks and Public Works Director; Monica Renn, Economic Vitality Manager; Gitta Ungvari, Finance and Budget Manager; Holly Zappala, Management Analyst.

**CONSENT ITEMS**

1. Approve the Draft Minutes of September 24, 2019.

Approved.

**VERBAL COMMUNICATIONS**

Sarah Chaffin

- Commented regarding amending the Town's Below Market Price guidelines to allow teachers and other professions to be able to qualify.

The Committee requested that this item be placed on the agenda for the November Policy Committee meeting.

David Propach

- Commented regarding a policy change to allow a combined pottery shop and real estate office use on the ground floor in the Central Business District Commercial Zone.

## **OTHER BUSINESS**

### **2. Discuss and Provide Direction of the Application of the Traffic Impact Policy and Associated Fees.**

Monica Renn, Economic Vitality Manager, presented the staff report.

After discussion, the Committee agreed to forward a recommendation to the Town Council to modify the Traffic Impact Policy to be applied Town-wide to new square footage only. The Committee also requested that staff bring forward additional information in the Council report regarding (1) the loss of fees when a similar change was made for the downtown and (2) how the Traffic Impact Policy and fee would work if the Town switched from measuring vehicle trips based on the Institute of Transportation Engineers (ITE) standards to a vehicle miles traveled (VMT) approach.

### **3. Discuss Town Code Section 29.10.09015 regarding “shoestring lights,” and forward a recommendation to the Planning Commission and Town Council to remove the provision prohibiting them.**

Monica Renn, Economic Vitality Manager, presented the staff report.

After discussion, the Committee agreed to forward a recommendation to the Town Council to revoke Section 29.10.09015 – Control of Outdoor Lighting of the Town Code and suspend the prohibition on shoestring lighting pending consideration of the new ordinance. The Committee requested that staff return with new draft ordinance language to regulate outdoor lighting by zone.

## **ADJOURNMENT**

The meeting adjourned at 5:47 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the October 22, 2019 meeting as approved by the Town Council Policy Committee.

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Holly Zappala, Management Analyst