



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/06/2026

ITEM NO: 4

DATE: October 6, 2026
TO: Mayor and Town Council
FROM: Chris Constantin, Town Manager
SUBJECT: **Authorize the Town Manager to Execute the First Amendment to an Agreement for Professional Services with Dudek for Environmental Monitoring and Support Services Related to Roadside Vegetation Management Increasing Compensation by \$24,915, for a Total Amount Not to Exceed \$404,057**

RECOMMENDATION: Authorize the Town Manager to execute a first amendment to an agreement for Professional Services with Dudek for environmental monitoring and support services related to roadside vegetation management increasing compensation by \$24,915 for a total amount not to exceed \$404,057.

FISCAL IMPACT:

The proposed amendment increases the original contract by \$24,915, for a total contract not-to-exceed amount of \$404,057. All proposed expenses in this report will be paid via existing funds in the adopted Capital Improvement Program budget for the Roadside Fire Fuel Reduction Project (4118115, 4218115; Legacy Project 0130), as adopted for Fiscal Year 2026-27. Sufficient appropriation is available for the contract and change order value of \$404,057, plus costs associated with permit application fees of \$20,339, and no additional appropriation or budget adjustment is required.

STRATEGIC PRIORITY:

This item addresses the Town Council Strategic Priority to further the Town's emergency preparedness, resiliency, and response capabilities, particularly in the area of wildfire risk. This item also aligns with the Town's Strategic Priorities' Core Goal of Public Safety.

PREPARED BY: Nicolle Burnham
Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

SUBJECT: Authorize and Agreement for Professional Services with Dudek for Roadside Vegetation Management

DATE: October 6, 2026

BACKGROUND:

On September 28, 2022, the Town of Los Gatos executed a grant agreement with the United States Department of Agriculture (USDA) United States Forest Service for a "Fuels Reduction Project." The grant award was for \$750,000 with a required \$750,000 grant match.

The grant scope was similar to the scope for a grant received through the Federal Emergency Management Agency (FEMA) for similar work. Throughout 2023 and 2024, staff worked with both funding agencies to clarify the project scope and ensure there is no overlap in the work completed with federal funds. This clarification was successfully completed in late 2024.

The USDA grant had an expiration date of March 14, 2025. Staff submitted an extension request to the USDA on December 2, 2024. Due to staffing turnover and changes, the extension request was not granted before the grant expiration date. Staff continued working with local Forest Service staff to secure the necessary grant extension. On May 6, 2026, a grant extension was issued by the Forest Service.

On May 4, 2026, staff issued a Request for Qualifications for Environmental Monitoring and Support of work to be performed under the USDA grant funding. Dudek was deemed the most qualified proposer and on August 18, 2026 the Town Council authorized execution of an agreement for professional services with that firm (Attachment 2). The Agreement for Professional Services with Dudek provides for all services related to environmental and grant compliance for the project.

DISCUSSION:

In August 2026, the Town received notification that certain areas of the roadside vegetation management work will require authorization from the CDFW. Specifically, there are watercourses along sections of Shannon Road, Kennedy Road and Hicks Road and, although no work is proposed directly within the watercourses, vegetation management near the waterways will require authorization from CDFW.

CDFW staff is requesting that the Town secure a Standard Lake and Streambed Alteration Agreement (LSAA) to allow work along these roadways to be completed in Fall 2026. The LSAA can be secured within 90 days if the application is complete and accurate but is for specific one-time activities and so will only provide authorization to complete the work that is in the USDA grant scope of work along Hicks, Shannon and Kennedy Roads.

Recognizing that the Town has interest in performing vegetation management along roadways in future years and throughout the Wildland Urban Interface Area staff is also recommending that the Town pursue a Routine Maintenance Agreement (RMA) with CDFW. The RMA will identify all roadside vegetation management activities along watercourses in the WUI and provide a 10-year authorization to perform the maintenance work. The RMA authorization

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takes longer to secure with no specific timeframes for CDFW action. Due to the uncertainty of the review schedule staff did not want to rely on the RMA for the work planned for fall 2026.

The first amendment to the agreement with Dudek provides the necessary change in scope and increase in total compensation to facilitate both permit applications and associated coordination. In addition to the funding needed for consultant services, the required permitting will necessitate payment of approximately \$20,339 in permitting fees to be paid by the Town.

CONCLUSION:

This Town Council action will support progress in delivering roadside vegetation management for wildfire mitigation by allowing the necessary permits to be secured to complete work near waterways.

COORDINATION:

This staff report was coordinated with the Town Attorney, the Administrative Services Director, and the Town Manager's Office.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorically Exempt (Section 15304, minor alterations to land). A Notice of Exemption has been filed.

Attachments:

1. First Amendment to Agreement for Professional Services - Dudek
2. Original Agreement - Dudek