



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 11/17/2020

APPOINTMENTS

DATE: November 12, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Conduct Appointments for Adult Commissioner Vacancies on Boards, Commissions, and Committees

RECOMMENDATION:

Conduct the appointment process for the following vacancies: Arts and Culture Commission (ACC), Building Board of Appeals (BOA), Community Health and Senior Services Commission (CHSSC), Complete Streets and Transportation Commission (CSTC), General Plan Committee (GPC), Historic Preservation Committee (HPC), Library Board (LIB), Parks Commission, Personnel Board, and Planning Commission.

One application was received for the Sales Tax Oversight Committee (STOC) and the applicant has been advised that with the passing of Measure A, establishing a Finance Commission and dissolving the Council Finance Committee and STOC, interviews will not be conducted for the STOC and invited the applicant to apply for the Finance Commission when the recruitment opens.

DISCUSSION:

Council will interview applicants for vacant Board, Commission, and Committee positions (Attachment 1) at a Special Meeting on November 17, 2020, at 5:00 p.m. via teleconference following the COVID-19 Shelter in Place guidelines. Per the Town's Commission Appointment Policy (Attachment 2), candidates may apply for multiple Commissions. Please consult the individual applications to learn of the candidates' priority preferences.

PREPARED BY: Shelley Neis
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

DISCUSSION (continued):

Staff recommends Council appoint Commissioners for each Board/Commission/Committee per Council Policy 2-11 (Attachment 2). Due to an insufficient number of applications, not all positions can be filled.

Arts and Culture Commission (ACC)

Two (2) full term, three (3) year positions are open due to two (2) expiring terms and one (1) two (2) year partial term is open due to an unexpired vacancy.

- Full Term Appointment
 - Two (2) full terms of three (3) years to expire December 31, 2023
- Partial Term Appointment
 - One (1) partial term of two (2) years to expire December 31, 2022

Building Board of Appeals (BOA)

One (1) full term, four (4) year term is open due to one (1) expiring term and one (1) two (2) year partial term is open due to an unexpired vacancy.

- Partial Term Appointment
 - One (1) partial term of two (2) years to expire December 31, 2022

Community Health and Senior Services Commission (CHSSC)

Two (2) full term, three (3) year positions are open due to two (2) unexpired vacancies.

- Full Term Appointment
 - One (1) full term of three (3) years to expire December 31, 2023

Complete Streets and Transportation Commission (CSTC)

Two (2) full term, three (3) year positions are open due to two (2) expiring terms.

- Full Term Appointment
 - Two (2) full terms of three (3) years to expire December 31, 2023

General Plan Committee (GPC)

One (1) full term, four (4) year position is open due to one (1) expiring term and one (1) three (3) year partial term is open due to an unexpired vacancy.

- Full Term Appointment
 - One (1) full term of four (4) years to expire December 31, 2024
- Partial Term Appointment
 - One (1) partial term of three (3) years to expire December 31, 2023

DISCUSSION (continued):

Historic Preservation Committee (HPC)

One (1) full term, four (4) year position is open due to one (1) expiring term and one (1) two (2) year term is open due to an unexpired vacancy.

- Full Term Appointment
 - One (1) full term of four (4) years to expire December 31, 2024
- Partial Term Appointment
 - One (1) partial term of two (2) years to expire December 31, 2022

Library Board (LIB)

Two (2) full term, three (3) year positions are open due to two (2) expiring terms and one (1) two (2) year partial term is open due to an unexpired vacancy.

- Full Term Appointment
 - Two (2) full terms to expire December 31, 2023
- Partial Term Appointment
 - One (1) partial term of two (2) years to expire December 31, 2022

Parks Commission

One (1) partial term, two (2) year position is open due to one (1) expiring term.

- Partial Term Appointment
 - One (1) partial term of two (2) years to expire December 31, 2022

Personnel Board

One (1) full term, five (5) year position is open due to one (1) expiring vacancy, one (1) four (4) year partial term, and one (1) three (3) year partial term are open due to unexpired vacancies.

- Partial Term Appointment
 - One (1) four (4) year partial term to expire December 31, 2023

Planning Commission (PC)

One (1) full term, four (4) year position is open due to one (1) expiring term.

- Full Term Appointment
 - One (1) full term of four (4) years to expire December 31, 2024

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CONCLUSION:

It is recommended that Council appoint applicants to fill vacant Town Board, Commission, and Committee positions. Upon completion of the appointment process, direct the Town Clerk to re-advertise any vacant positions with the recruitment for the new Finance Commission, scheduled to begin in late November 2020.

FISCAL IMPACT:

There is no fiscal impact with the appointments to the Town's Boards, Committees, and Commissions.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Adult Commissioner Applicants
2. Council Policy 2-11 Commission Appointments