



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 10/06/2026

ITEM NO: 6

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DATE: September 28, 2026  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: **Approve the Finance Commission's Updated 2026 Work Plan**

RECOMMENDATION: Approve the Finance Commission's Updated 2026 Work Plan.

FISCAL IMPACT:

No fiscal impact is associated with this item.

STRATEGIC PRIORITY:

This item pertains to the Core Goal of Good Governance. It does not directly address a 2025-2027 Strategic Priority.

BACKGROUND:

In order to provide Town Commissions/Committees/Boards (Commissions) clarity from the Town Council regarding their work, staff recommend the Town Council reviews and approve each Commission's work plan for the year. This will ensure Council support, efficient use of Commissioners' time, and sufficient staff resources for the Commission's projects in 2026.

DISCUSSION:

Work plans are drafted by the Commission's staff liaison, taking workload, time commitment, changes in legislation, and alignment with Council priorities into consideration.

On February 3, 2026, the Town Council approved the Finance Commission's 2026 work plan. Since that time changes in meeting dates and deliverables have changed. Staff presented an update work plan as part of the September 14, 2026, Finance Commission meeting at the

PREPARED BY: Kristina Alfaro  
Administrative Services Director

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Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

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SUBJECT: Approve the Finance Commission's Updated 2026 Work Plan

DATE: October 6, 2026

request of the Finance Commission Chair. The Commission's recommendation was not to bring the updated work plan for the Town Council's approval but to received it and transmit it to the Town Manager.

Staff recommends that the Town Council approve the updated work plan as the intent of the work plan is to ensure Council support, efficient use of Commissioners' time, and sufficient staff resources for the Commission's projects.

Proposed edits to the work plan include:

- Updating the timing for the Fiscal Condition Analysis, Fiscal Impact Analysis, and Asset Liability Management Studies.
- Adding a review of Community Grants.
- Reassessing the timing of the Council Priority Scorecard based on the Commission's meeting schedule and workload.

If the updated work plan is approved, the October and November meeting agendas could include several significant discussion items, including the Community Grants, Council Priority Scorecard, and NHA Advisor final reports.

Staff feel that the items contained in this updated work plan are manageable for 2026.

#### ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

#### Attachments:

1. Finance Commission's Update 2026 Work Plan Clean
2. Finance Commission's Updated 2026 Work Plan Redline