



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 02/17/2026

ITEM NO: 5

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DATE: February 17, 2026  
TO: Mayor and Town Council  
FROM: Chris Constantin, Town Manager  
SUBJECT: **Authorize the Town Manager to Execute an Agreement for Services with Schaaf & Wheeler for the Drainage Assessment of Loma Street in an Amount Not to Exceed \$147,060**

**RECOMMENDATION:** Authorize the Town Manager to execute an agreement for services with Schaaf & Wheeler in an amount not to exceed \$147,060 for the assessment of drainage on Loma Street (CIP No. 816-0421, 4618311)

**FISCAL IMPACT:**

Funding for this agreement in an amount not to exceed \$147,060 is available within the approved Capital Improvement Program budget for the Loma Drainage Study (CIP No. 816-0421, 4618311). No additional appropriation is required at this time. Completion of the study may inform future capital improvement projects, which would be subject to separate Council consideration and funding authorization.

**STRATEGIC PRIORITY:**

The assessment of the drainage system does not directly address a Strategic Priority; however, it does support the core goal of "Quality Public Infrastructure."

**BACKGROUND:**

Historically, the Loma Street neighborhood has experienced localized street flooding during rain events. The existing drainage system has very few inlets, and the discharge at Ross Creek is susceptible to clogging. Loma Street was a part of the County of Santa Clara, which was

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Senior Civil Engineer

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Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

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annexed by the Town of Los Gatos. The area does not have curb and gutter, and drainage infrastructure is limited.

DISCUSSION:

The purpose of the Loma Drainage Study is to evaluate the existing storm drainage system, propose alternatives for reducing flooding, and recommend improvements. The RFP requests services that include data collection, coordination with Valley Water, community engagement, field survey, hydrologic and hydraulic assessment of existing conditions, development of three schematic designs (including one green infrastructure alternative), and a final report with recommendations.

The Department of Parks and Public Works issued a Request for Proposal on October 31, 2025, with a submittal deadline for December 5, 2025. The town received three proposals from Alfred Martinez Engineering, Schaaf & Wheeler, and Wilsey Ham Brady Engineers.

Proposals were evaluated in two phases. Phase 1 evaluation was for Pass/Fail of the responsiveness and responsibility of the proposal. Phase 2 evaluation was weighted scoring with multiple dimensions, including but not limited to firm & team qualification, scope, and price.

Schaaf & Wheeler was identified as the top-ranked proposer based on qualifications, proposed approach, and fee. Their in-house staff and subconsultants specialize in water resource engineering, with significant experience in planning and engineering storm water systems. Schaaf & Wheeler's proposal demonstrated the strongest overall qualifications, technical approach, and understanding of local drainage conditions, and offered a competitive fee relative to the scope of work.

The proposed scope includes survey data collection, CCTV, hydrologic and hydraulic modeling, coordination with Valley Water, development of three alternative concepts (including green infrastructure), and preparation of draft and final study report. The proposal also includes community engagement (neighborhood meetings and council meetings) and regular project management. The study will culminate in a final report identifying recommended drainage improvement concepts, estimated costs, and implementation considerations, but does not authorize construction.

CONCLUSION:

The proposed agreement will allow the Town to begin the Loma Drainage Study. The study will provide an understanding of the drainage issues on Loma and develop an implementable drainage improvement plan. Upon completion of the study, staff will return to the Council with findings and recommendations for the next steps.

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ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Agreement for Services with Exhibit A – Schaaf & Wheeler